

MEETING NO. 1057

Minutes of the FEOCK PARISH COUNCIL MEETING held on Monday 2nd December 2013 at Carnon Downs Village Hall at 7.15pm.

Members Present:

WARDS	CARNON DOWNS	DEVORAN	FEOCK
	C Kemp	D Kiernander	C Blake
	B Richards	V Gordon	T Smithies
	M Kemp (Chair)	B Shankland	E West
	P Allen		C Johnson
			R Andrew (Vice Chair)

In Attendance: Debra Roberts, Parish Clerk & Responsible Finance Officer
Cornwall Councillor Chamberlain
Mark O'Brien, Community Network Area Manager (Cornwall Council)
PCSO Tom Care
No members of the public in attendance

CHAIRMAN: Councillor M Kemp

1. INTRODUCTION

The Chairman welcomed everyone to the meeting.

2. APOLOGIES

Apologies had been received from Cllr Claire Carter and Cllr John Langdon.

3. MINUTES

Cllr Johnson proposed that the minutes of the council meeting held on 4th November 2013, as circulated, be confirmed as a true record, and signed by the Chairman. This was seconded by Cllr Richards and was carried by the meeting.

4. DECLARATIONS OF INTEREST

Cllr Andrew made the following declaration of interest statement.

"I (Cllr Andrew) declare an interest in planning matters related either directly or in proximity to my land and property in Feock. For the public record, I am an employee of Cornwall Council working on the Localism Agenda. I have been advised by the Monitoring Officer that as a Parish Councillor I have no personal interest in the Neighbourhood Planning Agenda and related issues. However, if during the course of discussions issues are discussed of which I have a personal involvement it may be appropriate to leave the meeting and take no further part in the debate and for it to be recorded in the minutes"

The Chairman and Cllr C Kemp declared an interest in Item 12 Property Working Party and would leave the meeting at that time. Cllr Johnson declared an interest in Item 12 Property Working Party, she would not leave the room but would not engage in discussion regarding this issue.

5. PUBLIC PARTICIPATION

There were no residents in attendance. However, a resident of Carnon Downs had attended the surgery prior to the meeting and raised the issue that an additional dog waste bin was required in Carnon Downs (possibly by the Millennium Wood) and also that the Millennium Wood the grass/weeds had grown up around the base of the entrance way and it was difficult to get a double buggy through the entrance way, even though the entrance way was wide enough.

The Chairman said he would find out who owned the Millennium Wood as it was not owned by the Parish Council. Cllr Richards commented that as there were footpaths in the Millennium Wood that were the Parish Council's responsibility that we should clear the entrance way of the weeds.

6. MATTERS ARISING FROM PREVIOUS MINUTES

Brown Signs

Cllr Shankland advised that there had been no progress on this issue, however Cllr Biscoe was supportive of the Parish Council's views and was taking this forward for us. Our press release was on hold until we had a response from Cllr Biscoe. Cllr Shankland hoped there would be progress before Christmas.

S Bend Parking

Cllr Shankland advised that this could be included a joint Traffic Regulation Order and asked the Clerk to add this to the list of issues.

Additional Dog Waste Bins

The Clerk reported that the costs were £150 to buy the bin plus £61.28 a year for Cory to empty it. There was a discussion regarding the provision of an additional bin in each ward. Areas suggested were - Feock by the Playing Field, Carnon Downs by the Millennium Wood and Devoran on Point Quay. Cllr Allen did not feel that additional dog waste bins were really necessary but that if we did agree to provide more that these should be sited where dog mess was a health hazard, ie. near to playing fields.

Cllr Andrew suggested that the Clerk should obtain a list of where the dog waste bins were currently sited and bring this to the next meeting so that consideration could be given if more were required.

ACTION: CLERK TO OBTAIN LIST OF DOG WASTE BINS

Reply to residents issue

Cllr Richards had been in correspondence with Mr Brian Ashdown who attended the last Parish Council meeting to raise an issue regarding a right of way to his property at Trolver Croft.

