

Minutes of the FEOCK PARISH COUNCIL MEETING held on Monday 4th December 2017 at the Parish Council Office, Devoran at 7pm

WARDS	CARNON DOWNS	DEVORAN	FEOCK
	P Allen	I MacDonald	L Morgan-Lundie
	C Kemp	B Thomas	R Andrew
			C Blake
			K Hambly-Staite
			H Freeman

In attendance: Cornwall Councillor Martyn Alvey
Debra Roberts, Parish Clerk & Responsible Finance Officer

CHAIRMAN: Councillor Andrew

1. INTRODUCTION BY CHAIRMAN

The Chairman welcomed everyone to the meeting.

2. APOLOGIES

Apologies had been received from Cllrs Johnson, Parker and Brickell.

3. MINUTES OF PREVIOUS MEETING HELD ON 6TH NOVEMBER 2017

Cllr MacDonald commented that in the report of the item from the presentation from the Feock Sports For All group it stated in the minutes "A village meeting had been held last year to discuss the suggestion of two tennis courts being installed on Retallack field to replace the loss of the Reading Room facility." Cllr MacDonald queried if these were the actual words used as he did not remember this phrase being used. The meeting agreed that this phrase was used and it was agreed to leave the minutes as they were.

Cllr MacDonald asked that the minutes be amended to state that the under the Highways item the Devoran 20mph zone project was planned to be carried out in February 2018 and Carnon Downs at Easter time 2018.

RESOLUTION: CLLR THOMAS PROPOSED THAT THE MINUTES OF THE MEETING HELD ON 6TH NOVEMBER 2017 AS CIRCULATED BY THE CLERK WITH THE AMENDMENT TO THE HIGHWAYS ITEM BE CONFIRMED AS A TRUE RECORD AND SIGNED BY THE CHAIRMAN. THIS WAS SECONDED BY CLLR MACDONALD AND WAS CARRIED UNANIMOUSLY BY THE MEETING.

4. DECLARATIONS OF INTEREST

Cllr Andrew gave the following statement:- "I (Cllr Andrew) declare an interest in planning matters related either directly or in proximity to my land and property in Feock. For the public record, I am an employee of Cornwall Council working in the Place Shaping team. I have been advised by the Monitoring Officer that as a Parish Councillor I have no personal interest in the Neighbourhood Planning Agenda and related issues. However, if during the course of discussions issues are discussed of which I have a personal involvement it may be appropriate to leave the meeting and take no further part in the debate and for it to be recorded in the minutes"

Cllr Thomas declared an interest in Item 13 Finance & General Purposes where the conversion of the loan to Devoran Village Hall to a grant was due to be discussed, although he was no longer a member of Devoran Village Hall Committee he previously had been.

5. PUBLIC PARTICIPATION

There were no members of the public present.

6. CLERKS UPDATE ON MATTERS ARISING FROM PREVIOUS MINUTES

The Clerk confirmed she had emailed Devoran Fireworks Display Committee regarding safety concerns and had submitted the Precept request to Cornwall Council. The other matters arising were all on the agenda for this evenings meeting.

7. MATTERS FOR REPORT

Cllr Allen had given a report to the newly constituted Perranarworthal History Group on our Feock Trails Project and they may be interested in doing their own similar footpath walks project.

Cllr Blake had attended the Cornwall Council Planning Committee meeting regarding the Stamps Hill application and he thanked Cllr Alvey for attending the meeting as well and supporting our case very strongly. There was a unanimous decision by the Committee to refuse the application. The policies in our Neighbourhood Plan had been quoted and were the basis of our objection.

Cllr Kemp had attended the Trelissick Garden evening where the Parish Council had been invited to hear about the replacement of the bridge over the King Harry Ferry road and Cllr Kemp asked if it could be put on a future agenda for discussion as to whether the Parish Council would be willing contribute towards their fundraising.

Cllr Hambly-Staite had attended a meeting with Kernow Commissioning Group and Duchy Health regarding our Health & Wellbeing project. We were still waiting to hear whether Truro City Council would also be funding this project.

8. CURRENT REPORTS

Cornwall Council

Cllr Alvey is continuing to work on Planning Enforcement issues and has invited Alan Mason, Head of Enforcement to one our meetings to speak to the Council about the Planning enforcement teams role. There had been an enforcement case opened on the Stables site near to Porthgwidden but this had now been closed as although they appeared to have breached their conditions, there was no damage done to the trees despite there being no tree protection used. It was noted that the owners have erected a post box for the stables.

