

**Minutes of the FEOCK PARISH COUNCIL MEETING held on Tuesday 1<sup>st</sup> March 2016 at the Parish Council Office, Devoran at 7.15pm**

WARDS	CARNON DOWNS	DEVORAN	FEOCK
	R Richards	B Shankland	C Shefford
	C Kemp	V Gordon	C Blake
	M Kemp		C Johnson
			K Hambly-Staite

In attendance: Debra Roberts, Parish Clerk & Responsible Finance Officer  
4 members of the public

CHAIRMAN: Councillor Richards

**1. INTRODUCTION**

The Chair welcomed everyone to the meeting.

**2. APOLOGIES**

Apologies had been received from Cllrs Allen, Andrew, MacDonald, Lightfoot and Kerrison.

**3. APPROVAL OF MINUTES OF THE MEETING HELD ON 8<sup>TH</sup> FEBRUARY 2016**

**RESOLUTION: CLLR BLAKE PROPOSED THAT THE MINUTES OF THE MEETING HELD ON 8<sup>TH</sup> FEBRUARY 2016 AS CIRCULATED BY THE CLERK BE CONFIRMED AS A TRUE RECORD, AND SIGNED BY THE CHAIRMAN. THIS WAS SECONDED BY CLLR M KEMP AND WAS CARRIED BY THE MEETING.**

**4. DECLARATIONS OF INTEREST**

No matters were declared.

**5. PUBLIC PARTICIPATION**

There were 4 members of the public present.

Marilyn Stamford, Judy Ivall and Ann Cunningham from Devoran Village Hall attended the meeting to update the Parish Council on the renovation work. The grant period for the £250K funding ends at the end of March, they are on track to spend the grant at present on the renovation of the hall.

They are now in the position of having a shortfall of funds to complete the refurbishment of the rest of the hall and were applying for a further £100k grant for the lower hall (this did not include furnishings). The terms of the SITA £100K grant are the same as the £250K, if successful the Village Hall Committee have to make a 10% donation, ie. £10K up front to get a grant of £290K. The village hall already have put up £25K and now have a shortfall of funds for the £100K application. In April they have to submit evidence of their financial position with the bid for £100K, at present they have £8K so are £2K short of the £10K. They have very little funds coming in as the hall is currently closed for refurbishment. The Village Hall Committee asked if the Parish Council would be prepared to loan them £2K to enable them to apply for the £100K grant. They were confident they could repay it once the hall had re-opened.

The SITA grant could not be used for new furniture, but the Committee are hoping to use crowdfunding to raise this money and possibly sponsorship of furniture. The Committee would find out if they were successful with their £100K bid in June/July. The Committee thanked the Parish Council for considering their request of a loan.

## **6. FEOCK WARD VACANCY CO-OPTION**

The Chairman advised that the Feock ward vacancy had been advertised and there were initially three people initially interested but two have now dropped out, this left one candidate, Keith Hambly-Staite and he invited Mr Hambly-Staite to briefly explain why he wished to join the Council.

Mr Hambly-Staite said that he had previously served on the Parish Council and had retired several years ago, but now wished to rejoin as he felt there was a future for Parish Councils to increasingly serve local people, helping a sustainable built environment and building on the draft Neighbourhood Plan and also a growing need of local Council's to deliver more and more services to meet the needs of all ages of residents.

**RESOLUTION: CLLR RICHARDS PROPOSED KEITH HAMBLY-STAITTE BE CO-OPTED TO THE FEOCK WARD VACANCY, SECONDED BY CLLR BLAKE AND UNANIMOUSLY CARRIED BY THE MEETING.**

The Clerk provided Mr Hambly-Staite with the Declaration of Acceptance of Office form which he signed before taking his seat on the Council.

Item 18 was brought forward on the agenda to allow those attending to listen to the discussion.

## **18. REQUEST FOR FUNDING ASSISTANCE FROM DEVORAN VILLAGE HALL**

The Chairman said that this item has been presented during the public participation session and an email request for assistance had been circulated by the Clerk to the Council prior to the meeting and that the Council were aware of the circumstances of the request.

Cllr M Kemp said that he felt initially we could look at this as an interest free loan but the Parish Council may be willing to consider the money being put towards the furniture, rather than being paid back. Cllr Shankland was in agreement with this but wanted to ensure that the terms of the loan were documented and agreed.