Brambles at Carnon Downs Park

The Clerk advised that she had asked our contractor to provide us with costs to remove the brambles and prune the trees in the park and would instruct the contractor to carry out this work once the costs had been received. Cllr Langdon had previously asked for the gorse bushes to also be cut back. The Clerk would also advise the resident who had raised the issue when this would happen.

The Chairman advised that as mentioned previously, in future we would put in place a process whereby when a complaint was made by a resident that the Clerk would instruct a contractor to carry out the work, the Clerk would then notify the Ward councillors of the issue and the actions taken, the Ward councillor/s would inspect the work to ensure it had been completed satisfactorily and report back to the Clerk. If the work had not been completed satisfactorily then the Clerk would contact the Contractor again. This would ensure that work was carried out satisfactorily and also the Ward councillors would be aware of any issues being raised by residents in their ward.

Amendment to Standing Orders

The Clerk advised she had updated this to include the new agreed agenda item order and circulated this to all members.

Representation on outside bodies

The Clerk advised she had updated the list as agreed at the last meeting and this had been circulated to all members.

Book Swap Area

Cllr Johnson had not received any offers of a bookcase, a notice had been placed on the Parish Council website, School Newsletter, Facebook and Twitter sites. Cllr Johnson was now looking to source a second hand bookcase.

7. MATTERS FOR REPORT FROM OUTSIDE BODIES

There were no matters for report.

8. CURRENT REPORTS

Cornwall Council

Cllr Steve Chamberlain attended the meeting to update on issues at Cornwall Council. The Council Tax rise of 1.97% had been voted in. Cllr Chamberlain had voted against this as he felt it would have been more sensible to have an organisational re-structure to see how much money could have been saved before cutting services. The weed spraying grant had now been cut from April 2014 and Parish Councils would need to fund this themselves. Cllr Chamberlain asked that the Ward councillors keep an eye on the condition of the footpaths that had previously been maintained through the weed spraying grant.

Cllr Kiernander asked who would be responsible if someone fell and were injured on a footpath that was previously maintained through the weed killing grant. Cllr Chamberlain said he was unsure whose responsibility this would be and this needed to be clarified.

Devon and Cornwall Police

PCSO Tom Care introduced himself and said he was attending due to the recent serious high profile crime in Trolver Croft. The murder was now classed as a 'detected' crime which mean that there were no outstanding suspects. There had been a large police presence in the days after the crime but this was purely to reassure the local community. It was likely this case would be held at a court out of the county.

There were 7 other reported crimes in the Parish during November which were less serious (attached at Appendix A).

A crime which was on the increase and members should be aware of was heating oil theft, thieves were following the heating oil lorries around and then noting which houses had their tanks filled recently and then going back to those properties.

Another crime on the increase was catalytic converter theft, marker kits were available for free from the Police. The Clerk has requested some to keep in the office for residents and these would be sent to the Parish Office when available.

An update on the damaged tree incident would be given at the next meeting. PCSO Care said he hoped to attend the meetings more often, especially if there were a high number of crimes or any serious crimes to report on.

The Chairman thanked PCSO Care for attending.

The Chairman amended the order of the agenda to allow Mark O'Brien to give his presentation earlier in the meeting.

9. COMMUNITY NETWORK PANELS

Presentation from Mark O'Brien (Community Network Manager – St Agnes & Perranporth and Truro & the Roseland)

Mark introduced himself and his role, he explained he was part of the localism team and worked with the areas above. He works directly with 14 Cornwall Councillors and his role is to bring together Cornwall Council services with outside bodies. Mark can liaise with Parish Councils to give advice on issues in their areas. He

has been involved with Neighbourhood Plan support, community emergency plans to help communities be more resilient in emergencies (ie. flooding) and think about what happens to vulnerable people/groups in times of emergency, grant funding advice service, working to bring in additional grant money and liaising with Parish Councils regarding the opportunities to take on the delivery of services that were previously provided by Cornwall Council.