There had been a site meeting at Chyreen regarding the works to the woodland with the owner and Planning Officers. There is a current application which the Parish Council continued to object to and Cllr Alvey was supporting the Parish Councils view. The main objection was to the removal of 5 mature sycamores.

In relation to the barge application at Point, Cllr Alvey had spoken to the Marine Management Organisation, they advised that the applicant has 3 months to respond to the comments following the end of the consultation period. There were 89 objections lodged on this application. It was not known if the applicant had responded. The TPO issue at Pill Creek was ongoing.

The consultation regarding the new waste contract would be starting soon and it was likely one option would be fortnightly rubbish collection with weekly recycling and food waste collection, the other option would be to continue with the existing system of weekly rubbish collection and fortnightly recycling.

The Chairman agreed that the item regarding the new street cleaning contract be brought forward.

Cllr Hambly-Staite said that there were ongoing issues with leaves on the road narrowing the road surface which were not being cleared regularly and washing into the drains, causing blockages and flooding. This mainly affects Feock village. Cllr Lightfoot had volunteered to attend the meeting at Cornwall Council on

13th December to put our views forward about the lack of street cleansing and drain clearance in the parish.

Cllr Alvey said that one option under the new contract may be to give parishes the option to take on street cleansing themselves and opt out of the Cormac/Biffa agreement. This could give the Parish Council the option to employ their own contractor to carry out street cleansing and drain clearance. Cllr Hambly-Staite felt that the current contractor was not responsive when asked to carry out additional work. If anyone had any views that they wished Cllr Lightfoot to put forward to the meeting they should let him know.

The Boundary Commission consultation was ongoing. The final decision on Cornwall Council's budget was to be made at February 2018. Cllr Alvey advised that he is now on the AONB partnership board.

Devon & Cornwall Police

The Clerk advised that there had been 3 crimes in the parish during September, all in Carnon Downs. Details were available online.

9. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT

The Clerk gave the following financial report, full details of payments for approval were circulated to those present, together with a budget v actual.

PAYMENTS FOR APPROVAL SINCE LAST MEETING **£10,626.67** (ex VAT)

This included Public Works Loan Board repayment of £3,812.56, St Feock PCC request for Churchyard Grant £420 and costs for May 4th Elections of £664.15.

INCOME RECEIVED/INVOICED SINCE LAST MEETING: **£1,270.66**

This included rent from the pre-school and small office and local transport scheme donations.

Total Income	£120,285
Total Expense	-£66,395
Profit/Loss	£53,890

The Clerk had received a quotation for repairs and refurbishment works to the windows and doors of The Old Market Hall for £3790, this was over the £2000 that had been budgeted, the Clerk requested that the Parish Council accept this quotation, the work was able to be started during the Christmas holidays and the longer the work was left to be carried out the more work that would be required as the wood would be deteriorating. The Clerk said she was happy to get more quotations but the financial regulations did not require this, however this could take some time as she was already struggling to get 3 quotations for the work to the expand the library.

RESOLUTION: CLLR ANDREW PROPOSED THE COUNCIL ACCEPT THE QUOTATION OF £3790 AND THIS WORK BE STARTED AS SOON AS POSSIBLE, SECONDED BY CLLR KEMP AND CARRIED UNANIMOUSLY.

10. LOCAL WARD REPORTS

Feock Ward

Cllr Blake asked when the postbox at Trevilla would be re-opened, it had been closed for some time now and the works to the building had been completed but the postbox was still closed off and there seemed to be no reason for this. Cllr Blake said there was talk of putting a defibrillator in the Church car park which it was felt was an excellent idea.

Devoran Ward

Cllr Thomas commented that a local resident was very concerned about the Eucalyptus in the vicarage garden which was leaning heavily on the wall and over the roadway of Devoran Lane, this had been raised with the Parochial Church Council who had had the tree inspected and were advised it was safe, the resident then raised it with the Diocese and again the inspector found no issue with the tree. The issue has now been raised with Viv Bidgood from Cormac regarding the issue of the tree leaning over the road, Viv had agreed to ask the Cornwall Council Tree Officer to inspect the tree and give his opinion.

