

Minutes of the FEOCK PARISH COUNCIL MEETING held on Monday 6th November 2017 at the Parish Council Office, Devoran at 7.15pm

WARDS	CARNON DOWNS	DEVORAN	FEOCK
	P Allen	I MacDonald	L Morgan-Lundie
	C Kemp	B Thomas	R Andrew
	R Brickell	S Parker	C Blake
			K Hambly-Staite
			H Freeman

In attendance: Cornwall Councillor Martyn Alvey
Roger Hyde, Feock Sports for All Group plus 4 members of the public from the group
Gerry Shaw and 1 member of the public from Trolver Croft
Cllr Caroline Johnson (in part)
Debra Roberts, Parish Clerk & Responsible Finance Officer

CHAIRMAN: Councillor Andrew

1. INTRODUCTION BY CHAIRMAN

Cllr Andrew welcomed everyone to the meeting. The Chairman advised that since the last meeting Bob Richards from Carnon Downs has resigned after a number of years on the Parish Council, he said the Parish Council would be writing formally to thank Bob for all his hard work during his years on the Council.

2. APOLOGIES

Apologies had been received from Cllrs Johnson and Lightfoot.

3. MINUTES OF PREVIOUS MEETING HELD ON 2ND OCTOBER 2017

RESOLUTION: CLLR ALLEN PROPOSED THAT THE MINUTES OF THE MEETING HELD ON 2ND OCTOBER 2017 AS CIRCULATED BY THE CLERK BE CONFIRMED AS A TRUE RECORD WITH THE AMENDMENT SUGGESTED BY CLLR THOMAS, AND SIGNED BY THE CHAIRMAN. THIS WAS SECONDED BY CLLR KEMP AND WAS CARRIED UNANIMOUSLY BY THE MEETING.

4. DECLARATIONS OF INTEREST

Cllr Andrew gave the following statement:- "I (Cllr Andrew) declare an interest in planning matters related either directly or in proximity to my land and property in Feock. For the public record, I am an employee of Cornwall Council working in the Place Shaping team. I have been advised by the Monitoring Officer that as a Parish Councillor I have no personal interest in the Neighbourhood Planning Agenda and related issues. However, if during the course of discussions issues are discussed of which I have a personal involvement it may be appropriate to leave the meeting and take no further part in the debate and for it to be recorded in the minutes"

5. FEOCK WARD VACANCY CO-OPTION

Hilary Freeman, a resident of Feock attended the meeting as she would like to join the Parish Council to fill the Feock ward vacancy which had existed since the uncontested election in May. Hilary gave the meeting a short overview of her background and the reasons why she would like to join and what she felt she could bring to the Parish Council.

RESOLUTION: CLLR HAMBLY-STAITTE PROPOSED THAT HILARY FREEMAN FILL THE WARD VACANCY FOR FEOCK, SECONDED BY CLLR THOMAS AND CARRIED UNANIMOUSLY BY THE MEETING.

Hilary Freeman and the Clerk signed the Declaration of Acceptance of Office form and joined the Parish Council.

6. PUBLIC PARTICIPATION

A resident of Trolver Croft wished to speak regarding a current planning application at Stamps Hill. He said that Bob Richards had supported the Parish Council's ongoing objections to the development on this site which had been going on for many years and he asked that now Bob was unable to attend the Planning Committee, as he was no longer on the Parish Council, to speak about the Parish Council's objections would another member of the Planning Committee be willing to attend and speak on the Parish Council's behalf. The Parish Council said that they would do their best to send a representative from the Planning Committee to speak on the objection from the Parish Council.

Roger Hyde said he was here to represent a group, Feock Sports for All, who would like to make a proposal regarding new facilities for the Retallack Playing Field. A village meeting had been held last year to discuss the suggestion of two tennis courts being installed on Retallack field to replace the loss of the Reading Room facility. A working group had been formed to discuss the proposal, they were a group of 8 Feock residents in total. They had made a pre-application planning enquiry to Cornwall Council and they had taken onboard the public comments received during that process. They have now revised their plans and would like to replace the Reading Room facility with a sports facilities for all ages.

The proposals were to install a car park for 8 to 10 cars, a pavilion which would have electricity and water which could be used for events on the field. They would also like to include a circular path for children to be able to ride bikes and also this path could be used for better access for people with disabilities and pushchairs. Part of the current football pitch would become a green open space, the top part of the existing football pitch would become a 5 a side hard standing pitch and a tennis court. Above the courts would be an area of fitness equipment (where the zip wire currently is). They felt this would cover a range of ages and sporting activities. The zip wire would be moved to the lower part of the field with the children's play equipment, pavilion and toilets. The football pitch would become a free open space as there was the five a side pitch to replace it. There was about 30% of the field taken up with the new courts, parking and the pavilion. They would like full public access to the park to remain as it is but recognise that the car park would need some controlling. They proposed that the new facilities would be managed by a Management Committee with users of the field represented on it. They needed the Parish Council's support and agreement before they could go back to the village and residents to take this further and to put in a formal planning application. They had investigated funding and Sport England will match fund to a maximum of £100,000, the LTA may also provide grants and also they hoped to get financial support locally. They expected the scheme to cost between £200K and £250K.