There was a discussion regarding devolution of services and how in some other network areas the councils work as clusters which they find useful. If there is an issue that affects several neighbouring parishes the Parish Council can contact Mark to ask him to arrange for a relevant Council Officer to come out to speak to the Parishes together.

Another part of his role is to facilitate the Community Network Panel meetings, these were originally put into place when One Cornwall was formed to bridge the gap between Cornwall Council and the Parish/Town Councils when the District Councils were disbanded. These meetings are a chance for members of the public to come along and speak directly with Councillors and Council Officer on issues. Ideally the public/councils form the agenda by providing items for it that are affecting them or their residents. There is a review of the Community Network Panels being carried out at present and the results of the consultation will be published shortly. Cllr Richards commented that his previous experience was that these meetings tended to be very centralised around Truro. Mark advised that this could be avoided if the Parish Councils provided items for discussion that specifically affected them. Unfortunately the public attendance at the meetings is currently low and the meetings are being attended by County and Town/Parish Councillors only. Mark does advertise the meetings through posters to try to encourage members of the public to attend.

Mark advised that he is able to give advice on grant funding available, more information can be found at <http://www.cornwall.gov.uk/default.aspx?page=21827>

Cllr Smithies asked how as a new councillor he could ensure he was aware of what was the local councils responsibility and also more information about the localism agenda, how could we provide services without additional funding? Mark advised that attending the Community Network Panel meetings would be very useful and by doing this the Council could become involved in strategies and through this may become eligible for additional grant funding.

Cllr Shankland asked Mark O'Brien if he would be able to put him in touch with a Council from North Cornwall who are working on a Neighbourhood Plan as we were looking for another Council to go onto Radio Cornwall with us for a round table discussion about neighbourhood planning.

The Chairman advised that Feock Parish Council would be represented at the next meeting.

10. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT

The Accounts for payment for November were presented to the Chairman for authorisation and signature.

The Clerk gave the following financial summary for the month of November.

Total outgoings £15,430.28. This includes the Public Works Loan payment (£7,500).

Total income £5,934.08

This includes £380.00 Market Hall hire, VAT rebate £304.08 and Interest income on Bonds of £5250.00.

We have spent £960 spend this year so far on Small Grant Scheme/donations out of a budget of £1000 and have one application for a donation of £100 on this months agenda.

The current account bank balance as at today is £37,769.17.

The Clerk is currently reviewing office costs, including terminating the lease on the franking machine, and obtaining a joint gas and electricity contract which will be cheaper than what we are paying at present.

Profit & Loss report to date

Income	£129,921
Expenditure	£96,177
Balance	+£33,744 until end of March 2014

We have been working on a projection for the precept for 2014/15 and the amount needs to be submitted before Christmas and agreed at the meeting today.

From April 2014 we will be able to provide a budget v actuals report on a monthly basis so that all members will be aware of our financial situation and also the Clerk will be able to explain any variances against the budget.

11. LOCAL WARD REPORTS

Feock – Cllr Smithies

Cllr Smithies attended the meeting last week regarding the possibility of a new community hall in Feock. This was a very well attended and well run meeting with 110 people attending. There was an excellent presentation outlining the various choices and options. These included refurbishing the existing church hall, doing nothing or a new build. There was a view put forward relating to the possible use of part of the Feock Playing Field for the new hall and car park and there was discussion around this. Cllr Smithies advised that the Council have received a letter of objection from a resident regarding this and this has been circulated to the Council. Cllr Smithies outlined the points in the letter to those present, the main concern being the loss of the playing field for children. Other possible sites have not been ruled out. The voting was 13 to refurbish the existing, 85 for a new build. 75 to build elsewhere and 13 to build on the same site. The Community Hall group are meeting again today.

Carnon Downs – Cllr C Kemp

Cllr C Kemp advised that a complaint had been received about the overgrown brambles and large trees in Carnon Downs park.

ACTION: THE CLERK TO CONTACT THE CONTRACTOR TO ENSURE THIS IS COMPLETED

A letter had been received from Stephens Scown Solicitors regarding the Council's position as a trustee for Carnon Downs Village Hall in relation to the Big Lottery Funding they had received (the Clerk to circulate). This confirms that the Council does not have any liability in relation to the funding/project.

