

MEETING NO. 1118

Minutes of the FEOCK PARISH COUNCIL MEETING held on Monday 3rd November 2015 at The Parish Council Office at 7.15 pm

Members Present:	CARNON DOWNS	DEVORAN	FEOCK
	C Kemp	B Shankland	C Johnson (in part)
	M Kemp	V Gordon (in part)	R Andrew
	P Allen		C Shefford
	R Richards		
	I MacDonald		

In Attendance:

Debra Roberts, Parish Clerk & Responsible Finance Officer
Cornwall Councillor S Chamberlain

CHAIRMAN: Councillor R Richards

1. INTRODUCTION

The Chairman welcomed everyone to the meeting and congratulated the Parish Clerk on being awarded NALC Clerk of the Year at the Star Council awards. The Chairman also thanked the Assistant Parish Clerk for all her hard work in supporting the Parish Clerk.

2. APOLOGIES

Apologies had been received from Cllrs Lightfoot, Blake and Kerrison. Cllr Gordon arrived at 8pm.

3. MINUTES OF PREVIOUS MEETING HELD ON 5TH OCTOBER 2015

Cllr C Kemp was slightly concerned about the way the discussion with Sarah Newton MP had been recorded under the Carnon Downs Ward Report item. It was agreed to change this to "Cllr C Kemp had made the local MP aware of increased pressure on school places in the parish taking into account the new houses being built in Carnon Downs".

RESOLUTION: CLLR ALLEN PROPOSED THAT THE MINUTES OF THE COUNCIL MEETING HELD ON 5TH OCTOBER 2015, AS CIRCULTED BY THE CLERK, BE CONFIRMED AS A TRUE RECORD, WITH THE ABOVE AMENDMENT AND SIGNED BY THE CHAIRMAN, SECONDED BY CLLR C KEMP AND CARRIED BY THE MEETING.

4. DECLARATIONS OF INTEREST

Cllr Andrew made the following declaration of interest statement.

"I (Cllr Andrew) declare an interest in planning matters related either directly or in proximity to my land and property in Feock. For the public record, I am an employee of Cornwall Council working on the Localism Agenda. I have been advised by the Monitoring Officer that as a Parish Councillor I have no personal interest in the Neighbourhood Planning Agenda and related issues. However, if during the course of discussions issues are discussed of which I have a personal involvement it may be appropriate to leave the meeting and take no further part in the debate and for it to be recorded in the minutes"

5. PUBLIC PARTICIPATION

There were no members of the public present.

6. CLERKS UPDATE ON MATTERS ARISING FROM PREVIOUS MEETING

The Clerk had circulated her update prior to the meeting, this is copied below.

Public Works Loan early redemption penalties

We have contacted the Public Works Loan Board and are awaiting for them to supply this information. The £150K bond matures next Monday, 9th November 2015.

Access improvements to Devoran Park (Cory funding)

Earthwrights started work last week and hope to be finished by the end of this week. There was a small write up in the West Briton last week about the park opening.

7. MATTERS FOR REPORT

Cllr Andrew had attended the NALC Conference and had suggested that Cllr Johnson and the Clerk become Our Place Champions and ambassadors.

8. CURRENT REPORTS

Cornwall Council

Cllr Chamberlain reported he had attended a briefing on the status of local plan, the process is now delayed for 6 months whilst the inspectors points are addressed. Cllr Chamberlain put forward the housing number of 30,000, this has now changed to 52,500 over the plan period and represents nearly 20% growth in 20 years. Included in this is a 7% uplift for second homes and 3% for empty properties. Have given 26,000 permissions already which is half the number of houses proposed under the plan. Cornwall Council have basically carried out 10 years planning work in 5 years. The supply is now dictating that we should be building at this increased rate. The next inspection would be in May 2016. Affordable % rates for each town have now been looked at, some are very low at 25% He would also like Cornwall Council to have an input into the cost of agricultural land. Cllr Chamberlain is a board member of Cornwall Housing Ltd, they have a £21M budget to provide Council houses for Cornwall. The budget is now being cut by £7M. Cllr Chamberlain would like the Council to provide in a trust (so could not be sold on under Right to Buy), up to 500 houses a year of mixed tenure. 5 Council houses being sold off, he would like to see some money, possibly from charities being put into Council housing for wounded war veterans.

Devon & Cornwall Police

PCSO Tom Care was unable to attend the meeting but had provided a report which the Clerk read out and is attached at Appendix A.

9. FINANCIAL UPDATE

The Clerk gave the following financial report.

