

**MEETING NO. 1223**

**Minutes of the FEOCK PARISH COUNCIL MEETING held on Tuesday 6<sup>th</sup> November 2018 at the Parish Council Office, The Old Market Hall, Market Street, Devoran**

Present:	<b>WARDS</b>	<b>CARNON DOWNS</b>	<b>DEVORAN</b>	<b>FEOCK</b>
		R Brickell	S Parker	R Andrew
		P Lightfoot	B Thomas	H Freeman
		C Kemp	M Bearcroft	C Blake
			C Johnson	

In attendance: Cornwall Councillor Martyn Alvey  
Debra Roberts, Parish Clerk & Responsible Finance Officer

CHAIRMAN: Councillor Johnson

**1. INTRODUCTION BY CHAIRMAN**

The Chairman welcomed everyone to the meeting. Cllr Andrew said he needed to leave the meeting at 8.50pm as he had a prior engagement.

**2. APOLOGIES**

Apologies had been received from Cllrs Allen, Morgan-Lundie and Hambly-Staite.

**3. MINUTES OF PREVIOUS MEETING HELD ON 1<sup>ST</sup> OCTOBER 2018**

**RESOLUTION: CLLR LIGHTFOOT PROPOSED THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 1<sup>ST</sup> OCTOBER 2018 AS CIRCULATED BY THE CLERK BE SIGNED BY THE CHAIRMAN AS A TRUE AND ACCURATE RECORD OF THE MEETING, THIS WAS SECONDED BY CLLR THOMAS AND WAS CARRIED UNANIMOUSLY BY THE MEETING.**

**4. DECLARATIONS OF INTEREST**

Cllr Andrew gave the following statement:- "I (Cllr Andrew) declare an interest in planning matters related either directly or in proximity to my land and property in Feock. For the public record, I am an employee of Cornwall Council working in the Place Shaping team. I have been advised by the Monitoring Officer that as a Parish Councillor I have no personal interest in the Neighbourhood Planning Agenda and related issues. However, if during the course of discussions issues are discussed of which I have a personal involvement it may be appropriate to leave the meeting and take no further part in the debate and for it to be recorded in the minutes"

**5. PUBLIC PARTICIPATION**

There were no members of the public present.

**6. CLERKS UPDATE ON MATTERS ARISING FROM PREVIOUS MEETINGS**

The Clerk gave the following update on actions from the previous meeting.

**Defibrillator for Point**

The defibrillator had arrived, we were waiting on delivery of the cabinet.

**Seed fund**

We were waiting on Highways to confirm the acceptable species of tree that could be planted beside the highway.

### **Feock Connect Newsletter**

The newsletters were almost printed and just needed folding. There had been a problem with using the Post Office for delivery as they could only deliver down to post code TR3 6 which was all of Feock parish, all of Kea parish and part of Threemilestone. The Clerk had contacted numerous leaflet delivery companies to find an alternative and had obtained two quotations from companies who could deliver the newsletter within the next 2 weeks. One quotation had come in at £380 and one at £975.

However, the £975 quotation included GPS tracked and guaranteed delivery, with a local company and before quoting they had asked for all the postcodes and a map of the parish so they were aware of the geography of the area and it's rural nature in some parts. The Clerk had some concerns about the cheaper price as it had come from a national company and they had not requested any of this additional information even though she had offered to supply it, she was concerned that this price may rise when they actually came to do the work when they realised how rural Feock village especially was, they also did not offer GPS tracking only spot checking of delivery by phone calls which was not as reliable or a guarantee of delivery.

### **Sarah Newton Meeting**

The Clerk had emailed Sarah Newton to invite her to attend our Parish Council meeting on Friday 11<sup>th</sup> January 2019 to hear about the general work of the Parish Council and the wellbeing project.

### **West Briton**

This had been arranged with a local news agent and was being delivered each week to the library.

### **Share with Care signs**

The additional signs had now arrived and the Clerk would get in touch with the resident who had raised concerns about speeding near to Point with regards to setting up an onsite meeting to look at locations with Councillors.

## **7. MATTERS FOR REPORT**

Cllr Brickell had attended the Flood Forum Meeting, Cornwall Councillor Alvey had also attended and said it was an excellent conference and there had been some very interesting information covered. Cllr Alvey confirmed that the Flood Forum could provide support for Community Emergency Plans if one of the risks identified was flooding.

## **8. CURRENT REPORTS**

### **Cornwall Council – Cllr Martyn Alvey**

Crantock Parish Council had brought a judicial review in relation to a planning decision made in their parish by Cornwall Council that they felt was against their Neighbourhood Plan policies. It was noted Neighbourhood Plans are not able to over-ride the Local Plan or the NPPF and have to be in accordance with these.

There was a potential planning breach in Feock which Planning Enforcement were looking into. The Planning Application for Topsails has been called in to Planning Committee and this was likely to be discussed at the Central Planning Committee at the end of November.

The Valley Lane appeal has now started, the applicants have requested this be decided at a Public Hearing, this will be held in February with a provisional date of 19<sup>th</sup> February. A representative from the Parish Council will be able to go and speak at the Hearing.