The entrance way to the Millennium Wood is overgrown and this is being investigated.

One resident attended the surgery today. The Clerk advised that this had been advertised through the noticeboards and telegraph pole posters. Cllr Shankland suggested we also advertise this in the village newsletters.

Devoran – Cllr Gordon

Cllr Gordon advised that the bike rack would be installed this Saturday. Cllr Gordon would ensure she took photos and would contact the press. There is a large shed which has been constructed in Chycoose and Cornwall Council Planning have been asked to look into this to ascertain whether it needs planning permission or not. The 'wish tree' for the Neighbourhood Plan has now been completed by the schools art club.

12. REPORT ON PLANNING COMMITTEE MEETING

Cllr Richards gave a report on the latest Planning Meeting. The report is attached at Appendix B.

13. PROPERTY WORKING PARTY

The Chairman and Cllr C Kemp left the meeting as they had declared an interest in this item.

Cllr Andrew took over as Chairman.

Market Hall Lease

Cllr Smithies advised that the lease was now back with the pre-school, the comments from the other members had been taken on board and amendments had been made to the lease, such as the clause to include a traffic management plan and also to ensure that the hall was available for use at weekends.

Cllr Kiernander commented that he felt that the clause 5.6 regarding the tenant paying the legal fees of the landlord in the event of a breach of contract by the tenant should be included. The latest version of the lease was checked and it was confirmed that this clause was included. Cllr Shankland had reservations about this clause being included. It was felt that at this late stage in negotiations it would be incorrect to request that the tenant pay the initial legal fees to set up the lease, and that Cornwall Council should have brought this to our attention earlier if this was standard practice.

Cllr Shankland asked if the hall was let out when the tenants were not using it who would receive the rent? Cllr Smithies advised that the tenant would receive any rent if they sublet the hall, they were responsible for bookings and ensuring the hall was cleared and cleaned, both before and after use. There was a discussion regarding the continued use of the hall by the Dance School, it was agreed that it was for the tenant to decide if this was practical, the rate to be charged and for any negotiations to be between the tenant and the organisation who wished to rent the hall.

It was agreed to request that the time that the landlord could occupy the premises for 20 times a year be changed to 6.30pm from 7.15pm to allow time for the hall to be set up prior to Council meetings.

It was agreed that the lease should be signed by the Clerk, Vice Chair (as the Chair had an interest) and Cllr Smithies (Chair of Property Working Group).

The Clerk recommended to delegate rights to sign the lease to the Clerk, Vice Chair and Cllr Smithies on the basis of the discussion (detailed above). This Clerks recommendation was carried by the meeting.

Cllr Richards had obtained one quotation to put up the fence to divide off the tenant's outside space from the Parish Council car parking, it was agreed that two additional quotations were required due to the costs involved and to ensure best value.

ACTION: CLLR RICHARDS TO OBTAIN TWO ADDITIONAL QUOTATIONS AND PROVIDE TO THE PARISH CLERK

The Chairman, Cllrs C Kemp and Johnson rejoined the meeting.

Feock Reading Room

Cllr Richards would be attending the AGM of the Snooker Club tomorrow. The review had been completed, the Snooker Club were a year in arrears with their rent. A commercial tenancy rent for the building in good condition would be around £8/sq foot, the snooker Club are currently paying £1/sq foot. The Snooker Club appeared to be unable to pay the rent arrears and were struggling to maintain their membership. The building needs a lot of work as it is quite damp and a quotation to clear the debris at the back of the building which appears to be causing the damp has been received (£120 labour plus £160 skip hire).

Cllr Kiernander commented that he would support the Snooker Club if they could show more community use of the building. Cllr Smithies said we needed to ask them at the AGM what their plans were to pay the arrears and the current years rent and address the issues they were facing.

