

## MEETING NO.

### Minutes of the FEOCK PARISH COUNCIL ACCESS & AMENITIES COMMITTEE MEETING held on Thursday 20<sup>th</sup> September 2018 at the Parish Council Office, Devoran at 7pm

|       |              |                     |                 |
|-------|--------------|---------------------|-----------------|
| WARDS | CARNON DOWNS | DEVORAN             | FEOCK           |
|       | P Allen      | S Parker            | K Hambly-Staite |
|       | R Brickell   | B Thomas            |                 |
|       |              | C Johnson (in part) |                 |

In attendance: Debra Roberts, Parish Clerk & Responsible Finance Officer  
4 members of the public

CHAIRMAN: Councillor Allen

#### 1. INTRODUCTION

The Chairman welcomed everyone to the meeting.

#### 2. APOLOGIES

There were apologies received from Cllr Blake and Cllr Bearcroft, Cllr Johnson had to leave the meeting at 8.30pm.

#### 3. MINUTES OF THE LAST MEETING

**RESOLUTION: CLLR THOMAS PROPOSED THE MINUTES OF THE MEETING HELD ON 14<sup>TH</sup> JUNE 2018 BE AGREED AS A TRUE AND ACCURATE RECORD AND SIGNED BY THE CHAIRMAN, SECONDED BY CLLR HAMBLY-STAITTE AND CARRIED UNANIMOUSLY.**

#### 4. DECLARATIONS OF INTEREST

There were no declarations of interest.

#### 5. PUBLIC PARTICIPATION

There were 4 members of the public present.

Audrey and Mark Holley came to speak about the problems they encounter caused by vehicles parking opposite their driveway (next to the Spar) and also the number of vehicles that are parked around the roads by the Spar, this sometimes causes problems for the buses getting through Smithy Lane. Sometimes delivery lorries blocked their driveway or parked opposite which also caused then difficulties getting in and out of their driveway.

The Chairman said he understood the problems they were experiencing and had sympathy, this was not a new problem and had been brought to the attention of the Council before, this issue would discussed under the Highways Update item.

Martin Roskilly came to request two items be discussed at the next meeting. Overgrown hedges on St John's Terrace and Devoran Lane and also dog fouling. There is also a highways issue at the bottom of the 'S' bend by the Old Quay Inn, there has been very bad parking there over the Summer which makes it very difficult to negotiate the road. It would be very difficult to get an emergency vehicle round the 'S' bend and/or along the Tram Road in an emergency. Martin thanked the Parish Council for the work that has been done around Devoran installing the 20mph zone but said he felt more needed to be done on the roads around Point and Penpol. The road

leading up from Point Green to Point Road was especially bad for speeding, it is a 20mph zone and he felt that very few vehicles stuck to this. He felt more signage was needed to reinforce the speed limit.

Mike May had come to speak about overgrown hedges on Smithy Lane as the pavement was being narrowed by hedges growing out over the pavement. He had written to the Clerk previously about this but no action had been taken on the hedges, he asked who actually was responsible for ensuring the hedges were cut back. There were also problems with trees growing out over the road and the bus is struggling to get underneath it. The Clerk advised that she had written to two residents on Smithy Lane this week to request they cut their hedges back. The Committee would discuss this issue tonight. The Chairman advised that it was the landowner who was responsible for cutting their hedge back, Cornwall Council could request they did this and in extreme cases cut it back and charge the landowner. The Parish Council had no responsibility for ensuring hedges were cut back but did send out requests to landowners where issues were raised and details provided. There was no requirement for the Parish Council to do this but it did so to try to help with this issue.

Item 9 was brought forward for discussion as members of the public were present regarding this item to enable them to listen to the discussion.

#### **6. CLERKS REPORT ON MATTERS ARISING FROM PREVIOUS MEETING**

The Clerk advised that all matters were on the agenda tonight so would come up during the meeting.

#### **7. RISK ASSESSMENTS**

The Chairman reported that the risk assessments were carried out in January this year and an updated list of actions and the current position had been circulated by email. Cllr Parker had drafted a sign for the parks and recreation areas which everyone thought was very good. It was agreed that we felt these should be A3 in size but made more positive, for example "for your enjoyment – no dogs, no fires etc.." Four were needed, one for each of our areas, the Clerk advised that each piece of new play equipment had an age limit stamped on it so we could use this to guide the age limit on our signage for the equipment, older children could of course use the park areas but not the equipment as it was not designed for older teenagers. Cllr Parker would bring 4 revised versions to the next meeting, one for each of our recreation areas.