Total outgoings/accounts to be paid since the last meeting	£19,660.93
Including:-	
£12,039.40 for works to Devoran Park (Earthwrights) £10K of this is funded by Cory and is yet to be paid to us	
£500 Highway Corridor (A39 footpath cutting)	

Total income for October	£1,068.83
Normal rent from Pre-School and office.	
Current account bank balance and reconciliation	£67,372.28 as at 03/11/15
£62,456.61 true balance taking into account uncashed cheques	
Cambridge Easy Access Saver (Reserve a/c)	£72,451.32

Profit & Loss report to date

Shows to date for the year 2015/16 for general/working account:-

Income	£110,806
Expenditure	£85,612
Balance	+£25,193

Interim Audit Report

The Clerk advised that there were no major issues raised, we needed to hold annual meetings for the Trustees of Devoran Park (Devoran ward Councillors) to agree the Charity Commission return. The Clerk would circulate the list of accounts for payment to all Councillors.

10. LOCAL WARD REPORTS

Feock - Cllr Shefford

The pathway between the flats at Elm Grove had become slippery and there were overhanging trees. The Clerk had reported this issue to Cornwall Housing.

Devoran - Cllr Shankland

There had been some complaints about litter in the park, possibly left by the Friday Night Youth Group. It was hoped that the Youth Group would respect the new equipment and not disturb neighbours on Friday evenings.

Cllr Shankland would lay the wreath at Devoran Remembrance Service on Sunday.

Carnon Downs – Cllr M Kemp

There had been a complaint about mud on the road outside of the Trevince development at Bissoe Road, this had been reported to Taylor Wimpey who are regularly sweeping the road and keeping it clean, there have been no further complaints. Cllr Allen commented that in the Carnon Downs Surgery is rated the highest in Cornwall for the overall experience of a GP Surgery. Nationally, the Surgery is placed 38th out of just under 8000 practices.

11. NEIGHBOURHOOD PLAN REPORT

The Clerk had circulated version 28 of the Draft Neighbourhood Plan prior to the meeting, this has now been through the final editing process and is ready to be submitted to Cornwall Council for the final pre-consultation stage, this would include sending a copy out to neighbouring parishes, Cornwall Council, the Environment Agency etc. Cllr Richards would like to record his thanks to Paul Nightingale and Nick Johnson for their work on the NDP.

The Neighbourhood Development Plan group and Parish Council needed to consider the form that they would like the pre-submission consultation to take. It was suggested that a letter be sent to all residents/businesses in the Parish and Cllr Richards as Chair of the Neighbourhood Development Plan (NDP) group would be available in the office one day a week to discuss any queries and anyone else involved in the NDP was welcome to join him in the office as well to meet with residents.

Cllr Allen pointed out that one major change to the NDP version 28 was the definition of “infill” and this definition was now included in the glossary of our draft plan. The editing work to the plan has not been changing any policies from the previous version that the Parish Council had agreed in October 2014, it was just to correct grammar, spellings etc. Cllr Richards clarified that the settlement boundaries are staying as they are, with only 2 very small amendments to take in existing properties.

Cllr Gordon joined the meeting at 8pm.

RESOLUTION: CLLR RICHARDS PROPOSED THAT THE DRAFT PLAN VERSION 28 AS CIRCULATED IS THE VERSION TAKEN FORWARD FOR THE PRE-SUBMISSION CONSULTATION, SECONDED BY CLLR M KEMP AND CARRIED UNANIMOUSLY.

Cllr MacDonald suggested that an Executive Summary of the Neighbourhood Plan be produced so it was easier to read and this may encourage the public to take more interest in the plan. It was agreed that this would be produced and sent to all residents.

12. PLANNING COMMITTEE REPORT

The last Planning Committee meeting had 19 applications on the agenda, 8 of these were works to trees and the Committee had agreed to defer to the judgement of the Tree Officer on these due to time constraints. The Parish Council have been approached by a developer with a view to developing a large plot of land off Quenchwell Road, details were being finalised for a potential mixed development of housing and commercial units. Cllr Richards asked all Councillors to have a look at the initial plans that had been provided before the next Planning Committee meeting which was being held on Monday 23rd November at 3.30pm.

A pre-application meeting was held recently regarding land in Carnon Downs next to Trevince for a possible development to accommodate disabled/elderly people, this project was in the very early stages.