It was agreed to review the situation at the January meeting once Cllr Richards had attended the AGM

ACTION: CLERK TO ADD TO JANUARY MEETING AGENDA

14. FINANCE & GENERAL PURPOSES WORKING GROUP

The Chairman advised that the group had met last week to discuss the precept for 2014/15, which was to be discussed later in the meeting. The group planned to meet on a quarterly basis. It was intended to eventually change the working group to a committee which would also comprise of the current Property Working Group.

15. NEIGHBOURHOOD PLAN

Cllr Shankland gave a report in Cllr Carter's absence (Chair of Neighbourhood Plan). The Community Questionnaire had been sent out and we were expecting around 500 responses. The Youth Survey was now online and there had been a number of responses, the 'Wishing Tree' for the younger children was now completed.

The working groups were busy working on the Design Statement and the focus groups were working well. BBC Radio Cornwall were interested in doing an interview with the Council regarding the work on the Neighbourhood Plan alongside another Cornish Council, this would fit well with the planned public exhibitions in late January / early February.

The Chairman asked if the draft plan/evidence based summary would be completed by the end of April when the consultants contract ended. It was expected that it would be but we would still need assistance to get the plan to the referendum stage and it was hoped this could be accessed via Cornwall Council.

16. PETTY CASH

The Clerk recommended setting up Petty Cash system for the office. At present if additional postage such as registered/recorded delivery letters had to be sent (which could not be done through the franking machine), this had to be paid for by the staff and then claimed back via a cheque, the same applied to purchasing online where items had to be paid for up front. If we had a petty cash system stamps could be purchased from this, also the Clerk intends to terminate the contract on the franking machine as due to the low volume of normal day to day postage (excluding the neighbourhood plan questionnaires) having this was not saving the Council money and we could revert to using stamps and save the monthly rental cost of the machine. Petty cash could also be used to reimburse Councillors who had incurred costs relating council work/projects. The system would be properly monitored and set up on the electronic accounting system.

This was proposed by Cllr Kiernander and seconded by Cllr C Kemp, the recommendation was carried.

ACTION: CLERK TO SET UP PETTY CASH SYSTEM

17. POSSIBLE JOINT TRAFFIC REGULATION ORDER

The Clerk had contacted the Clerk at Perranarworthal Parish Council and they had confirmed they would be interested in working with us on a joint Traffic Regulation Order, the Perranarworthal Clerk is also the Mylor Clerk and asked if we would also consider working with Mylor, this was agreed. Kea had already confirmed via Cllr Chamberlain that they were also keen to work with us on this. It was agreed for the Clerk to set up a meeting in January of the Clerks, Chairs, Cllr Chamberlain and Ben Dickinson (Cornwall Council) of Kea, Mylor and Perranarworthal. It was agreed that any traffic issues should be raised with the Clerk so that these could be added to the central list of issues in the parish.

ACTION: CLERK TO ARRANGE MEETING AND OUTCOME TO BE REPORTED AT FOLLOWING FPC MEETING

Cllr Johnson advised that she was attending a meeting on 13th December with Falmouth Cycle Club regarding the possibility of a cycle way between Devoran and Falmouth. This had come about due to a cyclist being clipped by a lorry near to Visicks Yard. Cllr Johnson would report back at the next meeting.

18. SMALL GRANT APPLICATION

The Clerk advised that a Small Grant application for £100 had been received from a group wishing to set up a Memory Café in Carnon Downs.

DECISION: CLLR ALLEN PROPOSED THIS BE GRANTED, SECONDED BY CLLR KIERNANDER.

19. DONATION REQUEST

The Clerk advised a donation request had been received from the Air Ambulance for 2014. We had now spent £1160 from a budget of £1000 this year for small grants/donations. It was agreed to defer a decision on this request until April 2014. Cllr Allen felt that we should limit our donations/small grants to groups/charities specific to the parish. Cllr Gordon requested a list of all grants/donations made this year.

ACTION: CLERK TO ADD THIS ITEM TO THE APRIL 2014 AGENDA & TO PROVIDE A LIST TO ALL MEMBERS OF THE SMALL GRANTS/DONATIONS PAID IN 2013/14

UNDER THE S100A LOCAL GOVERNMENT ACT 1972 (as amended) MEMBERS OF THE PUBLIC LEFT THE MEETING.

