

Minutes of the FEOCK PARISH COUNCIL MEETING held on Monday 8th February 2016 at the Parish Council Office, Devoran at 7.15pm

WARDS	CARNON DOWNS	DEVORAN	FEOCK
	B Richards	B Shankland	C Shefford
	C Kemp	P Lightfoot	C Blake
	M Kemp	L Kerrison	C Johnson
	I MacDonald	V Gordon	R Andrew
	P Allen		

In attendance: Debra Roberts, Parish Clerk & Responsible Finance Officer
5 members of the public

CHAIRMAN: Councillor Andrew

1. INTRODUCTION

The Chair welcomed everyone to the meeting.

2. APOLOGIES

Apologies had been received from Cllrs Richards and Cornwall Councillor Chamberlain.

3. APPROVAL OF MINUTES OF THE MEETING HELD ON 12th JANUARY 2016

RESOLUTION: CLLR MACDONALD PROPOSED THAT THE MINUTES OF THE MEETING HELD ON 12TH JANUARY 2016 AS CIRCULATED BY THE CLERK BE CONFIRMED AS A TRUE RECORD, AND SIGNED BY THE CHAIRMAN. THIS WAS SECONDED BY CLLR M KEMP AND WAS CARRIED BY THE MEETING.

4. DECLARATIONS OF INTEREST

Cllr Andrew made the following declaration of interest statement.

"I (Cllr Andrew) declare an interest in planning matters related either directly or in proximity to my land and property in Feock. For the public record, I am an employee of Cornwall Council working on the Localism Agenda. I have been advised by the Monitoring Officer that as a Parish Councillor I have no personal interest in the Neighbourhood Planning Agenda and related issues. However, if during the course of discussions issues are discussed of which I have a personal involvement it may be appropriate to leave the meeting and take no further part in the debate and for it to be recorded in the minutes" Cllr Andrew also declared an interest in Item 10 Cornwall Council Devolution Fund and would leave the meeting when this item was discussed. It was agreed for Cllr M Kemp to take over as Chair of the meeting for this item.

5. PUBLIC PARTICIPATION

There were 5 members of the public present.

Mr Kennedy spoke regarding the work to make a pathway on the verge on Greenbank Road, he had had now cleared a path along the verge which people could walk on to get out of the way of traffic. Cllr Johnson advised that a letter would be written shortly to Greenbank Road residents regarding the next steps and Cormac had advised that we could not put a path too close to the edge of the verge. Cllrs Shankland and Johnson would meet with Mr Kennedy to go and have a look at the verge and the work he has done to date. The Parish Council wished to record their thanks to Mr Kennedy for all the work he has voluntarily done in clearing the verge.

Two ladies attended the meeting just to observe and listen.

Two ladies attended regarding a planning application in Agar Meadows in Carnon Downs, they had now been given the information and would attend the Planning Committee meeting on Tuesday 16th February to hear the discussion on the specific application.

6. CLERKS UPDATE ON MATTERS ARISING FROM PREVIOUS MINUTES

The Clerk gave her updated which is attached at Appendix 1.

7. MATTERS FOR REPORT

Cllr Allen had spoken to both Kea and Perranarworthal Parish Councils regarding the Carnon Valley land and both were positive about the project and would be discussing this further.

Cllr Allen had spoken to The Old Cornwall Society regarding the Roundwalks project and also spoken to the National Trust, Royal Cornwall Museum and the Maritime Museum regarding using photographs in our brochures and all were in agreement with this.

Cllr Andrew congratulated Cllr Johnson on having her letter regarding our transport scheme published in the Guardian last week.

8. CURRENT REPORTS

Cornwall Council

Cornwall Councillor Chamberlain had given his apologies for the meeting.

Devon & Cornwall Police

The Clerk advised there were no crimes reported for this month, there would also be some changes between Parish Council's and the Police and the Police would be setting up a Police Liaison Group which we could join if we wished to be kept up to date with developments.

9. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT

The Clerk gave the financial update as shown below.

Total outgoings/accounts to be paid since the last meeting	£6715.31
Total income since last meeting in January	£14,581.84
Agency Agreement from Cornwall Council, verge grass cutting	£669.01
Local Maintenance Partnership from CC, footpath maintenance	£2864.00
Cory Environmental cheque for funding for Devoran Park	£10,000.00

Current account bank balance and reconciliation - £200,234.08 as at 08/02/16 (includes £150K bond and £5K interest from this bond)

£195,318.41 is the true balance taking into account uncashed cheques (£4915.67 – Our Place funding repayment)

Cambridge Easy Access Saver (Reserve a/c) - £72,451.32 (includes £50K bond)

Profit & Loss report to date

Shows to date for the year 2015/16 for general/working account:-

Income	£135,172
Expenditure	£116,871
Balance	+£18,301

The Clerk had circulated to those present a Budget v Actual report and advised that any queries could be raised with herself or the Assistant Clerk.