Cllr MacDonald asked to what extent do you see it as a bookable facility and did they see the facility as being able to raise revenue to assist in its ongoing maintenance? Roger advised that they did not want to see it being a booked facility but if for example a local group wanted to have the 5 a side pitch on a regular basis then it could be booked out for a regular slot, they also felt it should remain as free and not be a paid for facility. They realise that this meant that there would need to be funds to pay for maintenance raised. It was expected that the courts would cost around £1K a year to keep weed free. The white lines would need to be refreshed every couple of years. There was as possibility that the groups who used the facilities regularly could be asked to fundraise to help maintain the facilities. There was some landscaping works required to flatten the area for the courts, they were all regulation size courts/pitches.

Cllr Allen felt this should be discussed in more detail at the Access & Amenities Committee, he felt it was really good to see enthusiasm from residents for new facilities but said the most important thing was that

there was real support shown from the residents. Cllr Kemp felt that a very thorough public consultation would need to be carried out, she also felt that there were lots of demands on the money from the sale of the Reading Room and that this may not all be allocated to Feock ward.

Cllr Morgan-Lundie asked that a hockey pitch/lines is also considered for the hard court as this was a very popular sport with young people in the area.

It was agreed for this item to be put on the next Access & Amenities Committee agenda for further discussion.

7. CLERKS UPDATE ON MATTERS ARISING FROM PREVIOUS MINUTES

Health & Wellbeing project

The £5K agreed for 2018/19 and 2019/20 had been included in the draft budget.

Drainage issues

This item had been discussed at the Access & Amenities meeting a prioritised list drawn up and this would be reported to highways.

No HGV's sign

This has been requested to be installed and would be put on the green triangle near to Retallack field.

8. MATTERS FOR REPORT

There were no matters for report from members.

9. CURRENT REPORTS

Cornwall Council

Cllr Alvey advised that the Stamps Hill planning application had been called into the Central Planning Committee on 27th November as per the Parish Council's request. There would also be a site meeting by the Central Planning Committee which he felt would be useful in this case. He requested that the Parish Council also send a representative to speak at Central Planning Committee to back up the objection. Cllr Alvey said it was very important that there is Parish Council representation at any Committee's which they request call in an application.

Cllr Alvey said that there is not currently a process to call in a TPO application to Planning Committee. The Planning Officer has agreed to call a site meeting for the application at "Chyreen" and a date would be supplied to the Assistant Parish Clerk so that the Parish Council Planning Committee could also attend.

The objections received regarding the garage proposal at Pengelly Meadows were not material planning considerations they were civil issues, Planning were unable to refuse an application on civil objections where there were no material planning considerations for refusal. The conditions on the approval of the application had been strengthened to include reference to the related civil matters. Cllr Alvey felt it unlikely that we would achieve a refusal at Planning Committee. Cllr Allen felt the material planning consideration was that by building a garage there would be a loss of parking space if the garage was not used to house a car. The Parish Council's stance remained that they disagreed with the recommendation to approve the application.

RESOLUTION: CLLR ALLEN PROPOSED THAT WE AGREE NOT TO TAKE THIS APPLICATION TO CENTRAL PLANNING COMMITTEE BUT MAINTAIN OUR OBJECTION TO THE APPROVAL, SECONDED BY CLLR THOMAS, CARRIED BY THE MEETING WITH 3 ABSTENSIONS.

Cllr Alvey said he was keeping a watching brief on the enforcement cases at Penpol Boatyard, the land North of Porthgidden and Pill Creek tree issues. Cllr Alvey was continuing to keep pressure up on Planning Enforcement. With regards to the application to the Marine Management Organisation to site a barge at Point there were 89 objections but no decision had yet to be made.

Cllr Alvey said that with regards to the Boundary Commission Review consultation that was ongoing, the initial draft showed the existing Feock parish together with the whole of Kea parish and 100 electors at Twelveheads as the new Feock and Kea division for Cornwall Council. The criteria for the number of electors in the new divisions needed to be between 4500 and 5500.

Devon & Cornwall Police

The Clerk advised that there had been 9 crimes in the parish during August, 1 in Devoran and 4 each in Carnon Downs and Feock.

10. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT

The Clerk gave the following financial report, full details of payments for approval were circulated to those present, together with a budget v actual. As advised by the internal auditor the cash income received from the volunteer car scheme will now be paid into the Parish Council bank account on a regular basis and mileage payments made to the volunteer drivers will be by bank transfer.

