

MEETING NO. 1121B

Minutes of the FEOCK PARISH COUNCIL MEETING held on Monday 7th December 2015 at the Parish Council Office at 7.15 pm

Members Present:	CARNON DOWNS	DEVORAN	FEOCK
	C Kemp	B Shankland	C Blake
	M Kemp		R Andrew
	B Richards		C Shefford
	I MacDonald		

In Attendance:

Debra Roberts, Parish Clerk & Responsible Finance Officer
Two members of the public

CHAIRMAN: Councillor R Richards

1. INTRODUCTION

The Chairman welcomed everyone to the meeting.

2. APOLOGIES

Apologies had been received from Cllrs Lightfoot, Kerrison, Gordon, Johnson and Allen and Cornwall Councillor Chamberlain.

3. MINUTES OF PREVIOUS MEETING HELD ON 3rd NOVEMBER 2015

RESOLUTION: CLLR C KEMP PROPOSED THAT THE MINUTES OF THE COUNCIL MEETING HELD ON 3RD NOVEMBER 2015, AS CIRCULATED BY THE CLERK, BE CONFIRMED AS A TRUE RECORD, SECONDED BY CLLR ANDREW AND CARRIED BY THE MEETING.

4. DECLARATIONS OF INTEREST

Cllr Andrew made the following declaration of interest statement.

"I (Cllr Andrew) declare an interest in planning matters related either directly or in proximity to my land and property in Feock. For the public record, I am an employee of Cornwall Council working on the Localism Agenda. I have been advised by the Monitoring Officer that as a Parish Councillor I have no personal interest in the Neighbourhood Planning Agenda and related issues. However, if during the course of discussions issues are discussed of which I have a personal involvement it may be appropriate to leave the meeting and take no further part in the debate and for it to be recorded in the minutes"

5. PUBLIC PARTICIPATION

There were two members of the public present.

Linda and Alan Langstaff spoke regarding the naming of one of the roads in the new Taylor Wimpey development at Pengelly Meadows (on Bissoe Road in Carnon Downs), Mr Langstaff had spoken to the Address Management department of Cornwall Council and had been advised to come and ask the Parish Council to consider changing the name of the new Trevince Road to something without "Trevince" in it. Alan said that he lived at Trevince (in the old Cottages) and by naming the road in the development "Trevince Road" they felt would cause problems for them as it could cause confusion for postal deliveries etc. They already have problems where their post sometimes goes to a property of the same number in Bissoe Road. Mr Langstaff asked the Parish Council to reconsider the name of the road and consider changing this. Cornwall Council guidance is that duplicate street names should not be used so as not to cause confusion. Mr Langstaff suggested Quarry Place/Road or Orchard Drive as there had previously been a Quarry on the site and the Orchard area was also being retained.

The Chairman said that there was no road sign to point to Trevince Cottages which was not helping the situation with deliveries etc. and suggested that those residents of Trevince put one up on the end of the bridleway to help with deliveries.

Mr Langstaff said that there wasn't a sign when they moved in and because of developments around the property they hoped to then put a sign at the end of the road/bridleway saying "access to Trevince and the new bungalow" being built when the Taylor Wimpey development was completed.

The Chairman said he would discuss this with members of the Council and see what could be done. It was not on the agenda today for discussion so a formal decision could not be made today. If the Parish Council did decide to recommend that the name be changed then it would still need Cornwall Council and Taylor Wimpey to agree to the change of name.

6. CLERKS UPDATE ON MATTERS ARISING FROM PREVIOUS MEETING

The Clerk had circulated her update, this is attached at Appendix A and ran through. The Clerk clarified the conditions of the Councils "Your Choice" small grants scheme. The Chairman read out a thank you card the Council had received from "Up the Creek Promotions" regarding the funding they had received this year.

7. MATTERS FOR REPORT

Cllr C Kemp said the Carols Around the Tree will be held on Thursday 17th December in the park. The Community Association is planning a Party in the Park in June 2016 and also on reinstating the village markets once the village hall was completed.