**RESOLUTION: CLLR RICHARDS PROPOSED THAT A LOAN OF £2400 BE MADE TO DEVORAN VILLAGE HALL WITH A VIEW TO THIS BEING CONVERTED TO A GRANT TO PROVIDE NEW FURNITURE, IN THE NEW FINANCIAL YEAR, THIS WAS SECONDED BY CLLR C KEMP AND CARRIED UNANIMOUSLY.**

**ACTION: CLERK TO ARRANGE BANK TRANSFER OF £2400 TO DEVORAN VILLAGE HALL BANK ACCOUNT**

## **7. CLERKS UPDATE ON MATTERS ARISING FROM PREVIOUS MINUTES**

The Clerk gave her update which is attached at Appendix 1.

Cllr Johnson and Gordon will be arranging to visit Kea and Perranarworthal Parish Council's with view to asking them to consider setting up transport schemes to work alongside ours.

## **8. MATTERS FOR REPORT**

Cllr C Kemp advised that the Devoran Community Association are trying to find a suitable date for the Party in the Park, potentially Sunday 12<sup>th</sup> June.

Cllr Johnson asked if we would be interested in getting involved in the "Clean for the Queen" initiative.

Cllr Shefford reported on the Clerk and her recent trip to Westminster to give a talk to MPs at the All Party Parliamentary Group on Local Democracy. They had also met with Sarah Newton MP and discussed with her local issues.

## **9. CURRENT REPORTS**

### **Cornwall Council**

Cllr Chamberlain was not in attendance.

### **Devon & Cornwall Police**

The Clerk read out the Police report which is attached at Appendix 2.

## **10. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT**

The Clerk gave the financial update as shown below.

**Total outgoing/accounts to be paid since the last meeting                    £5,330.73**

**Total income since last meeting in February    £1,048.83**

Normal rent from Pre-School and office.

**Current account bank balance and reconciliation - £195,934.28 as at 01/03/16 (includes £150K bond and £5K interest from this bond)**

**£189,300.61 is the true balance taking into account uncashed cheques (£4915.67 – Our Place funding repayment, 3 cheques for David Woolcock and Trolver Croft Residents Association membership)**

Cambridge Easy Access Saver (Reserve a/c) - **£72,451.32** (includes £50K bond)

### **Profit & Loss report to date**

Shows to date for the year 2015/16 for general/working account:-

Income                                    £136,442

Expenditure                            £120,874

Balance                                    **+£15,568**

## **11. CORNWALL COUNCIL DEVOLUTION FUND**

There was a discussion on this item at the last meeting. There had been a suggestion made that possibly our share of this funding may be donated to Truro City Council for a Truro Library project. The Chairman felt that we should request that our share of this funding should be used to open up the library area in our office to make the area larger.

**RESOLUTION: CLLR RICHARDS PROPOSED THAT WE SUBMIT OUR OWN APPLICATION IN THE ABSENCE OF INFORMATION REGARDING THE TRURO CITY COUNCIL PROJECT, SECONDED BY CLLR KEMP AND CARRIED BY THE MEETING.**

## **12. LOCAL WARD REPORTS**

### **Feock – Cllr Blake**

Cllr Blake has cleaned the signpost at Pill Creek and this looks slightly better. The one near to Trelessick also needs cleaning. There was also a fingerpost in Carnon Downs near to the Village Hall. The Clerk would ask the Milestone Society if they had a photograph showing this.

Cllr Blake said the hedges on the one way system Feock were getting very overgrown. The Clerk would send the landowners a request to cut the hedges back.

The drains from Trevilla through to the Loe Beach turning have not been cleaned recently and are full of silt and leaves.

Several local residents have remarked on seeing our Chairman in the ward concerning himself with Feock village issues and Cllr Blake would like to formally thank the Chairman for this.

The Chairman advised that a public meeting in the Church Hall would be arranged as soon as a response from Cornwall Council Planning had been received to discuss the developments at Pill Creek. Cllr Hambly-State advised that he had spoken to the AONB Planning Officer who suggested asking Cllr Edwina Hannaford to attend the public meeting as she may well attend.

There was considerable opposition on Trolver Croft to a planning application to create an accessible parking space. A lot of the objections received were not material planning considerations. The Planning Committee had agreed to support the planning application as there were no material planning consideration reasons not to. The Tree Officer visited and advised that a tree that was dead and dying could be taken down to allow the parking space to be moved which would alleviate some of the neighbours concerns.