It was agreed to amend the order of the agenda to allow time to be given to discuss Item 21 Precept Review and also for this to be held in the public session. There were however no members of the public present at the meeting.

20. LICENSING POLICY ACT CONSULTATION

The Clerk had circulated this with the agendas. There were no comments received on this consultation.

21. REPORT OF AUDIT AND FINNCIAL ISSUES

Cllr Andrew advised that the hearing in relation to a previous member of staff had been held, a letter explaining the decision of the hearing had been sent to the staff member and they had until Friday 6th December to appeal against the decision. This item would be discussed at the next Council meeting on Monday 13th January 2014 once it was known if the staff member would be appealing against the decision.

ACTION: CLERK TO ADD ITEM TO NEXT MEETING AGENDA

22. INTERNAL AUDIT

The Chairman reported that he and the Clerk were meeting with a possible new Internal Auditor on Thursday 5th December, and there was also another person who could fulfil the role as well who they would contact.

23. REVIEW OF CODE OF CONDUCT DECISION NOTICE ON FORMER COUNCILLOR

It was agreed to defer this item until January in view of additional information provided.

ACTION: CLERK TO ADD ITEM TO NEXT MEETING AGENDA

24. PRECEPT 2014/15

The Chairman issued projections to those present showing the expected spend by the end of the 2013/14 financial year and a projection of costs for 2014/15. The precept needed to be agreed to enable the Clerk to submit the figure to Cornwall Council before Christmas. The detailed budget would be finalised in February/March.

There was a discussion regarding the precept amount, the main points being as follows.

The Chairman suggested that the precept remain the same on the basis that there were unknown factors in relation to our parish assets.

Cllr West suggested a large reduction in the precept due to the salary savings, the Neighbourhood Plan being completed and part of the Parish Office being leased.

Cllr Andrew suggested that the precept stay the same on the basis of the unknowns in relation to the parish assets. Cllr Richards agreed with Cllr Andrew, and that we should possibly look to reduce the precept for 2015/16.

Cllr Allen commented he would not like to make a decision without knowing the previous precepts. The 2013/14 precept was £100K, as was the 2012/13. The precept had stayed the same for the past two years.

Cllr C Kemp suggested keeping the precept the same.

Cllr Smithies agreed with Cllr West regarding the possibility to reduce the precept due to the savings and new income but not with the scale of the reduction. Cllr Smithies felt that the Council should take more advantage of grant funding available. Cllr Shankland agreed with this view.

Cllr Kiernander was in favour of cutting the precept, but would like to ensure that we could continue to deliver the level of service and provide new services to residents.

Cllr Gordon, Cllr Johnson and Cllr Blake would like to see a small decrease in the precept.

A vote was taken to either keep the precept the same or reduce it, votes were 5 to keep the same, 7 to reduce.

The Clerk recommended reducing the precept by 3% (£3,000) to a total of £97,000 (plus the Localised Council Tax Support Grant of £4,112.16 which was not part of the precept). This was unanimously agreed by the Council.

DECISION: REDUCE 2014/15 PRECEPT BY 3% - CLERK TO CONTACT CORNWALL COUNCIL

25. ANY OTHER BUSINESS

There being no further business the meeting closed at 10.50pm.

DATE OF NEXT MEETING: MONDAY 13TH JANUARY 2014, Market Hall, Devoran at 7.15pm.

