

**MEETING NO.-1185**

**Minutes of the FEOCK PARISH COUNCIL MEETING held on Monday 2<sup>nd</sup> October 2017 at the Parish Council Office, Devoran at 7.15pm**

WARDS	CARNON DOWNS	DEVORAN	FEOCK
	R Richards	I MacDonald	L Morgan-Lundie
	C Kemp	B Thomas	R Andrew
	P Allen	S Parker	
	P Lightfoot		

In attendance: Cornwall Councillor Martyn Alvey  
Donna Chapman, Kernow Commissioning Group  
Dr Margie Shaw, Devoran & Chacewater Surgery  
Debra Roberts, Parish Clerk & Responsible Finance Officer

CHAIRMAN: Councillor Andrew

**1. INTRODUCTION BY CHAIRMAN**

Cllr Andrew welcomed everyone to the meeting.

**2. APOLOGIES**

Apologies had been received from Cllrs Johnson, Blake, Brickell and Hambly-Staite.

**3. PRESENTATION ON SOCIAL PRESCRIBING FROM DONNA CHAPMAN, KERNOW CLINICAL COMMISSIONING GROUP (KCCG) & DR MARGIE SHAW**

Donna explained that "social prescribing" is another way of helping people who have medical needs but may also be helped by joining a local community group. A project had been being discussed where Truro City Council, Feock Parish Council and the KCCG would set up a pilot project on social prescribing to improve links with community groups. Community Health also had some funding to help run this pilot, this would not be following the Living Well model but would still be a social prescribing project. The proposal is for a 2 year pilot, however Community Health were not adverse to extending this further if the project needed more time. Community Health would fund the employment of a Project Manager and then appoint a Community Co-ordinator for 5 mornings a week potentially to start in April 2018, split between being based in Feock parish and Truro. Although it was originally thought that this person would be based in the Council offices it was now felt that this post would be better based in the Doctors Surgeries and this would work better.

Dr Shaw commented that social isolation and lack of physical exercise were two the primary causes of ill health in our population. This project was about social connections, encouraging people to become active and the project is about identifying needs and connecting people.

Cllr Allen commented that it had been raised before about why the Parish Council should be involved and wasn't this something that Health should be funding. He felt this was not really a medical service, we spend a lot of time as Parish Councillors trying to help local groups, providing recreation areas, ensuring access to the water/creek, cycleways and footpaths so that people can get out and about. There are a significant group of people who are not taking advantage of these facilities and he felt this was a connection issue and we needed to help these people access these. It is a very local service and would be better served by the Parish Councils.

Cllr Morgan-Lundie was concerned that there would be people who attended one of the Truro Surgeries who did not live in Truro City area, how would they access the services? Dr Shaw felt that it would be community based and she would obviously be careful when offering services but people from outside of the area may still be eligible to attend some community groups even if they didn't live in the local area.

Cllr Allen felt strongly that we really should be supporting this type of project to help our residents and help to make the project a success.

Cllr Richards asked that further funding be investigated during the two year pilot to help the scheme continue if it was successful after the pilot. Donna advised that a new fund from NHS England had recently become available and we may be able to access this funding but this was not guaranteed, she would look into this.

Donna confirmed that the ongoing costs after the pilot would be £5,000 a year to Feock Parish Council to continue the employment of the Co-ordinator. The website maintenance costs would be funded centrally as it would be a countywide resource.

#### **4. APPROVAL OF MINUTES OF THE MEETING HELD ON 5<sup>th</sup> SEPTEMBER 2017**

Cllr Kemp said that in the minutes could it be amended to reflect that she had not spoken to Sarah Newton MP directly about the two school place individual cases but had previously raised the issue of shortage of school places in the Parish in relation to the number of houses being built with the MP.

**RESOLUTION: CLLR ANDREW PROPOSED THAT THE MINUTES OF THE MEETING HELD ON 5<sup>TH</sup> SEPTEMBER 2017 AS CIRCULATED BY THE CLERK BE CONFIRMED AS A TRUE RECORD WITH THE AMENDMENT SUGGESTED BY CLLR KEMP, AND SIGNED BY THE CHAIRMAN. THIS WAS SECONDED BY CLLR KEMP AND WAS CARRIED UNANIMOUSLY BY THE MEETING.**

#### **5. DECLARATIONS OF INTEREST**

Cllr Andrew gave the following statement:- "I (Cllr Andrew) declare an interest in planning matters related either directly or in proximity to my land and property in Feock. For the public record, I am an employee of Cornwall Council working in the Place Shaping team. I have been advised by the Monitoring Officer that as a Parish Councillor I have no personal interest in the Neighbourhood Planning Agenda and related issues. However, if during the course of discussions issues are discussed of which I have a personal involvement it may be appropriate to leave the meeting and take no further part in the debate and for it to be recorded in the minutes"

Cllr Andrew also declared an interest in item 17 Community Flood Forum as he was an adviser to the group and would take no part in the discussion or vote.