The Clerk advised that it was projected that the Council would be around £5K overspent at the end of the year compared to what we had budgeted for, however this was due to unbudgeted spending on items such as the play equipment in the park, repairs to windowsills in the office, Devoran Highways Feasibility Study and there was no reason to be concerned about this overspend.

10. CORNWALL COUNCIL DEVOLUTION FUND

Cllr Andrew left the meeting. There was a discussion regarding the suggestion that the Parish Council's share of this fund should go to Truro Library for their larger project. It was felt that we would also like to extend our library area by carrying out some minor internal works and would it be worth us applying for a small amount? The deadline for applications was the 8th March 2016.

RESOLUTION: CLLR LIGHTFOOT PROPOSED THAT THE PARISH COUNCIL APPLY FOR FUNDING TO EXPAND OUR OWN LIBRARY AREA AND ONCE WE KNEW MORE DETAIL OF THE TRURO LIBRARY PROJECT, CONSIDER AT THAT TIME IF WE STILL WISHED TO GO AHEAD WITH OUR PROJECT OR FOR OUR PROPORTION OF THIS FUNDING TO GO TO TRURO CITY COUNCIL. THIS WAS SECONDED BY CLLR SHANKLAND AND CARRIED WITH ONE ABSTENTION.

Cllr Andrew rejoined the meeting.

11. LOCAL WARD REPORTS

Feock – Cllr Shefford

There were lots of concerns regarding developments at Pill Creek, damage to hedges and trees being removed without planning permission and the highway being undermined. The Parish Council have reported these issues to Planning and Highways and it is understood that retrospective planning permission is being sought. Lots of people were very upset about the work, concerns about ownerships of moorings and if public will continue to have access to the creek and foreshore.

Devoran – Cllr Gordon

The new roof is now on the Village Hall, there would be no Spring Flower show this year but the Pre-school are holding a mini show on Saturday 5th March. The Village Hall need a Councillor to be interviewed for a video that Cornwall Council are making about the village hall refurbishment, and it was agreed for Cllr Shankland to do this.

Carnon Downs – Cllr Allen

Cllr M Kemp asked if the contractor who is building the new house (replacing the fire damaged bungalow) on Quenchwell Road be contacted to ensure they repair the grass verge outside the property which had been badly damaged in the building works. Over 100 people had attended the public meeting regarding the proposal to build on the field between The Forge and Carnon Inn off Quenchwell Road.

12. NEIGHBOURHOOD PLAN

The Clerk ran through the dates for the consultation period and said that 1400 of the 1800 letters being sent out to the whole parish had now been posted out and the remaining 300 would be sent out shortly. It was hoped if all went to plan that a referendum on the Neighbourhood Plan would be held in September 2016. Cllr Allen wished to express his thanks to the staff and Cllr Richards who had completed this large mailing out to the whole of the parish as it had been a lot of work.

13. PLANNING COMMITTEE

The latest Planning Committee minutes were on the website. The next meeting was at 3.30pm on Tuesday 16th February in the Carnon Downs Methodist Chapel and would discuss the Council's response to the application for 60 houses off Quenchwell Road.

14. FINANCE & GENERAL PURPOSES COMMITTEE

Cllr M Kemp advised that there had been no meeting since the last meeting and it was agreed for the next meeting to be on 10th March at 6pm in the Parish Council Office.

It was agreed to delay the repayment of the Public Works Loan until a decision had been made as to whether the Parish Council should try to obtain the General Power of Competence.

The Clerk advised she would circulate a draft list of projects already suggested for consideration for funding for 2016/17, Councillors should consider this and bring any new ideas to the 1st March meeting for discussion by the Finance & General Purposes Meeting on 10th March.

15. ACCESS & AMENITIES COMMITTEE REPORT

It was agreed to add the Carnon Downs defibrillator cost of approximately £660 including a £100 donation from Carnon Downs Film Club to the project list for consideration by the Finance & General Purposes Committee.