There were 8 reported crimes within the Parish for November 2013;

1. GT/13/2138 – Possession of cannabis, this crime was detected on Bissoe Road, Carnon Downs the offender was in a vehicle.
2. GT/13/2150 – Theft of heating oil in Carnon Downs, from a property in Trelawne Road. This occurred between Thursday 31/10/13 at 13:15hrs and Monday 04/11/13 at 22:00hrs.
3. GT/13/2226 – Murder at Trolver Croft on 15/11/13, this crime has been detected.
4. GT/13/2247 – On Tuesday 19/11/13 at approx 03:00 hrs a drink driver was stopped on the A39 at Carnon Downs, the offender has been charge to court. The offender is from out of the county.
5. GT/13/2257 – Burglary, this happened between 20:30 hrs on Tuesday 19/11/13 and 08:10 hrs on Wednesday 20/11/13. The property is at Harcourt and is currently not lived in and being revonated. The items stolen were a Mountfield petrol hedge trimmer and a grey & orange coloured plastic tool box approx 2ft by 1ft it contained various hand tools.
6. & 7 GT/13/2302 & 2303 & gt/13/2327 – This is a public order offence and two criminal damages to two rowan trees outside of number 21/23 Devoran Lane this happened on Tuesday 26/11/13 at approximately 14:00 hrs.
8. GT/13/2317 – Theft, a shoplifting occurred at Carnon Downs garden centre on Thursday 28/11/13 between 15:30 & 15:55 hrs. 3 packs of Christmas lights were stolen valued at £143.00 by two males, the property was recovered and the offenders are still sought.
9. GT/13/2326 – Criminal damage report 0001-1126 1st December in BISSOE area. Report of a dead swan found. This crime is soon to be no crimed as wildlife officer has indicated nothing suspect about this and swan would have died of natural causes.

During November the police received 29 calls from the public within the parish that resulted in logs being created.

Planning determinations for the following applications had been made since the last meeting on 22nd October 2013.

- 557. Stamps Hill, Trolver Croft, Feock PA13/06906 - Refused
- 558. 4 Greenbank Terrace, Devoran PA13/06796 – Conditional Approval
- 559. Trevilla Grange, Trevilla, Feock PA13/02560 – Conditional Approval
- 560. Riverbank, Restronguet Point, Feock PA13/08512 – Conditional Approval
- 561. Sonlea, Bissoe Road, Carnon Downs PA13/08609 – Conditional Approval
- 563. Tristan Beeches, 8 Kelliworth, Feock PA13/07939 – Consent Granted
- 565. Five Oaks, Tremarne Close, Feock PA13/08920 – Consent Granted
- 566. Avonmor, Feock PA13/08927 – Consent Granted
- 567. Hedgerows, Carnon Crescent, Carnon Downs PA13/08895 – Conditional Approval
- 569. Porthgwidden, 3 Feock PA13/09066 – Consent Granted
- 570. Storrie, Old Carnon Hill, Carnon Downs PA13/09160 – Conditional Approval
- 571. Chy-An-Dour, Ropewalk, Penpol, Devoran PA13/09057 – Conditional Approval

10 new planning applications were considered and the Committee did not have any concerns regarding these.

- 576. Killiganoon Manor, Carnon Downs PA13/09781
- 577. Killiganoon Manor, Carnon Downs PA13/09783
- 578. Killiganoon Manor, Carnon Downs PA13/09782
- 579. Trevallion Vean, Trolver Hill, Feock PA13/10258
- 580. 41 Knights Meadows, Carnon Downs PA13/10133
- 581. 9 Dozmere, Feock PA13/09871
- 582. 2 Manse Road, Carnon Downs PA13/09269
- 583. The Wrigglers, Restronguet Point, Feock PA13/09046
- 584. 12 Trevallion Park, Feock PA13/10365
- 585. Waterside, 18 St Johns Terrace, Devoran PA13/09907

A database had been established to record reports of planning issues from residents, the following reports had been reported to the Planning Enforcement team.

- A “shed” had been constructed on a piece of land at Chycoose Parc and has been reported to Cornwall’s Planning Enforcement team and we are awaiting the outcome. A photograph of the building was viewed and the location of the construction was identified.
- The Chairman and Cllr Kemp had visited a resident in Devoran Lane regarding her concerns over the size of development to the neighbouring property. Photographs taken were viewed and the plans of the neighbouring extension were reviewed and the matter discussed.
- A resident of Quay Road had requested confirmation that the correct planning permission was in place for a business to be operated from a neighbouring property and that the matter had been referred to County Planning for investigation.