

**MEETING NO. 1199**

**Minutes of the FEOCK PARISH COUNCIL MEETING held on Tuesday 6<sup>th</sup> March 2018 at the Parish Council Office, Devoran at 7pm**

Present:   WARDS       CARNON DOWNS       DEVORAN       FEOCK  
                          R Brickell            I MacDonald        K Hambly-Staite  
                          C Kemp                B Thomas            R Andrew  
  C Blake  
  L Morgan-Lundie

In attendance:       Cornwall Councillor Martyn Alvey  
                          Debra Roberts, Parish Clerk & Responsible Finance Officer

CHAIRMAN:            Councillor Andrew

**1. INTRODUCTION BY CHAIRMAN**

The Chairman welcomed everyone to the meeting.

**2. APOLOGIES**

Apologies had been received from Cllrs Parker, Lightfoot, Johnson, Allen and Freeman.

**3. MINUTES OF PREVIOUS MEETING HELD ON 5<sup>th</sup> FEBRUARY 2018**

**RESOLUTION: CLLR THOMAS PROPOSED THAT THE MINUTES OF THE MEETING HELD ON 5<sup>th</sup> FEBRUARY 2018 AS CIRCULATED BY THE CLERK BE SIGNED BY THE CHAIRMAN AS A TRUE AND ACCURATE RECORD OF THE MEETING, THIS WAS SECONDED BY CLLR KEMP AND WAS CARRIED UNANIMOUSLY BY THE MEETING.**

**4. DECLARATIONS OF INTEREST**

Cllr Andrew gave the following statement:- "I (Cllr Andrew) declare an interest in planning matters related either directly or in proximity to my land and property in Feock. For the public record, I am an employee of Cornwall Council working in the Place Shaping team. I have been advised by the Monitoring Officer that as a Parish Councillor I have no personal interest in the Neighbourhood Planning Agenda and related issues. However, if during the course of discussions issues are discussed of which I have a personal involvement it may be appropriate to leave the meeting and take no further part in the debate and for it to be recorded in the minutes"

**5. PUBLIC PARTICIPATION**

There were no members of the public present.

**6. CO-OPTION TO CARNON DOWNS WARD VACANCY**

There were no prospective candidates present and it was agreed to defer this item to the next meeting.

**7. CLERKS UPDATE ON MATTERS ARISING FROM PREVIOUS MINUTES**

The Clerk commented as follows.

**Risk Assessments in relation to Point Quay Benches/Vehicle Barriers and work required on the steps in the Orchard**

Cllr Hambly-Staite asked if there was progress on getting prices for these, the Clerk advised that she would progress these items when Cllr Allen returned from leave.

**Eucalyptus tree on Devoran Lane** – A planning application has been submitted by the Diocese, the Parish Council had commented in support of the application to take down the tree as it was leaning dangerously on the boundary wall. Cornwall Council had decided not to make a TPO and the tree should be removed soon.

**Your choice funding** – the funding was now open for applications, the closing date for applications end of March

#### **Expansion to Library**

A third builder has visited to give a quote and I am still waiting for this price to be supplied. A fourth builder has also been contacted and will be providing a price shortly.

#### **Carcaddon Bridge – Trelissick**

The £400 donation agreed by the Parish Council at the last meeting has been made by BACS transfer. The Clerk has also suggested the idea of a Locals Day to Trelissick. There would be a grand opening of the bridge on 17th April which all are invited to attend. The National Trust had written to thank the Parish Council for their contribution and they were considering our request for a Locals Day.

#### **Recycling / plastics**

Cllr Brickell attended Falmouth TC meeting on Monday. We are going to try to encourage other businesses in the parish to become free water points, have stickers and posters for them to display in the office.

#### **SLCC Conference**

The Clerk had attended and delivered a workshop/case study on our Local Transport Scheme. Attended workshops on amongst other issues - affordable housing in rural areas, bylaws, dealing with difficult people, Councils reputations and response to crisis.

#### **Pengelly Meadows and Park an Gwarry play areas**

A meeting had been held with residents, some new ideas have been put forward and the Clerk will be getting prices for these for the Access & Amenities Committee to consider. Confirmation of the Section 106 money has now been received and we have to provide invoices for Cornwall Council when the work commences and they will pay these, we do not get the money transferred to us. The total open space contribution was £41,599. The Clerk thanked Cllr Alvey for chasing this up.