8. CURRENT REPORTS

Cornwall Council

Cllr Chamberlain had given his apologies.

Devon & Cornwall Police

PCSO Tom Care was unable to attend the meeting but had provided a report which the Clerk read out and is attached at Appendix A.

9. FINANCIAL UPDATE

The Clerk gave the following financial report.

Total outgoings/accounts to be paid since the last meeting £17,586.56

Including £7422.06 Public works loan capital and interest payment
£2875 to SMT Associates for work on Feock Reading Room
£1000 Walsh & Co legal fees for Feock Reading Room

Total income for November £6,336.30

Normal rent from Pre-School and office.
£5278.77 interest from £150K bond which has matured

Current account bank balance and reconciliation - £211,682.02 as at 07/12/15 (includes £150K bond and £5K interest from this bond)

Cambridge Easy Access Saver (Reserve a/c) - **£72,451.32** (includes £50K bond)

Profit & Loss report to date

Shows to date for the year 2015/16 for general/working account:-

Income	£117,611
Expenditure	£103,592
Balance	+£14,019

10. LOCAL WARD REPORTS

Feock - Cllr Blake

The drainage problem at Churchtown has resolved itself and the drain is now working well. Bamboo leaves had blocked the pipe which had been pushed out by a weight of water. Cormac will be putting a new drain cover on the drain in the neighbours property to make access to the Cornwall Council drain.

ACTION: CLERK TO REMIND CORMAC RE THESE WORKS

The Church were happy to have a defibrillator installed in the covered entranceway to the Church Hall. The Clerk would apply to the British Heart Foundation for a defibrillator for this area.

ACTION: CLERK TO APPLY FOR ADDITIONAL DEFIBRILLATOR FROM BHF

There was someone going door to door in Feock selling tea towels etc. for charity, the prices seemed very high and the Council were unsure if this person was genuine. The Clerk would pass this on to PCSO Tom Care for investigation. Cllr Shefford suggested that Council get a stock of 'no cold callers' signs from the Police.

Devoran - Cllr Shankland

There was ongoing noise from youngers in the park on Friday nights, possibly related to the Youth Group. The Clerk advised that the organisers of the Youth Group have emailed all parents to ask them to make sure their children behave and also given a notice to each of the children to remind them not to upset neighbours and the consequences if they do.

Cllr C Kemp said there had recently been some problems with parking in Market Street. Cllr C Kemp would continue to remind parents to park considerately and try not to use Market Street when dropping children off at the Pre-School.

Carnon Downs – Cllr C Kemp

Taylor Wimpey are continuing to keep the road very clean outside of the Trevince/Pengelly Meadows development.

Cllr Richards reported that he had a report from a local resident whose phone had been cut off by a sub-contractor on the site, the Site Manager from Taylor Wimpey had visited the lady affected and arranged for a mobile phone for her to use until her phone was reconnected, this was connected again with a few days.

Dr Maling is retiring from Carnon Downs Doctors after 30 years service, the Chairman asked the Clerk to write to thank Dr Maling for his service to the community.

ACTION: CLERK TO WRITE TO DR MALING

11. NEIGHBOURHOOD PLAN REPORT

The Chairman commented that himself and the Clerk are editing the Evidence Base for grammar and also updating any referenced legislation and it is the intention to start the public consultation in the New Year.

12. PLANNING COMMITTEE REPORT

The Chairman advised that the next Planning Committee is on Monday 14th December 2015. We are still awaiting the outcome of the planning application for the Feock Reading Room, it had been suggested that a condition could be added to the permission regarding a bat survey, however this survey cannot be carried out until April/May next year, and we have now been advised that we need to withdraw our application and submit it again in April/May next year when we have carried out an emergent bat survey and it is now likely that we would then not secure Planning Permission until Autumn 2016. If it is found that there are any bats they could be accommodated by installing a tunnel/bat box. A bat survey had previously been carried out and it was found that there was only minimal evidence of bats but Cornwall Council are now requesting that we carry out another survey next year. The Council have already agreed to amend the design of the dormers. The Bat Conservation

Trust advise that planning permission can be given with a condition to carry out a bat survey. The Chairman proposed the following resolution:

“Feock Parish Council wish to record in the strongest possible terms our frustration and displeasure at the way in which our planning application for the Old Reading Room, Feock, PA15/06583 has been dealt with by Officers of Cornwall Council’s planning department.