#### **6. PUBLIC PARTICIPATION**

There were no members of the public present.

#### **7. FINANCIAL SUPPORT OF HEALTH & WELLBEING PILOT PROJECT**

It was resolved to bring this item forward on the agenda to enable it to be discussed immediately after the presentation.

Cllr Allen advised that at the Access & Amenities Committee the following resolution had been passed

**RESOLUTION: CLLR ALLEN PROPOSED THAT IT BE RECOMMENDED TO FULL PARISH COUNCIL THAT £5K BE ALLOCATED IN THE BUDGET IN EACH OF THE NEXT 2 FINANCIAL YEARS 2018/19 AND 2019/20 (A TOTAL OF £10K), AND THE SCHEME SUPPORTED FOR THE NEXT 2 YEARS FOR**

**THE PERIOD OF THE PILOT, SUBJECT TO FURTHER DISCUSSION AND CLARIFICATION ON THE FUTURE OF THE PROJECT AFTER THE PILOT ENDS, SECONDED RICHARDS, CARRIED UNANIMOUSLY BY THE MEETING.**

Cllr MacDonald asked when the funding would actually be needed to be made available as the project was due to start this year and we hadn't budgeted this in this years budget.

Donna advised that the appointment of the Project Manager was not dependant on the funding from Feock Parish Council as the Parish Council's funding was only for the employment of the Co-ordinator who it was hoped would be employed from 1<sup>st</sup> April 2018.

Cllr Morgan-Lundie was slightly concerned about why Feock Parish Council only were involved and being asked to fund and not other neighbouring Parishes. She felt it was a really good idea but felt that the NHS should be doing this and that it should be centrally funded. Cllr Richards said we had been asked to get involved as we had previously said we would like to be involved in a pilot as health and wellbeing was something we wished to get involved with as a Parish Council.

**RESOLUTION: CLLR ANDREW PROPOSED THAT THE PARISH COUNCIL BUDGET £5,000 IN 2018/19 AND £5,000 IN 2019/20 FOR THIS PILOT PROJECT, THIS WAS SECONDED BY CLLR ALLEN AND CARRIED BY THE MEETING WITH 2 ABSTENTIONS.**

**8. APPROVAL OF LEAVE OF ABSENCE FOR CLLR JOHNSON, CHAIRMAN**

Cllr Johnson had asked to step down from the role of Chairman until after Christmas due to family reasons. The Clerk advised that a member of the Council could miss 6 months of meetings before automatically losing their seat on the Council, Cllr Johnson had requested time off from being the Chairman as she was not actually able to attend the Parish Council meetings to Chair them, she still wished to remain as a Councillor for this period of time and would continue to support the Health & Wellbeing projects. The Clerk advised that one option would be for the leave to be granted and then Cllr Andrew as the Vice Chair to chair the next two Parish Council meetings, it was suggested to formally appointment an acting Chair and Vice Chair for the period of Cllr Johnsons absence so that if Cllr Andrew was unable to attend a meeting, a Chair had already been agreed.

**RESOLUTION: CLLR MACDONALD PROPOSED THAT CLLR ANDREW (VICE CHAIR) IS FORMALLY APPOINTED AS ACTING CHAIR UNTIL CLLR JOHNSON'S RETURN, SECONDED BY CLLR MORGAN-LUNDIE AND CARRIED UNANIMOUSLY WITH ONE ABSTENSION (CLLR ANDREW)**

**RESOLUTION: CLLR THOMAS PROPOSED CLLR ALLEN BE ACTING VICE CHAIR UNTIL CLLR JOHNSON'S RETURN, SECONDED BY CLLR MACDONALD AND CARRIED UNANIMOUSLY, WITH ONE ABSTENSION (CLLR ALLEN).**

**9. CLERKS UPDATE FROM PREVIOUS MEETING**

The Clerk reported as follows, the other items were on the agenda for this evenings meeting.