There was 3¼ acres of woodland at Restronguet Point for sale at present. The Clerk to check if this was included in the TPO area.

### **Devoran – Cllr Gordon**

Cormac have been on the Tram Road clearing the drains.

### **Carnon Downs – Cllr C Kemp**

There were rumours circulating about a future use for the Tyrrells site. A very successful meeting was attended by about 100 local residents in relation to the planning application for 60 houses on Quenchwell Road/Forth Coth.

## **13. NEIGHBOURHOOD PLAN**

The Chairman advised that we are now in the fourth week of the public consultation stage, a number of comments had been received, the vast majority were very positive and lots related to housing.

## **14. PLANNING COMMITTEE**

The owners of The Valley holiday complex had spoken at the Planning Committee meeting regarding their application to lift the holiday residence restriction on the site, the intention of this was to make the cottages more saleable as there would no restrictions on them which are present made them difficult to sell, however they envisaged there would be little effect on the village as they did not feel that they would be 'residential homes' they would still remain as holiday cottages/second homes.

Cllr Richards is trying to find out more information about areas we should consider and include in our discussions for our consultee response as this application as it very different to the applications

we normally deal with. Cllr M Kemp advised that the properties are all leasehold and it would be unlikely that people would buy them to live in.

Two applications for the sub-division of plots, one near to Four Turnings at Feock and one on the edge of Goonpiper had been refused by Cornwall Council. The Parish Council's view was that these were sub-division of plots in a hamlet and it would not extend the settlement outside of the existing settlement boundary and therefore supported the applications. Cllr Richards has contacted Cllr Chamberlain about these cases following correspondence with the Case Officer.

There have been several issues raised with Planning Enforcement over the last couple of months, the enforcement case on one of these where an extension has been built without permission, has been closed and the reason given is that "enforcement is discretionary on the part of the Council and where development has taken place that is not considered too great an offence they will not pursue the homeowner" which the Parish Council felt was setting a dangerous precedent.

## **15. FINANCE & GENERAL PURPOSES COMMITTEE**

### **Public Works Loan repayment**

Cllr M Kemp advised that it had been previously agreed to repay a large proportion (up to £170k) of the Public Works Loan on the condition that there was no early redemption penalty to pay. Cllr M Kemp and the Chairman have had a discussion and feel it may be prudent to hold back on the repayment for the time being to ensure we have enough to complete the projects we have planned for the next year. Cllr M Kemp would still like to see £100K paid off the Public Works Loan as soon as possible.

### **Projects 2016/17**

The Clerk had circulated a list of proposed projects for 2016/17 that had been discussed by the Access & Amenities Committee and needed the full Council to authorise. The list was discussed by the Council and the following resolution was passed (the full list is attached at Appendix 3).

**RESOLUTION: CLLR JOHNSON PROPOSED THAT SUBJECT TO OBTAINING NECESSARY QUOTES, A SUM OF UP TO £50K BE ALLOCATED FOR PROJECTS SHOWN AT APPENDIX 3 FOR THE YEAR 2016/17, SECONDED BY CLLR GORDON, UNANIMOUSLY CARRIED BY THE MEETING.**

## **16. ACCESS & AMENITIES COMMITTEE REPORT**

Cllr Johnson reminded everyone of the Library opening on Saturday 19<sup>th</sup> March at 10am, a librarian would visit once a month and we also had a community volunteer who was interested in helping out. The revival of the twinning association with L'hospital Camfrout was discussed and local groups would be asked if they were interested in reviving this.

## **17. POINT QUAY ASSOCIATION REPORT**

There had not been a meeting since the last Parish Council meeting.

## **19. CORNWALL LOCAL PLAN CONSULTATION**

The new draft Cornwall Local Plan was now out for consultation, it was discussed whether the Parish Council wished to provide a comment or leave it to individual Councillors to respond if they wished too, it was agreed for individuals to respond.

Cllr Hambly-State commented that the Cornwall AONB Management Plan 2016 – 2021 was also now out for consultation. There is a section including Feock which related to our Neighbourhood Plan and we should revise our plan to include reference to the AONB Management Plan.

Cllr Hambly-State felt we should comment on the Cornwall AONB Plan and that we should refer to in our NDP environmental policies. The Chairman would respond to the AONB on behalf of the Parish Council.

The Clerk would email all Councillors the link to the Cornwall Council Local Plan in case they wished to comment individually.