It was noted that the bus shelters have all been refurbished this year and the Clerk would make a notice to display in them to advise users that the Parish Council owned and managed them and that they were the contact if there were any issues with the structures. There was already a sign in the Carnon Downs shelter.

#### **8. CARNON DOWNS & CARNON GATE ROUNDABOUT MAINTENANCE**

#### **9. FAST PROJECT & HIGHWAYS UPDATES**

##### **Parking issues**

The Chair advised that the latest Traffic Regulation Order (TRO) for Carnon Downs was complete and if we were to look to do anything near to the Spar with regards to parking restrictions this would need to be a new TRO, however the Community Network Panel had given the option of a free TRO in their highways budget for the network area, this would be done as one large TRO. The

Chairman suggested that this issue be referred to the FAST project to be looked at as well as the traffic issues in Feock. Cllr Thomas felt the issue of parking outside of the Spar would only get worse when the two new properties were built on the old Tyrrells shop site. It was agreed to contact the Spar Manager to ask that they request their delivery lorries do not park opposite Mr Holley's junction to try to reduce the nuisance for him.

#### **Point speeding in 20mph limit**

The Chairman suggested that perhaps additional signage at the start/ends of the 20mph zone be installed to highlight the 20mph speed limit. Cllr Johnson suggested that more Share With Care signs be installed on the road up from Point Green to highlight that it was not just vehicles using the road.

**RESOLUTION: CLLR JOHNSON PROPOSED THAT MORE SHARE WITH CARE SIGNS BE INSTALLED ON THE ROAD UP FROM POINT GREEN (LOCATION TO BE AGREED) AND THIS BE RECOMMENDED TO FULL COUNCIL, SECONDED BY CLLR THOMAS AND CARRIED UNANIMOUSLY.**

The Clerk would check if this additional budget needed to be authorised by full Council and if it did then this would be put on the October Parish Council agenda for discussion as a recommendation from the Access & Amenities Committee. .

#### **Overgrown hedges**

The Chairman said that we did feel that landowners should keep their hedges trimmed back in the urban areas and where the Parish Council were notified of the address of the properties causing problems they would send a Cornwall Council notice to the owner to request them to cut their hedges back. The Parish Council had no responsibility for advising residents to cut back their hedges. The advisory notice was done at the Parish Council's discretion.

**RESOLUTION: CLLR JOHNSON PROPOSED THAT THE CLERK NOTIFY WARD COUNCILLORS WHEN AN ISSUE WAS REPORTED SO THAT THEY COULD GO AND SPEAK TO THE RESIDENT PRIOR TO SENDING A FORMAL NOTIFICATION IF THE HEDGE WAS NOT CUT BACK, SECONDED BY THE CHAIRMAN AND CARRIED UNANIMOUSLY.**

#### **Carnon Downs Highways Project & Planters**

The planters have arrived and we would be placing these on the pavement in the next couple of weeks, the Dental Practice had been asked if they would be willing to water these in the drier months. The Chairman proposed that these be planted with corydalines and he would arrange this.

The Clerk advised that the yellow lines works on Quenchwell Road and Bissoe Road junctions had been authorised to go ahead and she was waiting for Cormac to confirm a date for these works to start. The remodelling of the junction would also be carried out at the same time. The route of the pavement on Bissoe road was being re-consulted on and residents had been written to by the Parish Clerk to advise them that a second consultation would be carried out.

Cllr Thomas commented that the 20mph zone speed cushions on Greenbank Road did appear to have helped with slowing down traffic.

### **Request for yellow lines at the top of Loe Beach hill**

It was agreed to refer this to the FAST group. It was noted that a new Councillor was needed to take on the lead on the FAST project.

Cllr Johnson suggested that herself, the Clerk and the speedwatch volunteers meet and invite all Councillors to attend a meeting to go through where we are at present with the project.

Cllr Hambly-Staite said he would be willing to lead on any road issues that affect Feock ward on the FAST project.

Cllr Hambly-Staite suggested that we arrange a meeting with Sarah Newton MP to update her on the work that the Parish Council were doing and also the issues we faced with regards to the administration of the Speedwatch scheme.