Cllr Allen had put a granite plinth in the Market Street Lobb Garden as a plinth for public sculptures and that we ask the public to provide sculptures to be put there for 3 or 4 months with the theme of the Lobb Brothers and plant hunting. Cllr Allen has a sculpture to put there for the first installation.

Carnon Downs Ward

Cllr Kemp said that she would like to congratulate Carnon Downs Community Association on the Christmas lights switch on evening, it was a very nice inclusive community evening which was extremely well attended and how nice it was to see all ages from the community attending.

11. ACCESS & AMENITIES COMMITTEE REPORT

Cllr Allen commented that we were now sending out minutes of meetings to all Councillors for their information regardless of whether they were on that Committee or not so he would not go over all the items discussed.

There had been a discussion and presentation at the Committee regarding the proposal for Retallack Playing Field, no decisions had been made on these proposals as this would need to be made by the full Parish Council. There is a covenant on the field that states that no development could be carried out that required planning permission. Cllr Allen advised that the original vendors who had made the covenant with the Council at the time of the sale were now sadly deceased, Cllr Allen felt that the successors in title would need to be contacted to find out their views on if they wished to maintain the covenant, he would look into this and would contact the group regarding this issue.

Our Health & Wellbeing working group were meeting on Friday 15th December and Oliver Sleeman the Project Manager will be attending.

A meeting had been held with Penny Hodgson, the footpaths officer regarding our footpaths and responsibility for maintenance of stiles etc. There were witness statement forms in the Parish Office to register a new route in Devoran and Cllr Allen asked if anyone was able to complete a statement form could they please do so.

The Committee had been looking at formalising ownership of foreshore and Cllr Allen had met with the Commons Registration Officer from Cornwall Council regarding this and this would be discussed further at the next Committee meeting.

The second Meet & Eat Devoran Lunch Club would be held this Wednesday at 12.30pm in Devoran Village Hall. The Old Quay Inn had kindly agreed to donate bread rolls for each lunch. Volunteers would be cooking soups and puddings to serve.

There had been several responses to the letter the Clerk had delivered to Pengelly Meadows asking for volunteers for the working group both volunteering and commenting on the proposals.

12. PLANNING COMMITTEE REPORT

Cllr Allen had written a guidance paper for the Planning Committee regarding Restronguet Point and the cumulative effect of development at Restronguet Point which was in the AONB. This would be taken forward with Cornwall Council. This relates mainly to slipways and sea walls, the Tree Preservation Orders at Restronguet Point also needed reviewing. Cllr Hambly-Staite felt that the cumulative effect of development was a very important issue and he felt that we should be taking this forward and highlighting this to Cornwall Council Planning.

There had been a discussion at the Committee regarding land classification interpretation and the change of use pathway from moving from one classification to another use, for example agricultural fields being changed to equestrian, to horticultural to garden use.

Education contributions had been discussed in relation to Section 106 and a meeting had been held with Paul Renowden from Cornwall Council, this was a complicated issue and Cllr Kemp had recently met with Miss Lock the Head of Devoran School who would raise the issue with the School Governors with a view to meeting with Paul Renowden.

As mentioned earlier in the meeting, a site visit had been held at Chyreen regarding the proposed works to the managed woodland. It was a useful meeting as it was now much clearer as to why the works had been applied for, however the Parish Council still had concerns about the work as some of this was in conflict with our Neighbourhood Plan policies.

The Clerk advised that the Steering Group had met last week to discuss the Neighbourhood Plan Examiners report and her recommendations on our plan. The Clerk had responded on behalf of the Steering Group to Cornwall Council with their comments. The Clerk would check with Cornwall Council who would pay for the referendum but her understanding was that it was funded by Cornwall Council. It was likely the referendum would be held in February or March 2018.

13. FINANCE & GENERAL PURPOSES COMMITTEE REPORT

It was agreed to defer the item relating to the grant to Devoran Village Hall to the January meeting due to an error in the title of this agenda item.