**Neighbourhood Development Plan** – The Clerk had completed the mailing out to all residents of the parish to tell them about the Referendum, thanks to everyone who delivered letters to keep postage costs down. Banners were now ready and volunteers were needed to put them up by each polling station if possible.

### **8. MATTERS FOR REPORT**

Cllr Lightfoot, Brickell, Morgan-Lundy and MacDonald had attended a Cornwall Council Planning Conference which had been useful.

Cllr Brickell attended a meeting at the bottom of Old Carnon Hill in relation to the flooding issues there with Sarah Newton MP, representatives of Cormac, SWW, Coal Board and the Environment Agency. Cllr Alvey advised that during March/April the EA will be digging out the ditch on the Bissoe Valley side of the road and Cornwall Council has released funding to Cormac to carry out survey work and to scope a drainage solution for the boatyard side. The work would be carried out in the next financial year.

Cllr Brickell attended a meeting of Falmouth Town Council yesterday evening to listen to the Free Plastic Falmouth presentation which was very interesting. Cllr Brickell was getting a contact for disposing of any

plastic litter picked from the parish. Falmouth Town Council unanimously supported the incentive to go plastic free. The Clerk advised that the Parish Office was a free water point and she had stickers and posters for any other businesses in the parish if they wished to also become a point. They would then be added to the ReFill mobile phone app. The Parish Council and local organisations could use Crowdfunding.

Cllr Hambly-Staite had attended a Crowdfunding Cornwall workshop, this gave information on the process of Crowdfunding. The Seed fund which had been mentioned previously was linked to Crowdfunding and the green growth initiative, more information about which was available on Cornwall Council's website.

## **9. CURRENT REPORTS**

### **Cornwall Council**

Cllr Alvey reported that he had been contacted by a lot of residents recently regarding the Neighbourhood Plan and also the Stadium for Cornwall. Cllr Alvey would provide a summary of the issues around the Stadium project and he would appreciate the Parish Council's views on the project.

The Court Case regarding the alleged breach of the TPO at Pill Creek had been delayed until 14<sup>th</sup> March. There had been anti-social behaviour issues at Feock and the Police and Cornwall Housing had been involved.

Cllr Alvey had visited the site with Planning Officers at Pill Creek to discuss further the TPO request that the Parish Council had submitted which had not been agreed to go through the thought process in coming to this conclusion and he was now satisfied with the decision. Cllr Blake thanked Cllr Alvey for checking this with Planning. Cllr Hambly-Staite said it was his understanding that these trees had been missed off the original area that was assessed for the TPO in error and it was unfortunate that the outcome now was that these trees would not be protected. Cllr Hambly-Staite said that if the court case with regards to the alleged TPO breach was not successful then this would devalue all TPOs and damage this County significantly.

Regarding the Planning Enforcement action at Penpol Boatyard this was now being progressed with a view to removing the liveboard issues.

Cllr Allen was now linking with the Coal Board (part of Defra but separate to the Environment Agency) who have an interest in the Carnon Valley.

Cornwall Council have objected to an application made to Land Registry by the owner of the barge who wished to moor at Point as Cornwall Council own the channel.

The Planning Inspectorate have not yet issued the 'start letter' regarding the Valley Lane site but this was expected soon. The appellants have applied for a hearing rather than desktop assessment of the appeal and the Parish Council would be notified when this had been received.

Cllr Kemp said that she would chase up Devoran School with regards to a meeting regarding the S106 education contribution as Cllr Alvey had not had a response from the school.

Cllr MacDonald said he understood that the ACS idea had been thrown out by Cabinet. Cllr Alvey advised that a members briefing would be held in the near future to explain how this decision had been reached.

### **Devon & Cornwall Police**

The Clerk advised that there had been the following crimes in the parish during December and January.

The latest figures available for the area were available online <https://www.police.uk/devon-and-cornwall/CIOS.4065/crime/+LCXfe2/>

The Clerk advised that the next Police Liaison Meeting would be held here in our office on Monday 14th May – time to be confirmed.

#### **December – 3 crimes in total**

Devoran x 1 - Anti-social behaviour near to the park  
Carnon Downs x 2 crimes  
2 x Knights Meadow and Quenchwell Road both Anti-social behaviour

#### **January – 4 crimes in total**

Devoran x 1 near to the park – Other theft, investigation complete no suspect identified.  
Carnon Downs x 1 burglary in Smithy Lane, no suspect identified  
Feock x 2 - Kelliwith – Public Order offence and Anti-social behaviour in Elm Grove

### **10. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT**

The Clerk gave the following financial report, full details of payments for approval were circulated to those present, together with a budget v actual. A bank reconciliation had been carried out and this balanced.