### **Roundabout maintenance**

The Chairman had set out the specification of the works we proposed to carry out on the roundabouts. If this was not done under the annual lane closure for verge cutting we would need to employ an approved contractor to put in place the traffic management for us to allow the work to be carried out safely.

## **10. WELLBEING WORKING GROUP UPDATE**

Cllr Johnson said she thought we should have a meeting soon with the members of the Health & Wellbeing working group, Cllr Hambly-Staite said that this had already been agreed and they would become a Wellbeing forum, he felt this should be arranged for November when it was hoped the Community Navigator would be in place.

Cllr Hambly-Staite advised a number of applications for the Community Navigator position had been received and it was hoped to have someone in post by mid November.

Cllr Hambly-Staite had met with representatives of the National Trust and a good relationship was being built with them regarding working together in the future. There was a meeting arranged for the 29<sup>th</sup> November that all Councillors were invited to attend at Trelissick where the National Trust would give a presentation with regards to their future plans for the estate.

## **11. FOOTPATH IMPROVEMENTS & MAINTENANCE UPDATE**

### **Footpath Working Group**

A report from the Footpath Working Group was circulated to everyone present. There were 3 elements to the project (1) Signage from the road and waymarking (2) Improving safety of stiles, we would be working urgently with Cornwall Council and landowners to improve the safety of a number of stiles (3) Urban footpaths and improving the surface of these to make them more all-weather and suitable for users of all abilities.

### **Killaganoon footpath**

There were still ongoing issues with the footpath definitive map being incorrect when the actual route that has been used for years takes a different route and the written statement/description of the footpath reflected the used route but the line on the map had been drawn in the incorrect position. The Parish Council had been advised that a definitive Map Modification Order would need to be made to be made to correct this and that this would take some time to process. Cllr

Allen was a member of the Cornwall Countryside Access Forum and he would be raising this issue through that forum and the time that had been quoted that this would take to process.

#### **Carnon Downs Footpath dedication update**

The Chairman and the Clerk had met with the landowner and agreed a 3 metre width for the dedicated pathway area and this would have a stock fence erected along the length. The Clerk had contacted our Solicitors regarding the legal process to dedicate this land and a meeting was being arranged.

#### **12. CARNON DOWNS NEW RECREATION AREA & EXISTING PARK IMPROVEMENTS UPDATE**

The Clerk had supplied further information to the Councillors regarding the Section 106 agreement and the covenant queries so that further discussions and a resolution could be made at the full Council meeting in October. We would like to start laying the field out before Christmas if at all possible.

#### **13. RETALLACK PLAYING FIELD COVENANT**

The Chairman advised that legal advice had now been received from the Solicitors regarding our questions about the covenant on the land and this had been circulated to all Councillors and the Clerk would feedback to all Councillors when further advice had been received.

#### **14. ADDITIONAL DOG WASTE BINS**

The Clerk advised that we now had a spare dog waste bin which had been replaced by a new dual purpose waste bin at Jubilee Wood. A new dual waste bin had also been installed at Retallack park by Cornwall Council.

It was suggested that waste bin would be useful at Point Quay, Point Quay Association who managed the quay would need to be consulted about this.

#### **15. PLASTIC FREE & LITTER PROJECT**

Cllr Brickell said there was still a lot of debate about litter and going plastic free. He felt that we could ask school if they would be willing to work with us on creating a slogan for litter picking and going plastic free and perhaps running a campaign. Cllr Allen said that he felt we should still continue with our ideas about water refill points and perhaps we could co-ordinate the litter picks that took place in the parish.

#### **16. WEED CONTROL CONTRACT**

The Clerk was currently seeking prices for a new weed control contract.

#### **17. SEED FUND APPLICATION**

The Clerk had completed the application to Highways for planting on the verge by the footpath.

#### **18. PROVISION OF BENCH AT CHYCOOSE BEACH**

Cllr Allen said he would like to purchase himself a bench to be located at Chycoose beach and proposed that this be in memory of his Mother who had passed away this year. All agreed this was an excellent suggestion.

#### **19. POINT DEFIBRILLATOR LOCATION**

Due to time constraints this item was deferred to the next meeting.

## **20. DEVORAN WATERWAYS**

The Clerk had received an email from a resident with regards to the local waterways. It was agreed to pass the email to Restronguet Creek Society and Devoran Quay Preservation Society for their views.

There being no further business the meeting closed at 10.10pm.

The next meeting would be held at 7pm on Thursday 18<sup>th</sup> October 2018.

DRAFT