The sign for Devoran Community Library has been chased up.

### **Devon & Cornwall Police**

The Clerk advised the crime figures for August were as follows. There had been 15 crimes in total.

#### **Feock x 7**

3 on or near Green Close (2 x ABS, 1 x criminal damage & arson)  
1 Church parking area (other theft)  
2 x near to B3289 – possession of weapons and violence & sexual offences  
1 x Dicky Lane - ASB

#### **Penpol x 2**

Penpol Hill – other theft  
Trolver Hill – anti-social behaviour

#### **Devoran x 1**

Chapel Terrace – burglary

#### **Carnon Downs x 5**

Tregye College – violent & sexual offence  
Gig Lane x 2 – burglary and drugs  
The Forge x 2 – criminal damage/arson and drugs

The Clerk said that the next Police Parish Liaison Meeting was being held next Wednesday 14<sup>th</sup> November, venue to be agreed. Although the figures for August looked alarming the local policing team had advised the Clerk that if there were any incidents that the wider community needed to be concerned about or aware of they would let her know.

### **9. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT**

The Clerk had circulated the Accounts for Payment for October 2018 to all those present and gave a summary of the financial position.

**RESOLUTION: CLLR THOMAS PROPOSED THE ACCOUNTS FOR PAYMENT BE APPROVED AND SIGNED BY THE CHAIRMAN, SECONDED BY CLLR LIGHTFOOT AND CARRIED UNANIMOUSLY.**

Payments for approval since the last meeting totalled £10,515.80 (ex VAT) which included works to

Pill Creek footpath steps and structural repairs to play equipment at Retallack Playing Field. Also cleaning of graffiti on Carnon Downs and Devoran playing field equipment at a cost of £910.00. Share with Care signs costing £234.15 and grass cutting in the parks and verges at cost of £840.00

Income received since the last meeting totalled £1579 including the normal rent payments and £400 from Cornwall Council as the start up grants for the Community Emergency Plans.

### **10. AGREE BUDGET FOR 2019/20**

Cllr Lightfoot advised that the Finance & General Purposes Committee had reviewed the draft budget a few minor amendments had been made to it and the Committee were now recommending approval

of this by the Full Council. The budget had been circulated to all Councillors prior to the meeting by email and paper copies provided to those present at the meeting.

It was agreed to bring forward item 19 on the agenda as this had an impact on the budget as it related to staff salaries. The Clerk confirmed that the figures in the budget included the proposed salary increases for staff.

**RESOLUTION: CLLR LIGHTFOOT PROPOSED THAT THE BUDGET FOR 2019/20 AS PRESENTED BE APPROVED, SECONDED BY CLLR ANDREW AND CARRIED UNANIMOUSLY.**

**11. AGREE PRECEPT LEVEL FOR 2019/20**

The Chairman said that this was discussed at the Finance meeting and it was agreed to defer the decision until the December meeting when the taxbase figure was known. The Clerk would circulate this figure to all when this had been advised to her by Cornwall Council.

**12. LOCAL WARD REPORTS**

**Feock**

Cllr Blake advised that large fences have been put up on the boundaries of two of the properties on the one way system by the Reading Room and it was hoped this would stop the vegetation growing into the highway that had been a previous problem.

Cllr Blake said that on the footpath that runs from down near the Church up through the field and comes out near to the Grange and Retallack Park, a big holly tree has collapsed onto the footpath. The Clerk would ask our contractor to have a look at the location of the tree to try to establish whose responsibility it was to clear it.

There had been a meeting held on site at Penpol Boatyard with regards to their planning application and Cllr Lightfoot said that Cllr Allen had very clearly laid out our position with regards to the AONB and our Neighbourhood Plan policies to the owners.

**Devoran**

The fireworks had to be postponed due to weather. The new café and bakery at the old Petrol Station was very busy and there had been some comments received about customers using the bus only stretch of the road to access the café from Greenbank Road.

Cllr Johnson had spoken to residents along St John's Terrace with regard to overgrown hedges. Tank Hill has also been severely cut back to enable better access. Installation of an additional light was being considered.

It was noted that there has been lots of queues on the Carnon Gate roundabout recently with the roundabout becoming grid locked peak times, it was felt this may be due to the 20mph roadworks limit at Perranarworthal.

**Carnon Downs**

Cllr Kemp had a conversation with a resident about pedestrian access on Bissoe Road as they had raised with her concerns about children's safety when using Bissoe Road. The Clerk said that Jason from Cormac had offered to meet with Councillors onsite to have a look at the issues with regards to

the proposed pavement. Cllrs Kemp and Bearcroft would like to be involved with this meeting. The Clerk would arrange this and advise them of the date.

A letter had been received from a resident of Forth Coth who had concerns about parking as this was causing her difficulties when trying to get in and out of her property despite the efforts of the Parish Council to restrict parking with the planters and bollards. There were also issues with people still blocking the pavement and parking inside of the planters that the Parish Council had put in to try to help keep the pavement clear. It appeared that the parking issue was being mainly caused by Dentist clients and it was felt the Dentist should be providing more parking for their clients as their numbers seemed to have increased significantly since they originally moved into the village.