PAYMENTS FOR APPROVAL SINCE LAST MEETING **£9,070.25** (ex VAT)

INCOME RECEIVED/INVOICED SINCE LAST MEETING: **£1,458.36**

This included rent from the pre-school and small office and local transport scheme donations.

Total Income	£119,212
Total Expense	-£54,989
Profit/Loss	£64,223

11. LOCAL WARD REPORTS

Feock Ward

Cllr Morgan-Lundie commented that the bomb squad been called to Pill Creek recently due to the discovery of an unexploded WW1 shell, on inspection it was found it was not live or dangerous.

Cllr Morgan-Lundie felt that there should be an additional speed limit sign on the King Harry Ferry Road to remind people of the speed of the road. Cllr MacDonald said that this had been looked at previously and we had requested that Cornwall Council put up a reminder sign, Cornwall Council had disagreed and felt that a sign would make the situation worse. Cllr MacDonald would forward on the email response he had from Highways to Cllr Morgan-Lundie for her information.

Cllr Blake said that a new dwelling was being made at the head of Pill Creek, there had been complaints of vans parking in the layby by the sub station, the layby had been fenced off to keep parking for the builders vans and this was causing a pinch point.

Devoran Ward

Cllr Parker was at the fireworks on Saturday pieces of a live firework had landed at his feet, he felt this was very dangerous. The Clerk would investigate who authorises licenses for fireworks displays and write to Devoran Quay Preservation Society regarding our concerns.

Carnon Downs Ward

The Clerk advised that the Carnon Downs Community Association were arranging a tree and Christmas lights for the village this year, they had emailed to request permission from the Parish Council to put icicle lights on the two bus shelters in the Carnon Downs and the Clerk had circulated their email to all. The Clerk advised that they had their own public liability and separate insurance for the lights.

RESOLUTION: CLLR ANDREW PROPOSED THAT THE PARISH COUNCIL APPROVE THE CARNON DOWNS COMMUNITY ASSOCIATIONS REQUEST TO FIX LIGHTS TO THE BUS SHELTERS, SECONDED BY CLLR THOMAS AND CARRIED UNANIMOUSLY BY THE MEETING.

Cllr Brickell said there were still problems with cars racing on the bypass at night. The Clerk advised that the Police's advice on this was for residents to report this via 101 at the time and if there were police in the area they would attend.

12. ACCESS & AMENITIES COMMITTEE REPORT

Cllr Allen gave the following update.

Update on Chychoose Beach works

The culvert has been repaired, the fencing on the edge of the road had now been put up and a concrete base had also been installed as part of the works and Cllr Allen would like to put a bench on this to take advantage of the view.

Planters for Forth Coth

Unfortunately Well Dental had advised that they would not be willing to contribute towards the cost of the planters to help keep the pavement clear of cars to make it safer for pedestrians. The Clerk advised the metal planters had galvanised linings and she would speak to the manufacturers regarding the warranty. The Clerk to speak to Truro City Council regarding where they source their planters from.

Health & Wellbeing update

Cllr Hambly-Staite and Cllr Allen had attended a meeting of Truro City Council last week to speak about the Cornwall Community Health, Kernow Clinical Commissioning Group and Feock Parish Council joint Health & Wellbeing project which we hoped that Truro City Council would agree to be part of. Cornwall Community Health would continue to support Feock in this project if Truro City Council did not vote to be part of this pilot. A further meeting has been set up with Donna Chapman, Cllr Allen and Hambly-Staite to look at how this would be taken forward.

Living Churchyards

The Council are considering linking their grant for Churchyard maintenance to an environmental aspect and the Living churchyard project.

Carnon Downs park and new recreation area

A working party would be set up to look at the improvements to the park and the layout of the new recreation area and the Clerk would be writing to local residents to ask if they would like to be involved.

Highways projects

Cllr MacDonald had spoken to Cormac who advised him that it was looking like the Devoran 20 mph zone work would be carried out in February 2018 and Carnon Downs works around Easter 2018. The Clerk and Cllr MacDonald would be meeting with Cormac shortly regarding this.

13. PLANNING COMMITTEE REPORT

The Chairman advised that due to Bob Richard's resignation there was a vacancy on the Planning Committee and a new Chair also needed to be elected.

RESOLUTION: CLLR ANDREW PROPOSED THAT CLLR FREEMAN BE ELECTED TO THE PLANNING COMMITTEE, SECONDED BY CLLR KEMP AND CARRIED UNANIMOUSLY.

Elect Chair of Planning Committee

Cllr MacDonald said he was happy to stand as Planning Chairman from January to May 2018 on the basis that Cllr Allen the Vice Chair was happy to chair the November and December meetings as he was unable to attend, Cllr Allen confirmed he was prepared to do this.

