

MEETING NO. 1112

Minutes of the FEOCK PARISH COUNCIL MEETING held on Tuesday 8th September 2015 at the Parish Council Offices, The Old Market Hall, Devoran at 7.15pm

Members Present:

WARDS	CARNON DOWNS	DEVORAN	FEOCK
	R Richards	V Gordon	R Andrew
	I MacDonald	P Lightfoot	C Shefford
			C Blake

In attendance: Debra Roberts, Parish Clerk & Responsible Finance Officer
2 members of the public

CHAIRMAN: Councillor Richards

1. INTRODUCTION

The Chairman welcomed everyone to the meeting.

2. APOLOGIES

Apologies had been received from Cllrs C Kemp, M Kemp, Johnson, Kerrison, Shankland, Allen and Chamberlain.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING – 20th JULY 2015

RESOLUTION: THE CHAIRMAN PROPOSED THAT THE MINUTES OF THE MEETING HELD ON 2ND JUNE 2015 AS CIRCULATED BY THE CLERK BE CONFIRMED AS A TRUE RECORD, AND SIGNED BY THE CHAIRMAN. THIS WAS SECONDED BY CLLR MACDONALD AND WAS CARRIED BY THE MEETING.

4. DECLARATIONS OF INTEREST

Cllr Andrew made the following declaration of interest statement.

“I (Cllr Andrew) declare an interest in planning matters related either directly or in proximity to my land and property in Feock. For the public record, I am an employee of Cornwall Council working on the Localism Agenda. I have been advised by the Monitoring Officer that as a Parish Councillor I have no personal interest in the Neighbourhood Planning Agenda and related issues. However, if during the course of discussions issues are discussed of which I have a personal involvement it may be appropriate to leave the meeting and take no further part in the debate and for it to be recorded in the minutes”

5. PUBLIC PARTICIPATION

There were no members of the public present.

6. DEVORAN VILLAGE HALL REFURBISHMENT PRESENTATION

Marilyn Stamford and Judy Ivall from the Village Hall Committee gave a presentation to the Council regarding the SITA grant they had recently secured for £250K and the plans for the future of the village hall. The Council thanked Marilyn and Judy for attending and congratulated them on securing the funding.

7. CLERKS UPDATE ON MATTERS ARISING FROM PREVIOUS MEETING

The Clerk had circulated her report previously and there were no questions regarding the report. A copy is attached at Appendix 1.

8. MATTERS FOR REPORT

The Chairman gave the following statement regarding Carnon Downs play area.

Following the proposal in the minutes of the Council's meeting of 6th July where it was agreed that the covenant on the play area at Park an Gwarry be investigated, I have looked at the terms and conditions of the Council's purchase of the land and it is clear that it was purchased by the Council for a nominal sum from the developer with the restriction that it is used in perpetuity as a play area.

The extant S106 agreement, relating to a developer's recreational contribution, originally negotiated by the former Parish administration on the development at Trevince, has recently been successfully renegotiated and extended to cover recreation areas within the wider area of Carnon Downs, rather than limiting it to the specific Trevince site. This agreement now therefore includes the current Park an Gwarry site in its scope for improvement and improvement as a play rea.

It is also a policy within our drat Neighbourhood Development Plan that specified green and open spaces, including the Park an Gwarry play area, are designated as Local Green Space to protect them from development.

The first results of the policy, and the subsequent policy for community involvement in the planning and management of such sites, are soon to be in evidence at Devoran Park following extended discussions and lengthy negotiations involving the community, the Parish Clerk and several Councillors.

Given these factors, it is quite clear that there is no prospect at present of the play are at Park and Gwarry being considered as potential development land.

There will need to be full and open discussion, including community involvement, at some point regarding the provision of play space within Carnon Downs but it is my opinion that any such discussion is currently premature and inappropriate as any proposal is linked to the S106 agreement for the land at Trevince and full and final funds from that source will not be forthcoming until the majority of the new dwellings on the site are built and occupied.

Such discussion would also of course need to take account of the major limiting factors as set out above.

The Chairman had received a letter in response to his letter to Frankie's Snack Van regarding local concerns and read this reply out to the meeting.

The Chairman had attended the opening of the Truro River Rowing Club gig shed and they were very grateful for the Your Choice grant we had given them.

9. CURRENT REPORTS

Devon & Cornwall Police

PCSO Thomas Care was unable to attend and the Clerk gave the Police report, attached at Appendix 2.

Cornwall Council

Cllr Chamberlain was unable to attend and had given his apologies.

10. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT

The Clerk gave the following financial report and circulated the Accounts for payment list and a report showing the Budget v Actual spend to date to those present.