**Old Carnon Hill pedestrian access**

This item is on the agenda for discussion by the Access & Amenities Committee in October.

**Emergency Tree Preservation Orders**

I have spoken to Planning and to do this we need to complete a Request a Tree Preservation Order (TPO) form.

## **10. MATTERS FOR REPORT**

Cllr Richards had attended the Community Network Meeting where there was a presentation from Highways England, work on the duelling of the A30 was due to start in 2020. In his absence, the Clerk reported that Cllr Brickell attended the Griffin counter terrorism training in Penzance.

Cllr Allen advised that he was the Chair of the Harbours Forum although he did not represent the Parish Council on this board, but if anyone had any issues regarding use of the river they could raise these with him and he would raise them with the Board. He was also a member of Truro Cycling group who were looking to improve cycle access around Truro and to the outlying villages.

Cllr Andrew had met with DCLG (as an employee of Cornwall Council not as a member of the Parish Council) recently regarding the localism agenda, the new Localism Minister is a big supporter of Parish Councils.

## **11. CURRENT REPORTS**

### **Cornwall Council**

Cllr Alvey reported that regarding the barge MMO application to moor a barge at Point, he had spoken to the MMO Officer who was dealing with this and it had been suggested that the application had now been amended to change the location of the barge. The application to fell the apple tree on Dugdales Quay was not required as it was not a protected tree as it was not growing when the area TPO was put in place.

A meeting had been held with Planning staff and Tree Officers regarding a repeat planning application at Trolver Croft.

A working group had been set up to look at the new waste contract for Cornwall which would be starting in 2020. This would soon be going out to consultation regarding various issues, including regularity of collections, self sorting recycling etc.

The Boundary Commission had confirmed that from 2021 there would be 87 Cornwall Councillors. It may be that our divisional member would be fully responsible for the whole of Feock and Kea Parishes (at present it was all of Feock and around two thirds of Kea) but this was still under discussion.

### **Devon & Cornwall Police**

The Clerk advised that she had attended a Police Liaison meeting this morning which was very useful and will be held quarterly, Councillors were welcome to attend. The Police have a 12 month policing plan and copies were to distributed to those present. This contained the main issues they are concentrating on but they will also be working with the parishes on local issues. The Clerk had raised the Councils concerns regarding the reporting criteria and they advised that this was set by the Home Office and they were not able to change this. They were happy to elaborate on crimes in our parish that we had concerns about but did not have the time to do this for each crime reported. The Clerk also raised about the boy racers on the bypass at night and they said to keep reporting it via 101 or if it's a crime in progress ring 999.

The latest figures available for the area are for July - <https://www.police.uk/devon-and-cornwall/CIOS.4065/crime/+LCXfe2/>

There were 12 reported crimes in July, Carnon Downs x 7, Devoran x 2 and Feock x 3 crimes.

## 12. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT

### Outgoings to be paid since the last meeting including

2 quarters of Bus shelter cleaning	£1,074.00
Replacement of Security Alarm batteries	£108.80
Electricity for Market Hall & Parish Office	£353.05

**TOTAL £6,672.05** (ex VAT)

### Income received since last meeting including

2 <sup>nd</sup> half Precept	£52000.00
2 <sup>nd</sup> half Localised Council Tax Support Grant	£877.86

**TOTAL £54,009.52**

### PROFIT & LOSS YTD

Total Income	£116,676
Total Expense	-£45,983
Profit/Loss	£70,694

A budget v actual report had been produced and the Clerk would circulate this to Councillors. The clerk advised that we were currently on budget.

## 13. LOCAL WARD REPORTS

### Feock

Cllr Morgan-Lundie said the biggest issue was with tree works at Pill Creek. Cllr Andrew said there was a problem with drainage at Fourturnings which needed to be looked at as there was a large puddle which did not appear to drain away.

### Carnon Downs

Tregye Road had been ploughed out and the tarmac surface was now the full width of the road, the Clerk would ask Biffa to sweep it shortly as the leaves were starting to fall and now that it had been ploughed out it would be good to clear it clear so that it did not get into the condition it had over the last few years. The Clerk asked if anyone felt the roads in their areas needed sweeping to let her know and she would ask Biffa to do this as they only sweep on a reactive basis.