We herewith serve notice that we will be escalating our concerns with immediate effect to a higher level.

We also serve notice that we will not agree to withdraw this application under any circumstances unless it can be satisfactorily proven, in writing that it is defective or lacking in some detail relating to policy which has been agreed and publicised by Cornwall Council.

We request that a formal decision of conditional approval or refusal is issued immediately on this application so that we may consider our future options for the building and possible further action relating to this application.”

THIS RESOLUTION WAS SECONDED BY CLLR M KEMP, UNANIMOUSLY CARRIED BY THE MEETING.

It was also noted that the decision date was the 7th October 2015 and we should have had a response by this date and have not been asked to agree to an extension to this time.

13. FINANCE & GENERAL PURPOSES COMMITTEE REPORT

Cllr M Kemp said that it is likely that we will not be undertaking the development of the Reading Room ourselves we will not need to retain working capital to fund the development. The Council agreed at the last Parish Council meeting that the Council would pay off up to £197K of the PWL and Cllr M Kemp suggested that we pay off £170K leaving an outstanding balance of £50K. This would be discussed further when the outcome of the planning application and discussions regarding the General Power of Competence were known.

14. ACCESS & AMENITIES COMMITTEE REPORT

Greenbank Road highways project

Cllr Richards commented that Dirk Kennedy who was a local resident is still voluntarily cutting back the undergrowth on the verge at Greenbank Road to give a pedestrian walkway. The Council are very grateful to Dirk for the work that he is doing. Mr & Mrs Holt have given permission for Dirk to continue the cutting back and for the Parish Council to start investigating surfacing to be put down as a hardstanding pathway. The ground will need surveying to ensure it is stable to put down a surface. The Clerk would check the position regarding insurance for public using the pathway.

Rerouting of footpath no.29

The Clerk has a pack of documents from Cornwall Council to register a new footpath in Devoran, there should not be a cost for this and we needed to prove that the path had been used for a number of years.

Cllr Shankland left the meeting at 8.30pm.

Environment Agency land at Carnon Valley

A letter had been sent to the Environment Agency expressing our interest in the Carnon Valley land. A copy is included in the Clerks report at Appendix A.

15. POINT QUAY ASSOCIATION REPORT

Cllr Allen advised that no meeting had been held since the last Parish Council meeting.

16. AGREE FULL PARISH COUNCIL MEETING DATES FOR 2016

The Clerk had circulated a list of proposed meeting dates, alternating between Mondays and Tuesdays for the next year. It was agreed to put the September meeting date back a week to allow time for the agendas to be issued following the summer break.

It was agreed to hold all meetings in the Parish Council Office in Devoran, unless there was an issue relating to a specific ward and it would be useful to hold the meeting in that ward to make it easier for residents to attend.

RESOLUTION: CLLR RICHARDS PROPOSED THE SUGGESTED DATES BE AGREED, THIS WAS SECONDED BY CLLR C KEMP AND CARRIED BY THE MEETING.

17. AUTHORISATION OF PURCHASES TO BE MADE THROUGH TWO CORNWALL COUNCIL GRANTS

The Clerk advised that we had been paid £700 from Cornwall Council (along with all the other Town and Parish Council's in the county) to ease the move to paperless planning, she proposed to spend this money as set out in the appendix attached to the agenda. This would provide a 50" screen to be mounted on the wall of the office and a new laptop which would be able to wirelessly send the internet display to the screen via a Chromecast dongle. The Clerk asked for the Council's authorisation to spend this as she had proposed.