RESOLUTION: CLLR HAMBLY-STAITTE PROPOSED CLLR MACDONALD BE PLANNING CHAIRMAN, SECONDED BY CLLR BLAKE AND CARRIED UNANIMOUSLY.

Tree Preservation Orders

It was noted that there had been some works carried out at Chycoose and Penpol in areas of Tree Preservation Orders. It was felt that these TPOs needed reviewing as they were dated from the 60's. It was agreed to add this to the next Planning Committee agenda.

14. FINANCE & GENERAL PURPOSES COMMITTEE REPORT

The Clerk advised that our contracts for Gas and Electricity expired in December and the costs to say with our current supplier, British Gas had risen substantially. The Clerk had circulated to all members costs of transferring to new suppliers.

The Finance & General Purposes Committee recommended to save money by moving our electricity contract to Total Gas & Power and our gas contract to Bristol Energy on a 2 year contract.

RESOLUTION: THE CHAIRMAN PROPOSED THE COUNCIL MOVE THEIR ENERGY CONTRACTS AS SET OUT BY THE CLERK TO TOTAL GAS & POWER AND BRISTOL ENERGY, SECONDED BY CLLR THOMAS AND CARRIED UNANIMOUSLY.

The Clerk advised that we owned a number of street lights in Devoran and the maintenance contract with SSE for this was due for renewal in April 2018. The Clerk would find out why these were not maintained by Cornwall Council. The Council were happy to continue with the existing arrangement for maintenance of the lights.

There remained one vacancy on the Finance & General Purposes Committee and this remains vacant.

The Clerk advised we needed another bank signatory and suggested Cllr Kemp.

RESOLUTION: CLLR ANDREW PROPOSED THAT CLLR KEMP BE A BANK SIGNATORY ON ALL PARISH COUNCIL BANK ACCOUNTS, SECONDED BY CLLR THOMAS AND CARRIED UNANIMOUSLY.

15. BUSINESS PLAN UPDATE

The Chairman reported on the workshop that had been held last week. The draft business plan had been circulated previously. The workshop had been broken down into four areas. *Performance* –internal workings of the Council. *Place* – highways, footpaths, leisure. *People* – defibrillators, volunteer car scheme etc. *Prosperity* – employing people in the community, Your Choice scheme.

The Chairman said that some of these projects had a capital outlay cost which needed establishing. The main priority at present was to get the Neighbourhood Plan through the Referendum and adopted.

The items from the workshop would be added to the business plan and then an action plan produced from this.

16. PRECEPT FOR 2018/19 AND APPROVE BUDGET FOR 2018/19 AND DRAFT FOR FOLLOWING TWO YEARS

The Chairman advised that the budget and precept was discussed by the Finance & General Purposes Committee and their recommendation was that the precept was not increased from the present level of £104,000 for the year 2018/19.

PROPOSAL: CLLR ANDREW PROPOSED THE PRECEPT FOR 2018/19 BE £104,000, SECONDED BY CLLR PARKER.

Cllr Hambly-Staite wished to make an amendment to the motion, he was concerned about the possibility of precepts being capped in the future and felt we needed to take this into account when setting the precept level.

PROPOSAL: CLLR HAMBLY-STAITTE PROPOSED A 2% INCREASE IN THE PRECEPT FOR 2018/19 TO £106,080, SECONDED BY CLLR MACDONALD.

RESOLUTION: THE CHAIRMAN PROPOSED THE AMENDMENT TO THE MOTION BE TREATED AS THE SUBSTANTIVE MOTION, SECONDED BY CLLR MACDONALD AND CARRIED BY 7 IN FAVOUR AND 4 AGAINST.

The Chairman withdrew his original motion.

RESOLUTION: CLLR HAMBLY-STAITTE PROPOSED A 2% INCREASE IN THE PRECEPT FOR 2018/19 TO £106,080, SECONDED BY CLLR MACDONALD AND CARRIED BY 7 IN FAVOUR AND 4 AGAINST.

The Chairman advised that the Clerk had presented the budget for 2018/19 and the draft budget for the following two years to the Finance & General Purposes Committee and they were recommending this be approved.

RESOLUTION: CLLR HAMBLY-STAITTE PROPOSED THE BUDGET FOR 2018/19 AS PRESENTED (WITH THE PRECEPT AMENDED FOR 2018/19) BE APPROVED BY THE COUNCIL, SECONDED BY CLLR THOMAS AND CARRIED UNANIMOUSLY.

17. POINT QUAY ASSOCIATION REPORT

Cllr Allen advised that no meeting had been held.

There being no further business the meeting closed at 9.20pm.

The next meeting would be held at 7.15pm on Monday 4th December 2017.