#### **PAYMENTS FOR APPROVAL SINCE LAST MEETING details as attached: £16,490.25 (ex VAT)**

Includes

Donation to National Trust for Trelissick Carcaddon Bridge works	£400.00
Highways improvements in Devoran	£1977.00
Carnon Downs detailed design and Traffic Regulation Order work	£3339.48
Repairs to windows and doors in Market Hall and Parish council office	£4382.50

**RESOLUTION: CLLR KEMP PROPOSED THAT THE ACCOUNTS FOR PAYMENT BE APPROVED AND SIGNED BY THE CHAIRMAN, SECONDED BY CLLR THOMAS AND CARRIED UNANIMOUSLY.**

### **11. LOCAL WARD REPORTS**

#### **Feock Ward**

Cllr Morgan-Lundie said that some patching work had been done on the main road into Feock, there were some smooth patches but some rough patches still remained. The Clerk said she would raise this at the Highways meeting on 22<sup>nd</sup> March.

Cllr Blake said that he had been in touch with the Parish Clerk regarding the hedge by the sub station on the one way system and the sign post that was now in danger of falling into the road, together with a load of large hedging stones. The Clerk had reported this to Highways who removed the big stones from the road and pushed the post back onto the bank. The Clerk would try to find out who was responsible for this area as the wall needed rebuilding.

Cllr Hambly-Staite said the finger post sign on the green triangle pointing to the King Harry Ferry needed attention as the arm was loose.

Cllr Blake said that the Trevilla Hill road sign (near to the East Pill Lane) had now disappeared and the Clerk had reported this to Cornwall Council and it was hoped that it would be replaced soon. Cllr Blake said that there had been numerous complaints regarding building works/vans related to building works at Pill Creek and parking and highways conflicts being created. The Assistant Clerk had responded to a lady who had contacted us about this and also made Cllr Alvey aware of this complaint.

Cllr Morgan-Lundie felt we needed to ensure we request that Traffic Management Plans to be a condition of planning applications in areas such as Pill Creek.

#### **Devoran Ward**

Cllr MacDonald said that Planning permission had been granted for the heavily leaning tree in the Vicarage Garden to be taken down. The Clerk would write to the Diocese to request that they arrange for the tree to be taken down as soon as possible due to public concerns.

#### **Carnon Downs Ward**

Cllr Kemp said that during the recent heavy snow the village saw quite a number of abandoned vehicles and also accidents due to the roads being that icy, Quenchwell Road in particular was very icy. Cllr Kemp asked that the Parish Clerk investigate getting grit bins provided for next Winter.

### **12. ACCESS & AMENITIES COMMITTEE REPORT**

Cllr Hambly-Staite requested that we combine Items 12 and 15 in this update, the Chairman agreed to this.

Cllr Hambly-Staite said he felt we needed to get our Community Emergency Plans up and running again especially bearing in mind the recent severe weather. We had previously tried to set these up but had been unsuccessful in getting community engagement in the process which was required.

**RESOLUTION: CLLR HAMBLY-STAITÉ PROPOSED THAT WE SET UP A TASK AND FINISH GROUP TO LOOK AT THE COMMUNITY EMERGENCY PLANS, SECONDED BY CLLR BLAKE, CARRIED UNANIMOUSLY.**

It was agreed that Cllr Lightfoot, Thomas, Blake, Hambly-Staite and Alvey would form this task and finish group. Cllr Alvey said he would also be happy to sit on this task and finish group as he had experience in this area.

Cllr Hambly-Staite said that with regards to the suggested Defibrillator for Point that Crowdfund Cornwall could be a source of fundraising for this.

There is a Health & Wellbeing meeting planned for Friday 16<sup>th</sup> March with Truro City Council to review progress to date. Cllr Hambly-Staite would be speaking to the Town Clerk in Truro as Truro City Council had now agreed that they would be part of the social prescribing project.

Cllr Thomas said that the local Scout group were interested in our Health & Wellbeing project and how they could get involved. Cllr Hambly-Staite said that this would fit in well with the 'buddy' system that we would like to get up and running with local organisations.

Cllr Hambly-Staite advised that we had now had very strong commitment from both Devoran and Carnon Downs Surgeries to be involved and champion the project.