13. FINANCE & GENERAL PURPOSES COMMITTEE REPORT

Cllr M Kemp commented that a Public Works Loan (PWL) had been taken out to buy and develop the Parish Council Offices several years ago. The loan was for £250K over a period of 25 years. When the Fourturnings site was sold, the money raised was put into two bonds of £150K and £50K bonds. The £50K bond had already matured and the £150K bond matures on Monday 9th November 2015. The bonds were offsetting part of the interest charge on the Public Works Loan. The PWLB have advised that for a partial repayment of the loan there would not be a redemption penalty. Cllr M Kemp said he would like to ask the Parish Council to agree to a partial repayment of the loan. The next payment was due at the end of November 2015 and was approximately £3600 in capital and £3850 in interest charges. He would like to ask the Council to agree in principle to repay a maximum of £196K, which would leave us with a £36K loan. Presently the PWLB was costing us £7.5K in interest charges plus the capital repayments a year, if we repaid £196K, the interest would reduce to £1200 a year and £1700 capital payment. If the Parish Council would agree to repay the money then we would need some short term capital available to fund the redevelopment of the Reading Room.

RESOLUTION: CLLR M KEMP PROPOSED THAT THE COUNCIL AGREE TO REPAY A MAXIMUM OF £196,188.03 OFF THE PUBLIC WORKS LOAN ON THE CONDITION THAT THE TIMING WOULD BE AT THE COUNCIL'S DISCRETION (CHAIRMAN OF THE COUNCIL AND CHAIRMAN OF THE FINANCE & GENERAL PURPOSES COMMITTEE TO AGREE) IN RELATION TO THE WORKING CAPITAL FOR THE READING ROOM DEVELOPMENT, THIS WAS SECONDED BY CLLR ANDREW AND CARRIED UNANIMOUSLY.

14. ACCESS & AMENITIES COMMITTEE REPORT

A report on the Committee meeting had been circulated and a copy is attached at Appendix B. Cllr Johnson's report had been circulated and she ran through this briefly.

Local Transport Scheme

We had recruited 2 new volunteer drivers and 3 Councillors had also volunteered to be trained. The Old Quay Inn was prepared to do a lunch for our drivers at Christmas as a thank you, a date would be agreed (Post meeting note: agreed date of Friday 11th December).

Defibrillator for Carnon Downs

The Clerk advised that there had been 37 calls made from the phonebox on Forth Coth in Carnon Downs in the last 12 months, that we were considering adopting. The phonebox was available for adoption and BT had suggested that we carry out our own consultation if we wish to adopt it and remove the phone to replace with a defibrillator. The Clerk advised that the British Heart Foundation funding had changed and they were now supplied free heated cabinets and defibrillators. The Clerk would be applying for 3 heated cabinets and 1 defibrillator (for Carnon Downs). The defibrillator for Feock which would be installed at Ferris Garage as soon as the cabinet had been arranged.

Greenbank Road, Devoran

Cllr Johnson advised that the price supplied for Cormac was around £30K for a 20mph zone and associated traffic calming on Greenbank Road, we were therefore looking for an alternative, more cost effective solution to the issue of pedestrian safety on Greenbank Road.

Cllr Richards had spoken to the owner of Devoran Metals to see if their planning application made any difference to the suggested highway improvements. Devoran Metals did not own the land which is on the bend which is the most dangerous part of Greenbank Road.

A subsequent meeting had been held with the owners who owned the stretch of land from the bottom of Market Street up to the car park half way along Greenbank Road, who had in principle, agreed for the Parish Council to put a walkway along the verge that they owned. It was agreed for Cllrs Shankland and Allen to liaise with the Clerk to compose a letter to send to the landowners outlining our proposals for a walkway.

Lengthsman

Cllr Allen had proposed a schedule of works (previously circulated) for the Lengthsman and the Committee would like the Council to agree for this we would be going out to tender for this work.

RESOLUTION: CLLR ALLEN PROPOSED THAT THE LENGTHSMAN SCHEDULE OF WORKS BE PUT OUT TO TENDER, SECONDED BY CLLR MACDONALD AND CARRIED UNANIMOUSLY.

The EA land Carnon Valley Business Plan would be discussed at the next Access & Amenities meeting. Cllr Allen has requested the EA confirm the status of the meadows along the Carnon Valley by the next meeting.

15. POINT QUAY ASSOCIATION REPORT

Cllr Allen advised there had not been a meeting since the last Parish Council meeting and therefore there was nothing to report.

16. DEVORAN COMMUNITY ASSOCIATION REQUEST TO USE DEVORAN RECREATION GROUND

Devoran Community Association had requested to use Devoran Recreation Ground for the Carols Around the Tree event on Thursday 10th December, all money raised would go to the local foodbank.