**20. COMMUNITY EMERGENCY PLANS**

Cllr Richards would like to see these put together for each of the villages with a supplementary plan for Point & Penpol. It was agreed for Cllr Richards to contact Cornwall Council to find out how we go about taking this forward.

**21. LOCAL DEVELOPMENT ORDER**

The Chairman explained that this is where small extensions can be applied for under a Local Development Order, where they meet a set criteria, instead of going to Cornwall Council for full planning permission, instead as long as the application met a set criteria the Parish Council could decide it. There was previously a local development order for Carnon Downs but this has lapsed, Cllr Richards will find out more about the process and work involved and bring back to the next meeting for information.

**22. STAR COUNCIL AWARDS 2016**

It was agreed that we nominate ourselves for Council of the Year.

**ACTION: CLERK TO OBTAIN NOMINATION FORMS**

**23. REQUEST TO USE POINT QUAY FOR A METHODIST CHURCH SERVICE ON SUNDAY 10<sup>TH</sup> APRIL 2016**

The Clerk had circulated an email from Truro Methodist Church requesting permission to use Point Quay for an open air service, this had been agreed with Point Quay Association and the Parish Council were also in agreement for this the quay to be used for this purpose.

**ACTION: CLERK TO CONTACT TRURO METHODIST CHURCH**

There being no further business the meeting closed at 10.00pm.

## **Clerks report on matters arising from previous meeting**

### **Cornwall Council Devolution Fund**

A builder and electrician will be supplying a price for opening up the entranceway area to make our library area larger. Cllr MacDonald has drafted the application form for the funding.

### **Local Transport Scheme**

I have put an advert on our website and Facebook page for a volunteer to do some of the administration work for the scheme and will also get this sent out with the school newsletter this week and put a notice on the noticeboards, no interest to date.

29/02/16

## **Devon & Cornwall Police Report**

Two crimes have been recorded in the parish, one being a case of harassment and the other was an assault that occurred in a domestic setting.

We received 21 calls from members of the public resulting in the creation of a police log, three of these were reports of anti-social behaviour however two relate to off road motorcycles using the right of way that links Smithy Lane to Bissoe Road, Carnon Downs, which I believe from my last checking of the map at the parish offices is actually a public byway so therefore they may of being using the route wholly legally. The other report of anti-social behaviour relates to an isolated incident in a private place.

PCSO Thomas Care

Devon & Cornwall Police

## ENHANCEMENT PROJECTS BUDGET FOR 2016/17 AGREED AT FULL PARISH COUNCIL ON TUESDAY 1ST MARCH 2016

1.	Subsidy for transport scheme	* estimated costs	500
2.	Lengthsman Scheme*		1000
3.	Additional safety matting (to match existing) in Devoran Park to stop the ground becoming so muddy in between the play equipment*		300
4.	Matting/hard standing on grass verge on old A39, to stop ground becoming muddy and give a pedestrian path that can be used all year round		6000
5.	Signs Safety signs for all 3 parks (priced for 4 x A3 as we will soon have the Pengelly Meadows recreation area as well). Ownership signs for Common Land (priced for 6 x A4)		150
6.	Additional work to tidy Carnon Gate roundabout		500
7.	Additional regular work to tidy verge at Greenbank Road*		300
8.	Defibrillator and cabinet for Carnon Downs phonebox (if part-funded by BHF and Lions, includes a £100 donation from Carnon Downs Film Club)		560
9.	Highways work in Devoran (virtual pavement, build out and speed warning signs)*		15000
10.	Highways work in Carnon Downs (including Feasibility study (based on Devoran costs))*		17900
11.	Neighbourhood Plan (cost of advertising referendum via mailshot if agreed this is necessary at a later date)		800
12.	Common land at Market Street regular tidying and work to create a 'pocket park'*		500
13.	Provide a bench seat in the Bus Shelter on Forth Coth, together with cutting in a window so that people can see the bus coming*		500
14.	Carnon Valley land purchase legal fees*		1000
15.	Carnon Yard bench seat – installation of granite blocks to stop cars being parked right in front of the seat*		500
16.	Additional rubbish/dog waste bins in Devoran – approx. £200 for 2 post mounted bins and £128 per year Cory emptying charge (£64 each+VAT)		330



17. Quiet Lane signs for Tram Road*	100
18. Contingency	4060
<b>TOTAL COST</b>	<b>50000</b>