Cllr Lightfoot asked when the work to the new park in Carnon Downs would be carried out. The Clerk advised that she was currently working with Cornwall Legal on the land transfer under the S106 agreement and hoped that the installation of the equipment would be done over the Winter ready for next year. Cllr Allen said that at the next Access & Amenities Committee he would suggest that a working party be put together to manage this.

Cllr Richards advised that Carnon Downs Market was looking for a new organiser to run it from October and it was hoped that another group had been found to take it over but this was yet to be confirmed.

### Devoran

Cllr Richards said that there was still an issue with drainage at the bottom of Old Carnon Hill. Cllr Alvey said that this appeared to be caused by works that SWW had carried out and negotiations between Cormac and SWW were ongoing.

Cllr Thomas said that there were issues with people parking on yellow lines in Devoran, on St John's Terrace, Market Street, Belmont Terrace and Devoran Lane.

Cllr Thomas said the issue of flooding on Greenbank Road had been discussed with Highways, there was a potential temporary solution to channel the water into the old sluice pool. Any flooding/blocked drain issues should be photographed and reported to the Clerk who would keep a list of these and obtain a price for additional clearing of the drains and bring this to the Council for discussion.

**14. APPROVE TERMS OF REFERENCE FOR PLANNING COMMITTEE, ACCESS & AMENITIES COMMITTEE AND FINANCE COMMITTEE**

The Planning Committee would be considering their Terms of Reference at their next meeting on Monday and these would be brought to the next Parish Council meeting.

**RESOLUTION: CLLR ALLEN PROPOSED THE AMENDED TERMS OF REFERENCE AS CIRCULATED BY THE CLERK FOR THE ACCESS & AMENITIES COMMITTEE BE APPROVED, SECONDED BY CLLR THOMAS AND CARRIED UNANIMOUSLY BY THE MEETING.**

Cllr MacDonald felt the Finance & General Purposes Committee should be a minimum of 5 members.

**RESOLUTION: CLLR MACDONALD PROPOSED THE TERMS OF REFERENCE AS CIRCULATED BY THE CLERK FOR THE FINANCE & GENERAL PURPOSES COMMITTEE BE APPROVED WITH THE AMENDMENT OF A MINIMUM OF 5 MEMBERS, SECONDED BY CLLR LIGHTFOOT AND CARRIED UNANIMOUSLY BY THE MEETING.**

**15. PLANNING COMMITTEE REPORT**

Cllr Richards said the last planning committee meeting dealt with 15 applications. There was a repeat application at Trolver Croft for a new dwelling. Recently two applications that we had objected to due to them being classed as infill by the applicant and which we had disagreed with this classification had been refused by Cornwall Council on the grounds that they were not infill. There was also another application which the Parish Council Planning Committee had supported as they felt it was infill however the Planning Officer did not agree it was infill and this was being recommended for refusal by Planning.

**16. ACCESS & AMENITIES COMMITTEE REPORT**

Cllr Allen said that the Committee resolved to recommend the black and gold planters that had come out as the favourite in the residents consultation for Forth Coth. The Clerk would obtain prices and design for the next meeting.

There had been further issues with HGVs turning around at Porthgidden and previously the Parish Council had obtained a price for the installation of an 'Unsuitable for HGV's' sign to be installed by Cormac on the verge outside of Ferris' Garage.

**RESOLUTION: CLLR ALLEN PROPOSED THAT THE COUNCIL FUND AN 'UNSUITABLE FOR HGV'S' SIGN AT FERRIS' GARAGE A COST OF £197 +VAT, SECONDED BY CLLR RICHARDS, CARRIED BY THE MEETING, WITH ONE AGAINST.**

Cllr Allen said the issue of foreshore ownership in the creek was being looked into as parts of this seemed to be owned by various private individuals and organisations such as Cornwall Council. It was felt we should register holdings of our Common Land and any foreshore adjacent to it. The Access & Amenities Committee would carry out evidence gathering as part of this work before taking this to Land Registry. Any legal expenses that may be incurred would be brought to full Parish Council for approval before any money was spent.

Cllr Allen had spoken to the engineering team regarding the reinstatement of the culvert at Chycoose Beach. It was hoped that this work would provide a concrete plinth that we could put a bench on so that people could sit and enjoy the view. Cllr Allen would contact the engineering team at Cormac again regarding this.