14. POINT QUAY ASSOCIATION REPORT

Cllr Allen advised that two meetings had been held since the last Parish Council meeting. The Parish Council had carried out some repairs to the structure of the Quay several years ago. The Association had some concerns regarding liability of the trustees. The Quay is used a lot now, much more than previously. The Association agreed that they needed to monitor its use with regard to health and safety. Under the lease the Parish Council are responsible for the structure of Point Quay particularly in regard to health and safety. The steps at the Orchard need replacing and there is an issue with vehicles on the Quay, the vehicle barrier is broken and needs replacing. This will be discussed again at a future meeting.

There had been some concerns regarding use of the Quay disturbing neighbours and the lease required the PQA to ensure use did not disturb residents. There were concerns regarding water skiing in the creek and the Harbours Board could enforce speed limits if this was necessary. There was a discussion regarding the removal of wrecked boats from the creek.

15. BUSINESS PLAN UPDATE

The Chairman advised that we would look at this item again after the Neighbourhood Plan referendum.

16. PURCHASE OF NEW COLOUR PHOTOCOPIER FOR PARISH OFFICE

The Clerk recommend that the Council agree to replacing the existing black and white photocopier and small Brother colour printer with a colour photocopier/printer. The cost of ink for the small Brother

colour printer is expensive and because of printing in colour is avoided. The cost of the copier to buy outright is £1816 and the Clerk estimated that around £250 a year would be saved on colour printing. The new colour copier had been included in the 2018/19 budget. The cost per copy with the new copier will be 0.023p per colour copy and 0.0023p per black and white. We currently pay 0.0051p for black and white.

RESOLUTION: CLLR ANDREW PROPOSED THAT THE COUNCIL AGREE FOR THE CLERK TO ORDER A NEW COLOUR PHOTOCOPIER AT A COST OF £1816, SECONDED BY CLLR HAMBLY-STAITTE AND CARRIED UNANIMOUSLY.

17. CORNWALL COUNCIL HOUSEHOLD WASTE, RECYCLING & CLEAN STREETS & BEACHES CONTRACT RENEWAL

This item was discussed earlier in the meeting.

18. "YOUR CHOICE" FUNDING CRITERIA

The Clerk had circulated the current criteria and requested that the Council confirm that they were either happy to continue to use last years version or if they wished to make any changes.

Cllr Hambly-Staite requested that under paragraph 9. "successfully" be inserted before "applies" (which would become applied) and delete "and is succussful in winning a grant" to make this read more clearly.

RESOLUTION: CLLR HAMBLY-STAITTE PROPOSED THE CRITERIA UNDER 9. BE AMENDED AS DISCUSSED, SECONDED BY CLLR MACDONALD AND CARRIED UNANIMOUSLY.

Cllr MacDonald requested that wording also be included to ensure that the recipients of the grants acknowledged publicly the grant from the Parish Council. The Clerk, Cllrs Andrew and Allen would discuss this wording.

RESOLUTION: CLLR ANDREW PROPOSED THE CRITERIA BE APPROVED WITH THE CHANGES DISCUSSED TO THE POINT RELATING TO ACKNOWLEDGING THE GRANT, SECONDED BY CLLR THOMAS AND CARRIED UNANIMOUSLY.

It was agreed for the Council to hold an informal meeting to carry out the shortlisting exercise.

19. SURPLUS MEETING ROOM CHAIRS IN PARISH COUNCIL OFFICE

Cllr Kemp declared an interest in this due to her role in the Pre-School.

The Clerk advised there were 24 surplus chairs in the office and recommended they be disposed of. It had been suggested these be offered to Carnon Downs Village Hall as they had identical chairs. The Clerk commented that if a large meeting was required to be held then this could be done in one of the Village or Community Halls in the ward that the public meeting was most relevant to. The chairs were currently stored in a room in the Pre-School but the Pre-School now needed to access the room to create a sensory room and there was insufficient storage for the chairs in the Parish Council office.

RESOLUTION: CLLR ALLEN PROPOSED THAT THE CHAIRS WERE SURPLUS TO REQUIREMENTS AND THAT THE CLERK OFFERED THESE TO THE VILLAGE/COMMUNITY HALLS FREE OF CHARGE, SECONDED BY CLLR HAMBLY-STAITTE AND CARRIED UNANIMOUSLY, WITH ONE ABSTENSION (CLLR KEMP DUE TO DECLARING AN INTEREST).

There being no further business the meeting closed at 9.15pm.

The next meeting would be held at 7pm on Tuesday 9th January 2018.