RESOLUTION: CLLR ANDREW PROPOSED THE GRANT BE SPENT AS SET OUT IN THE CLERKS REPORT, SECONDED BY CLLR MACDONALD AND CARRIED UNANIMOUSLY

The Clerk also needed authorisation for spending the £1000 grant for the Micro / Community Library which would be reimbursed to the Council on production of receipts for the agreed items. This would provide a new PC, shelving, a kinderbox, new seating and paint for the area.

RESOLUTION: CLLR MACDONALD PROPOSED THE GRANT BE SPENT AS SET OUT IN THE CLERKS REPORT, SECONDED BY CLLR C KEMP AND CARRIED UNANIMOUSLY

UNDER THE S100A LOCAL GOVERNMENT ACT 1972 (as amended) MEMBERS OF THE PUBLIC LEFT THE MEETING

There being no further business the meeting closed at 9.00pm.

DATE OF NEXT MEETING: Tuesday 12th January 2016, 7.15pm in the Parish Council Office

APPENDIX A – CLERKS REPORT FROM PREVIOUS MEETING

Community Defibrillators

CPR/Defibrillator training arranged for 7pm on Thursday 17th December 2015, so far I have 7 people booked to attend.

I have applied for 3 heated defibrillator cabinets (one for each of the existing defibs and potential one for Carnon Downs) and 1 defibrillator for Carnon Downs, all from the British Heart Foundation as these are offered for free. I have only had one person contact me regarding the notice I put up in the phonebox and I have left 2 messages for them to contact me with their comments.

Devoran Park Cory funded works

Earthwrights are hoping to come back on the 14th / 15th December to finish off the paths which have not been able to be compacted due to the wet weather and recycled materials that have been specified by Cory as part of the funding agreement. A local resident has called into the office today as he feels the colour is very bright (it is a very light grey/white colour) and would like to see this toned down if possible. He has provided suggestions for two gravel type sand/mortar materials that could be laid on top of the pathways to give them a more natural look. The cost is estimated to be around £200 plus laying. I will put this item on the next Access & Amenities agenda for further discussion.

EA Land at Carnon Valley

The below letter has been sent to the EA today.

Dear Mr Wood

Having spoken recently to Mr Hayes of your estates team, the Council is writing to confirm its interest in acquiring the land the Environment Agency have offered for sale in the Carnon Valley. The Council believes that it is in the best position to take forward the area in a sustainable fashion, involving local people in the task of threading a balance between land and wildlife restoration together with providing appropriate amenity access.

The Council is interested in all of the area you have indicated as subject to offer, however, as you will be aware, the Council must be assured that the many liabilities associated with the land can be offset in order that it would not create an undue burden on the Parish. This may be increasingly difficult to assess in light of government budget constraints which are leading to potential pull back within partner organisations and grant providers. Nevertheless the Council is in the process of undertaking due diligence in the matter and look forward to your providing the precise details of the extent of the land and any legal encumbrances as discussed on previous occasions. The Council hopes that provision of this and any other relevant information can now be expedited, particularly in light of growing public interest in the future of the area.

“Your Place” Funding Process Review

Applications for groups to apply for funding open on Monday 18th January 2016. I have started promoting this so please tell any groups you know who may be interested.

Lengthsman scheme

I am yet to put out the tenders for this additional work, but aim to do this by Christmas. Just for information our main contracts run out on 31st March 2017, they were agreed for a 3 year period from 2014.

Heritage Lottery fund bid for footpath heritage walks

The bid has been drafted and the Clerk is working on the supporting documents required to go with the bid.

APPENDIX B – POLICE REPORT FROM PCSO THOMAS CARE

I am struggling to find any crimes for October for the parish but I have found one relating to a dog out of control which is not a recorded crime anyway.

There were 15 calls from members of the public from within the parish that resulted in logs being created, none of them are worth highlighting to you at this time.