Gwennap Parish Council had written to the Parish Council regarding the dangerous river conditions at the Carnon Valley, especially where the banks grew over the river, this hid the river and was very dangerous for animal and children. We are still holding discussions with the Environment Agency and they feel that they may be able to draw up a lease where we would take some management control to enable us to enhance the valley without us taking on the areas of risk and liability such as the river that we did not wish to be responsible for. Cllr Allen has spoken to the Clerk at Gwennap Parish Council in response to their letter and said that we would be willing to work with them regarding the safety aspect. The Environment Agency have done as much as they could do with regards to safety, they had put additional fencing up where they could. The Environment Agency wished to put up warning signs on gates to warn people about the safety issues and install self closers on the gateways but were advised by Cornwall Council that they could not do this on a public right of way.

### **Local Transport Scheme**

The Clerk advised that a positive meeting had been held with Perranaworthal, Gwennap and Kea Parish Council's and representatives from the Mylor & Flushing Community Car Service had attended as well to give their experience of setting up their scheme. It was hoped that our neighbouring parishes would set up their own schemes in the future.

### **17. TRANSPORT SCHEME DONATION**

The Clerk advised that the transport scheme was £410 in credit and Cllr Johnson had suggested the Council consider making a donation to a charity from this. After discussion it was agreed that this money should be kept to ensure that the Volunteer Drivers could be taken out for Christmas lunch as a thank you for volunteering all year and also as a buffer in case the scheme needed financial support. This surplus came from some passengers over donating for trips or drivers not claiming their mileage.

### **18. MEMBERSHIP OF COMMUNITY FLOOD FORUM**

Cllr Allen chaired this item as Cllr Andrew had declared an interest as he was an adviser to the Community Flood Forum Group. Cllr Richards had suggested at the last meeting that we consider financially supporting the group. We were a member of the Community Flood Forum which was free of charge, however the group were also looking for donations to help them continue running the service.

Cllr Alvey advised that if the parish put in place Community Emergency Plans, the Community Flood Forum would be able to give input into this plan and assist anyone who suffered flooding to their property.

**RESOLUTION: CLLR MACDONALD PROPOSED WE MAKE A DONATION OF £250 FINANCIAL SUPPORT THE COMMUNITY FLOOD FORUM, THIS WAS SECONDED BY CLLR THOMAS AND CARRIED UNANIMOUSLY.**

### **19. FINANCE & GENERAL PURPOSES COMMITTEE**

Cllr Lightfoot had been appointed as Chair of this Committee at the last meeting. It had been agreed to leave the Reading Room funds in the bank accounts they currently were deposited in. The Clerk was working towards the Quality Council Gold Award. The next meeting was being held on Monday 16<sup>th</sup> October and a 3 year budget would be discussed at this meeting with a recommendation being taken to either the November or December Parish Council meeting for approval prior to the submission of our precept request to Cornwall Council which had to be submitted by the end of December. It was suggested

that Councillors let Cllr Lightfoot know their views on the precept level so that had this input to feedback to the Finance & General Purposes Committee.

The Committee needed a fifth member and if anyone was interested in joining could they please let the Clerk or Cllr Lightfoot know of their interest.

## **20. BUSINESS PLAN**

The Clerk had circulated the draft Business Plan that she had drafted with the Chairman and this had been circulated to all Councillors. The draft had been discussed and approved by the Finance & General Purposes Committee. Cllr Andrew felt that it was important that we had a business plan and this was also needed for the Quality Award. Cllr Allen felt that it would be useful for workshops to be set up for Councillors to discuss future projects as this section of the Business Plan needed to be completed.

It was agreed to hold the first project workshop on Thursday 2<sup>nd</sup> November at 5.30pm to 7.30pm in the Parish Council Office.

## **21. POINT QUAY ASSOCIATION REPORT**

Cllr Allen would report to the next meeting.

## **22. POLICE & CRIME COMMISSIONER COUNCILLOR ADVOCATE SCHEME**

The Clerk reported that an email had been received via the Police and Crime Commissioner Alison Hernandez, as part of her commitment to community connectivity, she was looking to set up a councillor advocate scheme. This would require one nominated Councillor within each council to act as the link between the council, Office of the Police and Crime Commissioner (OPCC) and local police team.

It was agreed that Cllr Lightfoot would be the Councillor advocate.

***Under S100A of the Local Government Act 1972 (as amended) members of the press and public were requested to leave the meeting.***

There being no further business the meeting closed at 10.05pm.

**The next meeting would be held at 7.15pm on Tuesday 7<sup>th</sup> November 2017.**