### **13. PLANNING COMMITTEE REPORT**

The minutes of the meeting had been circulated to all members of the Council for information. Another application for a new dwelling on the site of Quiet Quay had been submitted and the Parish Council still felt unable to support it as the design/height had not changed significantly. Camelia House was also discussed where there was a neighbour who felt he would be overlooked and this was being discussed between him and the applicant to see if a resolution could be agreed.

### **Planning application PA18/00698 Land West of Point Road**

Cllr MacDonald advised that this site already had outline permission for 14 houses and the detailed application had now been received and would be discussed at the Planning Committee on Monday 12<sup>th</sup> March. As this was a multi-dwelling development it needed to be brought to the full Parish Council. There remained some concerns about access and visibility when accessing/leaving the site. There were also concerns regarding the proposed footway to the village as its route was not clear. Cllr Morgan-Lundie asked if there was a Section 106 agreement on the site and asked for the details of this.

Cllr Hambly-Staite requested that the Planning Committee look at the landscaping of the site and the possibility of future development.

**RESOLUTION: CLLR ANDREW PROPOSED AUTHORITY BE DELEGATED TO THE PLANNING COMMITTEE TO AGREE THE COMMENT ON THIS DETAILED APPLICATION, SECONDED BY CLLR KEMP AND CARRIED UNANIMOUSLY.**

### **Planning application PA18/00507 Penpol Boatyard**

A resident had spoken regarding this application at the last Planning Meeting as he could not attend the meeting when it would be discussed (Monday 12<sup>th</sup> March) and there was already strong local feeling. There were several parts to the application, the owners wished to add an extension to the existing boatyard building, extend the old quay wall and also a proposal for a residential house above a boathouse which would be sited on the foreshore. This would be discussed by the Planning Committee on Monday.

#### **14. FINANCE & GENERAL PURPOSES COMMITTEE REPORT**

The Clerk would circulate suggested dates for the Business Plan meeting.

#### **15. HEALTH & WELLBEING PROJECT UPDATE**

This item had already been covered under Item 11.

#### **16. POINT QUAY ASSOCIATION REPORT**

There had not been a meeting of this committee since the last full Parish Council meeting.

#### **17. COVENANT ON RETALLACK PLAYING FIELD**

The Clerk said that this item was on the agenda so that the Council could consider if it wished to take legal advice on the meaning of the covenant on Retallack Playing Field.

**RESOLUTION: CLLR MACDONALD PROPOSED THAT THE COUNCIL AUTHORISES THE CLERK TO ENQUIRE INTO THE LIKELY COST AND MEANS OF GETTING LEGAL ADVICE ON THE STATUS AND RESTRICTIONS OF THE COVENANT, SECONDED BY CLLR KEMP, CARRIED UNANIMOUSLY.**

#### **18. REQUEST FROM CARNON DOWNS COMMUNITY ASSOCIATION TO USE PARK AN GWARRY PLAYING FIELD FOR ROYAL WEDDING CELEBRATION EVENT ON 19TH MAY 2018**

The Clerk advised that Carnon Downs Community Association had written requesting permission to use Park an Gwarry playing field for an event on Saturday 19<sup>th</sup> May to celebrate the Royal Wedding. The event would be a fundraising event and would be selling cream teas and refreshments and a brass band playing for part of the afternoon.

**RESOLUTION: CLLR THOMAS PROPOSED THAT PERMISSION BE GIVEN TO CARNON DOWNS COMMUNITY ASSOCIATION TO USE PARK AN GWARRY PLAYING FIELD FOR THE AFTERNOON TEA EVENT, SECONDED BY CLLR KEMP AND CARRIED UNANIMOUSLY.**

**19. REQUEST FROM POINT QUAY ASSOCIATION TO USE POINT GREEN/QUAY FOR THE ANNUAL REGATTA ON 14TH AND 15TH JULY 2018**

The Clerk advised that Point Quay Association had written requesting permission to use the green and quay for the annual regatta on 14<sup>th</sup> and 15<sup>th</sup> July.

**RESOLUTION: CLLR THOMAS PROPOSED THAT PERMISSION BE GIVEN TO POINT QUAY ASSOCIATION TO USE THE QUAY AND GREEN FOR THE ANNUAL REGATTA, SECONDED BY CLLR KEMP AND CARRIED UNANIMOUSLY.**

There being no further business the meeting closed at 9.15pm.

The next meeting would be held at 7pm on Tuesday 10<sup>th</sup> April 2018.

DRAFT