Total outgoings/accounts to be paid since the last meeting **£20,968.39**

This included:-

£9043 deposit for Devoran park play equipment
2 x months salaries and subscriptions
Fire alarm and intruder alarm costs
£600 for repairs to the wall around the Old Market Hall building
Grant Thornton audit fees of £400
Safety inspections for parks

Total income for July and August **£52,699.75**

This included:-

Normal level of rent from Devoran Pre-School and small office.
Precept and localised council tax support grant payments (£48,500 and £1497.24)
Gas, water and electricity income reimbursement from Devoran Pre-school

Current account bank balance and reconciliation - £96,969.38 as at 08/09/15

Cambridge Easy Access Saver (Reserve a/c) - £72,451.32

Profit & Loss report to date

Shows to date for the year 2015/16 for general/working account:-

Income	£108,536
Expenditure	£58,489
Balance	+£50,047

The Clerk advised that due to additional unbudgeted spending, which included the highways feasibility study and Devoran park play equipment, the projected end of year surplus was now down to around £1000 left from our annual income and recommended that the Council do not agree any additional spending that has not already been budgeted for unless they were happy for this to come out of the reserve account.

The Clerk advised that we had been successful in securing £10K from Cory Environmental to improve access in Devoran park (2 new pathways, works to shore up the bank by the slide, 6 new benches and fruit trees for shade), this was a separate project to the play equipment installation.

11. LOCAL WARD REPORTS

Feock – Cllr Blake

There are traffic problems by Retallack Park, this includes double parking and parking in the playing field. The Clerk would get a padlock for the field gate.

Loe Beach car park is full a lot of the time as the beach is getting very popular, as is the Church car park, people have been blocked in by people not attending the Church but it was difficult for anything to be done to stop this.

The Albemarle Scheme has not been taken up by the parishioners and the PCC has decided to refurbish the hall using their own funds.

Traffic issues were caused because the one way system in Feock does not show up on sat nav systems and this resulted in lorries and cars going the wrong way up the one way system.

Cllr Andrew commented that the turning space at Restronguet Point was blocked again at the weekend and in the event of an emergency this would stop access by emergency vehicles.

The Chairman advised there was an ongoing situation at Porthgwidden where lorries had recently knocked down the fingerpost and wall. The Council have had correspondence from the Porthgwidden Estate requesting that something be done about lorries using the road and the Chairman has advised them that we will look at this issue through the Access and Amenities Committee, together with other highways issues in Feock and the wider parish.

Representatives from Cormac (Highways) have met with the residents at Porthgwidden to discuss this further. There was the possibility of putting a weight limit in place but this would carry an 'except for access' allowance which would therefore not prohibit the large lorries that were causing the problem using the road as they were not using the road for a short cut but for access.

Devoran – Cllr Gordon in the absence of Cllr Kerrison

Cllr Gordon has had an invitation for a Bake Off Harvest Festival at Penpol Chapel. Cllr Gordon will be attending but everyone is invited and she would circulate the details.

Carnon Downs – Cllr MacDonald

Work has started on the Trevince development, the roads will be named Pengelly Close and Trevince Road. Several objections from local residents have been received regarding the suggestion of building on the Park an Gwarry playing field, which the Chairman gave a statement about earlier. The Carnon Inn fencing has been completed.

The parking problems outside of the Dentist appear to have eased. The Chairman has put the Dentist in touch with the Methodist Chapel who may be able to provide additional parking for the dentist staff to free up the car park for clients.

12. NEIGHBOURHOOD PLAN REPORT

The NDP Chairman's report had been circulated prior to the meeting and a copy is attached at Appendix 3.

13. PLANNING COMMITTEE REPORT

The Planning Committee Chairman's report had been circulated prior to the meeting and a copy is attached at Appendix 4.

The Chairman advised that there was now a vacancy on the Committee following the resignation from the Planning Committee of Cllr Hawken and Cllr Allen had previously shown an interest in sitting on this committee.

RESOLUTION: THE CHAIRMAN PROPOSED THAT CLLR ALLEN BE ELECTED TO SIT ON THE PLANNING COMMITTEE, SECONDED BY CLLR ANDREW AND CARRIED BY THE MEETING.

THE CHAIRMAN PROPOSED THAT CLLR SHEFFORD BE ELECTED TO SIT ON THE PLANNING COMMITTEE AS AN ADDITIONAL MEMBER, THIS WAS SECONDED BY CLLR MACDONALD AND CARRIED BY THE MEETING.

14. FINANCE & GENERAL PURPOSES COMMITTEE REPORT

The next meeting of the Committee will be on Tuesday 29th September at 7pm. Cllr Lightfoot gave his apologies for the meeting as he was away on business.

Update on Feock Reading Room development project

The Chairman advised that the contract with the Project Manager is currently being agreed, the planning application has been submitted and the determination date is the 2nd October 2015. As long as a planning permission is granted, then the next step would be to move to the tendering for the work stage.

15. ACCESS & AMENITIES COMMITTEE REPORT

The Clerk advised that there was still one defibrillator to site in Feock, it was agreed for all the Council to suggest suitable locations as the original location of the Bookswap phonebox was now not available. There had also been suggestions that one should be sited in Carnon Downs due to it being a densely populated area with a predominantly elderly community. The Clerk advised that it could be considered to apply for another BHF funded defibrillator next year.