RESOLUTION: CLLR JOHNSON PROPOSED WE APPLY FOR A LIONS CLUB FUNDED DEFIBRILLATOR CABINET AT A COST OF £260, SECONDED BY CLLR SHEFFORD AND CARRIED UNANIMOUSLY BY THE MEETING.

Cllr Allen ran through the process to establish the diversion to the footpath 29 in Devoran (behind the Village Hall), this was to establish the undisputed route and not any route going through gardens which had been discussed by the previous council. Witness forms would need to be completed as evidence of use of the path and these would be distributed at the next Access & Amenities meeting.

There had been some concerns raised re the colour of the pathways in Devoran park, it had been agreed to trial a small amount of darker coloured surface topping to see how well it worked. It was noted that the full Parish Council's agreement would be needed to spend money on this project and this was not something that the Access & Amenities Committee could decide.

There was a discussion regarding how much of the Clerks time is now taken up with managing the transport scheme especially now the scheme is getting busier and that it would be useful if a volunteer could be found to assist with this work.

RESOLUTION: CLLR GORDON PROPOSED THAT THE PARISH COUNCIL STAFF CONTINUE TO TAKE TELEPHONE BOOKINGS BUT THEN PASS THIS ONTO A VOLUNTEER TO DO THE ACTUAL ADMINISTRATION WORK OF FINDING A DRIVER AND CONTACTING THE USER. THE CLERK TO START ADVERTISING FOR A VOLUNTEER. SECONDED BY CLLR M KEMP AND CARRIED UNANIMOUSLY BY THE MEETING.

Cllr Andrew commented that a large granite rock had appeared in front of the milestone near to Feock Methodist Chapel and the Clerk would find out where this had come from.

It was noted that the official opening of the Micro Library was being held on the morning of Saturday 19th March.

The Clerk to write to Cormac to thank them for replacing the fingerpost at Porthgwidien.

15. POINT QUAY ASSOCIATION REPORT

Cllr Gordon advised no meeting had been held since the previous Parish Council meeting and that she would remind the PQA regarding the lighting of the beacon on the Queens Birthday. The wall at Point Quay had now been completed and was looking really good.

16. FORTH COTH PARKING ISSUES

To date there had been no response from the Dentist to our letter asking them to work with us to find a solution. The Parish Council would look into the conditions on the Planning permission when permission was granted.

There being no further business the meeting closed at 8.45pm

Clerks report on matters arising from previous meeting

Parking issues on Forth Coth, Carnon Downs

I have written to Well Dental asking them to contact the Parish Council if they would like to work with us to resolve the parking issues, to date no response has been received.

A copy of the Planning permission condition document has been obtained although does not state that sufficient parking must be provided (refers to Travel Plan), so needs further investigation to find out what the Travel Plan actually says.

The cones are yet to be replaced on the pavement, plan to do this when Bob returns from holiday.

Re-naming of Trevince Road in Taylor Wimpey

I have written to Taylor Wimpey to request they reconsider the name of the road in light of Mr Langstaffs complaint, have heard nothing to date. Sarah Newton's office have been in touch as Mr Langstaff has also contacted them and Sarah will also be writing to Taylor Wimpey regarding this.

Neighbourhood Plan

The majority of the flyers regarding the consultation period have now been posted out, 300 are yet to be sent due to a problem with the franking machine which is being resolved. There was a small piece in the West Briton last week and the documents are also available to be downloaded from our website. The consultation ends on Friday 14th March. To date about 3 comments have been received from the public, all relating to housing.

Replacement IT equipment

3 quotes have been received to replace the 2 PCs in the office and I will discuss these with the Finance & General Purposes Committee.

Vacancy for Feock Ward Councillor

This is now being advertised and the deadline for people to request an election is 16th February, if no one comes forward then we can fill the vacancy by co-option at the next Parish Council meeting.

General Power of Competence letter to NALC etc.

I have spoken to Justin Grigg from NALC following the letter we sent about our problem with not being able to use the General Power of Competence with regards to developing the Reading Room.

He said the General Power of Competence criteria will not be changing in the foreseeable future, NALC have flagged up to DCLG some of the limitations of the power but unfortunately DCLG are not in agreement with NALCs view. If a Council has the GPOC but then loses it (ie. drops below threshold of elected members) they can continue to finish the projects started whilst they had the GPOC but cannot start any new ones.

The only way we will be able to get the GPOC is to hold an election so we have more than 2/3rds elected members, together with me passing my CiLCA.

Freedom of Information Act

A reminder please to be aware that what you write in emails would need to be disclosed in the event of an FOI request.