Cllr Brickell had been monitoring the parking issues on Forth Coth as complaints had been received, he had not witnessed any major congestion being caused by parked cars. Although the Councillors were sympathetic to the issues being experienced by residents it was felt that yellow lines would speed up the traffic and more justification and evidence was needed for this to be considered. Some cars that had been parking on Forth Coth belonged to people who lived in the village and they were parking there as where they lived was difficult to park.

Cllr Brickell had met with a lady who used a wheelchair who had requested a Councillor meet with her to look at the issues of the width of pavements and overgrown hedges and difficulties she experienced in getting around the village. It was agreed to raise the issue with regards to the pavement being too narrow and no drop kerb to enable access to the Doctor on the corner of Knights Meadow with Highways at the next meeting to see if Cornwall Council would make alterations to this pavement to enable it to be more accessible. There were overgrown hedges on Old Carnon Hill and it was agreed for Cllr Brickell to approach the homeowners to ask them to cut their hedges back.

### **13. ACCESS & AMENITIES COMMITTEE REPORT**

#### **Update on dedication for land for a footpath off Point Road**

The Clerk advised that advice had been received from our Solicitors with regards to how the land for the new footpath could be dedicated to the Parish Council and the Clerk would contact the land owner to progress this.

#### **Update on legal advice in relation to Retallack Playing Field**

The Clerk had circulated the legal advice received. The Parish Council agreed that they would not seek any further legal advice at the present time due to the costs involved in this and also that there was currently no plan for any improvement works to the field. The covenant issue would be looked again if and when in the future the Parish Council wished to make improvements to the field.

#### **Community Network Highways Budget**

The Clerk advised that Cornwall Council were currently seeking further information about the costs and advantages of static and portable mobile speed monitoring equipment and would supply this to her in due course.

### **14. WELLBEING PROJECT UPDATE**

The project would now be called Community Connect. The Community Navigator had now been appointed and would be starting on 26<sup>th</sup> November 2018. A small Steering Group had been set up to manage her work, this would comprise of Cllrs Hambly-Staite and Bearcroft, Dr Margie Shaw, Victoria

Lock (the Head of Devoran School) and potentially a retired GP, plus representatives from Truro City Council.

The next Wellbeing Forum meeting had been set up to be held in the office at 10am on Wednesday 12<sup>th</sup> December, all Councillors were welcome to attend as well as those other members who had been involved with the starting of the wellbeing project.

The issue with regards to the delivery of the new Connect newsletter had been discussed earlier in the meeting. The Parish Council felt that if a figure of £900 could be achieved for guaranteed delivery and this would be completed quickly then this was acceptable.

**RESOLUTION: CLLR LIGHTFOOT PROPOSED THAT THE CLERK BE TASKED WITH ACHIEVING A LOWER FIGURE FOR GUARANTEED DELIVERY (£900 MAXIMUM), SECONDED BY CLLR BEARCROFT AND CARRIED BY A MAJORITY WITH ONE AGAINST (RECORDED AS REQUESTED AS CLLR BLAKE).**

It was noted that the Old School Book Club has now started to meet in the library on the first Monday of the month from 2pm to 4pm.

#### **15. PLANNING COMMITTEE REPORT**

The Clerk had circulated details of a pre-planning application for the Cornish Concrete Products site at Bissoe for 205 houses. The Parish Council agreed that if this application progressed to a full application they would wish to be formally consulted. The Clerk would put Planning pre-applications and Chair of the Planning Committee on the December agenda so this could be discussed further.

#### **16. PENGELLY MEADOWS RECREATION AREA LAND TRANSFER**

The Clerk advised that the Access & Amenities Committee were recommending wording be agreed by the Full Parish Council to be added to the agreement with Taylor Wimpey to ensure that we were not precluded from erecting structures in relation to the use of the area as a playing field in the future. The wording that it was requested to include was as follows:

- to hold and maintain the Property as public open space, with ancillary buildings and structures to support the use of the land by the public, and for no other purpose
- to use the Property as public open space, with ancillary buildings and structures to support the use of the land by the public, and not to use the Property for any other purpose

**RESOLUTION: CLLR THOMAS PROPOSED THAT THE WORDING AS SET OUT ABOVE BE REQUESTED TO BE INCLUDED IN THE LAND TRANSFER DOCUMENT WITH TAYLOR WIMPEY, SECONDED BY CLLR LIGHTFOOT AND CARRIED UNANIMOUSLY.**

Cllr Andrew left the meeting at 8.45pm.

#### **17. POINT QUAY ASSOCIATION REPORT**

There was no report from Point Quay Association as Cllr Allen had given his apologies.

#### **18. CONSULTATION ON DRAFT CORNWALL HOUSING SUPPLEMENTARY PLANNING DOCUMENT**

The Clerk had circulated this document to the Council for information, the Parish Council did not wish to make any comment on this draft document.

***S100A LOCAL GOVERNMENT ACT 1972 (as amended) - Members of the press and public may be excluded from any discussion on the following items on the basis of the likely enclosure of exempt information***

There being no further business the meeting closed at 9pm.

DRAFT