The Clerk advised the Grand Opening of the Devoran defibrillator phonebox would be held at 10.15am on Saturday 26th September, everyone was welcome to attend.

The Clerk advised that the installation of the new play equipment would start on Tuesday and take approximately 2 weeks.

The Clerk advised that the Council needed to be considered if they wished for the Local Transport Scheme to continue as the 6 month extended pilot had come to an end in August, this had to date provided 170 trips, mainly to the Doctors Surgeries. Those using the scheme were very grateful for the service and had found it extremely useful.

RESOLUTION: CLLR GORDON PROPOSED THE SCHEME CONTINUE INDEFINATELY, SECONDED BY CLLR ANDREW AND CARRIED UNANIMOUSLY BY THE MEETING.

The Chairman commented that the scheme had also been nominated for the Local Council Project of the Year in NALCs Star Council awards.

The Clerk advised that we were waiting for the Environment Agency to come back to us with definitive maps of the land we were considering taking over in the Carnon Valley. Our insurers had confirmed there would be no additional insurance premium for this land.

16. POINT QUAY ASSOCIATION REPORT

Cllr Gordon advised that a meeting had been held, mainly to go through the accounts for Point Regatta.

17. POLICIES TO BE ADOPTED BY THE COUNCIL

The Clerk explained that we needed to ensure we had a publication scheme policy, Action Plan, training policy and grievance, disciplinary and complaints procedures in place if we wished to apply for the Foundation level of the Quality Council Scheme. The Clerk had drafted all these documents, based on models/templates provided by NALC and these had been circulated for comments.

Cllr MacDonald was unsure as to the clarity of some of the procedures and would like the Finance and General Purposes Committee to go through them fully and make a recommendation to the full Council. Cllr MacDonald would provide a revised training policy.

RESOLUTION: THE CHAIRMAN PROPOSED THAT THE FINANCE & GENERAL PURPOSES COMMITTEE REVIEW THE DRAFT PROCEDURES WITH A VIEW TO MAKING A RECOMMENDATION TO THE FULL COUNCIL IN OCTOBER, THIS WAS SECONDED BY CLLR MACDONALD AND CARRIED BY THE MEETING.

18. QUALITY COUNCIL AWARD

It was agreed to defer this resolution to the October meeting once the Finance and General Purposes Committee had reviewed the draft procedures and these had been agreed and adopted by the Full Parish Council.

19. HERITAGE LOTTERY FUNDING

The Clerk explained that we could apply for up to £10K for a Sharing Heritage grant. The Clerk and Cllr Allen would like to put together an application for a grant to print historical round walk leaflets, install history information boards and create QR codes to link to historical information/roundwalks information on the internet. The Council agreed for the Clerk and Cllr Allen to make this application.

20. CORNWALL COUNCIL STREET TRADING CONSULTATION

The consultation paperwork had been circulated prior to the meeting and was discussed. The Chairman proposed that the Councillors consider the paperwork and let the Clerk know by the end of September if they have any specific comments to make that they wished to be included in any response and the Chairman and the Clerk would formulate a response based on these comments.

21. STAR COUNCIL NOMINATIONS

The Clerk advised that if either of the Council's two nominations were shortlisted (we would know by the end of September if we had been shortlisted) then a representative of the Council needed to attend the awards ceremony and give a presentation on the Parish Councils work to the local ALC.

RESOLUTION: CLLR RICHARDS PROPOSED THAT SUBJECT TO SUCCESSFUL SHORTLISTING, THE CLERK AND ONE OTHER BE NOMINATED TO REPRESENT THE COUNCIL, THE COUNCIL PAY THEIR EXPENSES, THIS WAS SECONDED BY CLLR ALLEN AND CARRIED UNANIMOUSLY BY THE MEETING.

The Chairman thanked the Clerk for all her hard work, especially in securing additional grant funding for the Council.

22. CORNWALL FOR CHANGE CONFERENCE

The Council had been invited to attend the Cornwall For Change Conference, there was a discussion regarding the aims of this group and the content of the Conference.

RESOLUTION: CLLR LIGHTFOOT PROPOSED THAT THE COUNCIL DID NOT SEND A REPRESENTATIVE TO THE CONFERENCE, SECONDED BY CLLR MACDONALD AND CARRIED UNANIMOUSLY BY THE MEETING.

23. COMMUNITY NETWORK PANEL REPRESENTATION

The Clerk advised that for voting purposes the Council were required to nominate a named representative for the Community Network Panel meetings. It was agreed for Cllr Richards to be the nominated representative on the Community Network Panel meetings.

There being no further business the meeting closed at 9.30 pm

APPENDIX 1 – CLERKS REPORT ON MATTERS ARISING FROM PREVIOUS MEETING

To follow.