

MEETING NO. 11..

Minutes of the FEOCK PARISH COUNCIL FINANCE & GENERAL PURPOSES MEETING held on Monday 16th October at the Parish Council Office, Devoran at 7.00pm

WARDS	CARNON DOWNS	DEVORAN	FEOCK
	P Lightfoot	S Parker	R Andrew
	R Brickell		

In attendance: Debra Roberts, Parish Clerk & Responsible Finance Officer

CHAIRMAN: Councillor Lightfoot

1. INTRODUCTION

The Chairman welcomed everyone to the meeting.

2. APOLOGIES

There were no apologies for absence.

3. APPROVAL OF MINUTES OF THE MEETING HELD ON 18th SEPTEMBER 2017

RESOLUTION: CLLR ANDREW PROPOSED THAT THE MINUTES OF THE MEETING HELD ON 18TH SEPTEMBER 2017 AS CIRCULATED BY THE CLERK BE CONFIRMED AS A TRUE RECORD, AND SIGNED BY THE CHAIRMAN. THIS WAS SECONDED BY CLLR PARKER AND WAS CARRIED BY THE MEETING.

4. DECLARATIONS OF INTEREST

There were no declarations of interest.

5. PUBLIC PARTICIPATION

There were no members of the public present.

6. FINANCIAL ARRANGEMENTS FOR MONIES FROM SALE OF FEOCK READING ROOM

The Clerk had circulated a report showing where the money from the sale of the Reading Room currently was invested. There was a discussion regarding the paying off of the remainder of the Public Works Loan. The Clerk advised there was £110,494 capital left on the loan, if we were to pay it off we would have to pay £1,440 in interest and £22,399 early re-payment penalty so a total of £134,333. This was as 25 year loan which was taken out in 2012.

RESOLUTION: CLLR ANDREW PROPOSED THE MONEY IS LEFT IN THE CORNWALL COUNCIL CALL FUND AND THE CAMBRIDGE BUILDING SOCIETY ACCOUNTS AND NO RECOMMENDATION IS MADE TO FULL COUNCIL TO PAY OFF THE REMAINDER OF THE PUBLIC WORKS LOAD, SECONDED BY CLLR PARKER AND CARRIED UNANIMOUSLY BY THE MEETING.

Cllr Andrew requested the clerk investigate the installation of solar panels on the roof of the Old Market Hall.

7. THREE YEAR BUDGET & PRECEPT FOR 2018/19 & LOANS

The Clerk had circulated a 3 year draft budget to members. The Committee discussed the budget and it was agreed to allow £1500 each year for election costs and this money to be reserved in a separate bank account. The Clerk advised she had split out the costs of the parks, land, buildings, grass cutting etc. into smaller headings to make the budget clearer.

RESOLUTION: CLLR ANDREW PROPOSED THAT THE BUDGET FOR 2018/19 AS CIRCULATED BY THE CLERK WITH THE ADDITION OF ELECTION COSTS BE RECOMMENDED FOR APPROVAL TO THE

PARISH COUNCIL IN THEIR NOVEMBER MEETING, SECONDED BY CLLR BRICKELL AND CARRIED UNANIMOUSLY BY THE MEETING.

RESOLUTION: CLLR ANDREW PROPOSED THE FINANCE & GENERAL PURPOSES COMMITTEE RECOMMENDS TO FULL COUNCIL THAT THE PRECEPT FOR 2018/19 REMAINS AT THE SAME LEVEL OF £104,000, SECONDED BY CLLR PARKER AND CARRIED UNANIMOUSLY BY THE MEETING.

The Clerk advised that the Parish Council had made a loan to Devoran Village Hall of £10,000 last year to enable them to renovate their lower hall and enable them to rent it out to increase their income. There had been discussion at the time whether this should form a loan or a grant.

RESOLUTION: CLLR LIGHTFOOT PROPOSED THE FINANCE & GENERAL PURPOSES COMMITTEE RECOMMENDS TO FULL COUNCIL THAT THE LOAN IS CONVERTED TO A GRANT, SECONDED BY CLLR ANDREW AND CARRIED UNANIMOUSLY BY THE MEETING.

The Clerk would add this to a future full Parish Council meeting agenda.

8. QUALITY COUNCIL AWARD

The Clerk advised that she was continuing to draft the procedures and policies required for this award and would bring these to a future meeting.

9. GENERAL DATA PROTECTION REGULATIONS

The Clerk advised that these regulations would be coming in in May 2018 and the Parish Council needed to ensure that they adhered to them. The first stage in this would be for the staff to carry out an audit of all data and personal data they held in the office and establish if it was necessary to keep this.

11. EXTERNAL AUDIT REPORT

The Clerk advised that the Audit had now been approved, this was more in depth than in previous years due to the sale of the Reading Room. There was one small issue raised where the notice of audit had a date on it prior to the date of the meeting the internal audit was approved at.

There being further business the meeting closed at 7.50pm.

Signed by Chair – Cllr Lightfoot