RESOLUTION: CLLR MACDONALD PROPOSED THAT THE DEVORAN COMMUNITY ASSOCIATION BE GIVEN PERMISSION TO USE DEVORAN RECREATION GROUND FOR THE CAROLS AROUND THE TREE EVENT, SECONDED BY CLLR C KEMP AND CARRIED UNANIMOUSLY.

17. "YOUR CHOICE" FUNDING 2016/17

The Clerk had circulated as part of her report the criteria for groups to apply for funding and asked if the Council were happy for this criteria to remain unchanged or did they wish to add any additional criteria. The Council wished to add in a condition that receipts should be provided to the Parish Council as proof of spending the money on the item/s that had originally been applied for, as well as the condition that all cheques would be made payable to an organisation and not an individual.

ACTION: THE CLERK WOULD START PROMOTING THE SCHEME TO GROUPS AS PER THE DATES SET OUT IN THE TIMETABLE BELOW.

Timetable for 2016/17 funding

Applications open	Monday 18th January 2016
Deadline for return of applications	Tuesday 29th March 2016
Parish Council short list applications	Monday 4th April 2016
Public meeting to present projects & public vote	Monday 9th May (Annual Parish Mtg)
Public vote closes	Monday 23rd May 2016
Parish Council authorise spending	Monday 6th June 2016
Deadline for groups to spend funding	Friday 31st March 2017

UNDER THE S100A LOCAL GOVERNMENT ACT 1972 (as amended) MEMBERS OF THE PUBLIC LEFT THE MEETING

There being no further business the meeting closed at 9.05pm.

DATE OF NEXT MEETING: Monday 7th December 2015, 7.15pm in the Parish Council Office

APPENDIX A – POLICE REPORT FROM PCSO THOMAS CARE

There was one crime reported during October within the parish and this was the theft of a fire hydrant sign from Point, which Cornwall fire and rescue service believe was stolen at some point in October.

The crashed vehicle at the Carnon Gate roundabout was unlikely to of been one of the regular boy/girl racers and thankfully nobody was seriously hurt.

There were 14 calls to the police that resulted in logs being created there are no issues to highlight, we did receive 3 calls about vehicles being driven anti-socially between the two roundabouts on the A39.

APPENDIX B – ACCESS & AMENITIES COMMITTEE REPORT

Highways Scheme

Cormac have sent a price of £543.58 ex vat to install an unenforceable HGV warning sign before Ferris Garage. This has been passed on to Restranguet Point Residents Association for consideration. We await feedback from them and would not consider suggesting that the pc funds this but would support the installation if a majority of residents were in favour.

Devoran Recreation Ground

This has been successfully launched and work is now underway by Earthwrights on the Access Scheme. Following a number of accidents, a bridge has been put below the balance beam and this is proving successful.

Micro Library

We are nearly ready to get this underway, awaiting completion of shelving and removal of spare books to Trelissick by Judy Ivall. Debra has contacted Ms Terry (Library Service) for confirmation on our proposed use of the £1,000 grant.

Volunteer Car Service

Following an appeal on Radio Cornwall, we have received a potential new volunteer but still need to find some more. The scheme is working well otherwise.

Defibrillators

Feock – Ferris garage is to be the Feock site with a grant of £260 for a heated cabinet from The Lions Club. It was also agreed that Feock Church porch would make an excellent place for a second one in this village. Carnon Downs – Debra to investigate usage of this phonebox and public consultation by placing notice in the phonebox that this might become a defibrillator box in future.

Devoran Highways Scheme

All agreed that £30,000 for the 20mph zone throughout village was too high at the present time and that alternative measures would have to be considered. BR and CJ to speak to Devoran metals regarding their entranceway application and DR with councillors to talk to Mr and Mrs Holt re ownership of the verge and land on the creekside of Greenbank Road. (BS, PA and DR to report)

Lengthsman Scheme

Agreed by all that it was time to move this along. DR and PA will put together a schedule of work for a lengthsman. Following approval of the council, tenders will be invited and from this it is hoped that the job will expand as local people see tasks being completed.

Two boats have been removed from Carnon Yard.

Footpaths

A footpath schedule of issues has been produced and this is also available on the website. All footpaths have been named. Suggestions for names to PA.

Debra to find out cost of registering Tank Hill, Devoran.

(Further updates – PA/DR)

Environment Agency Land

Our plans need now to be discussed with neighbouring parishes, on Agenda for next AA meeting.

Business Plan to be resent to all Councillors for consideration and comment.

Next AA meeting 26th November 2015